

# TO MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

Email: [clerk@minsterworthparishcouncil.org.uk](mailto:clerk@minsterworthparishcouncil.org.uk)

Date 1<sup>st</sup> September 2025

Ms Kate Wilks  
c/o Minsterworth Village Hall  
Main Road, Minsterworth  
Gloucestershire  
GL2 8JH

## TO ALL MEMBERS OF THE PARISH COUNCIL

Notice is hereby given that a **Meeting of the Minsterworth Parish Council** will be held on **Monday 8<sup>th</sup> September 2025 at 7pm** in the Minsterworth Village Hall.

**All Residents** of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

**Public questions** To receive Public Questions. Members of the Public (MOP) may make representations, ask questions and give at a meeting in respect of the business on the agenda by invitation of the chair (15 minutes maximum between 7pm and 7:15pm, Maximum 3 minutes per Resident.)

***Kate Wilks***

Clerk and Responsible Finance  
Officer Minsterworth Parish Council

## AGENDA

1. To Receive Apologies for Absence.
2. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved code of practice appears.)
3. To Allow for Dispensations.
4. Approval of the Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> July 2025.
5. To receive the report from the County Councillor.

**6. To receive the report from the Borough Councillor.**

**7. To receive the Clerk's report.**

**8. Financial Matters:**

8.1 Council to accept the financial statements for July and August 2025.

8.2 To approve the accounts for payments in September 2025 as per the list circulated prior to the meeting.

**9. Planning: To consider recommendations in regards to the following planning applications and to note any decisions.**

9.1 **Planning Consultation - 25/00603/OUT - Parcels 9171, 8374, Part Parcel 7166 Main Road Minsterworth Gloucestershire.** Residential development of up to 40 dwellings (40% affordable homes) and associated open space, roads, access, drainage infrastructure (outline application, all matters except access reserved). See link [here](#).

9.1.1 Planning Consultation - 25/00603/OUT -To discuss and agree S106 obligations in respect of community infrastructure relating to this application.

9.2 **Planning Consultation- 25/00541/FUL- Land Adjoining Mooffitch, Main Road, Minsterworth.** Siting of 2 Shepherd Huts for tourism, (retrospective) See link [here](#).

9.3 **Planning Decision - 24/00821/APP- Minsterworth Village Hall Main Road Minsterworth-** Approval of reserved matters relating to Appearance, Landscaping, Layout and Scale 20/00936/OUT. Decision – APPROVE. See link [here](#).

9.4 **Planning Decision- 25/00579/CLE - Highbury Main Road Minsterworth Gloucestershire-** Erection of 2no. outbuildings for the purposes of a home office and personal Spa. Decision- GRANT CERTIFICATE. See link [here](#).

**10.To discuss Highways updates and agree any actions.**

10.1 To receive an update regarding the ditch in Watery lane following Cllr N Powell meeting with GCC Highways.

**11. To discuss Calcotts and Ham green updates and agree any actions.**

11.1 To agree to the publication of the request for volunteers for Ham green and Calcotts green working groups.

- 12. To discuss the information received from the Village design statement group. To vote to endorse the proposed statement.**
- 13. To consider and agree a response to the 20 is plenty survey received from Gloucester CC on the 30<sup>th</sup> June 2025, response due 11<sup>th</sup> September 2025.**
- 14. To receive feedback from the flood warden regarding the meeting with Tewkesbury borough Council in June.**
- 15. To discuss and confirm next steps relating to the suggested Parish Council playground at Minsterworth Village hall.**
- 16. To receive an update from Cllr Blowey relating to the proposed large housing development in Churcham/ Highnam and the joint parish response.**
- 17. To discuss recent Hygrove lane development and agree next steps.**
- 18. To discuss the emptying of dog waste bins within the village and agree a course of action.**
- 19. To discuss and agree to the request for a new bin on the A48 on the opposite side of the road to the Harvey centre.**
- 20. Date for Next Meeting:** Monday 13<sup>th</sup> October 2025 at 7-00pm at Minsterworth Village Hall