

Clerks report June 2025

Financial-

- AGAR- The paperwork has been completed, the internal audit in progress. The required documents will be added to the old and new website for public view. The exercise of public rights will be placed on the website and the noticeboard to allow a period for public view of the annual accounts 2024/2025.
- There was an error on the Villager end of year accounts spreadsheet where a payment for printing was listed as a positive figure rather than a negative. The error has been rectified and correctly submitted for the AGAR.
- There appears to be a small discrepancy with the HMRC payment for the Clerk in April/ May as submitted by PATA. The Clerk has informed PATA and is awaiting an update and further instruction. The payment for April has been therefore been delayed.

Information-

- All email addresses including the Clerk's are now in use. Please let me know if you have any further issues or contact Cuttlefish directly as the support service is included in our package.
- Website, this is due to be launched on the 16th June. It will have all the required documents at this point. It will run alongside the current website for now as the external auditor will need to see that the documents are placed online for public view.
- The tree plan for Ham green completed by Cllr R Thomas and will be added to the website when complete.
- Villager of the year nomination- As the PC nominee has been shortlisted to attend the awards at Highnam court on the 17th July, please confirm how the resident should be informed.
- HSBC Bank submitted form to request primary user change. N Powell and the Clerk have received a request for confirmation of identity.
- The Villager print has been sent on to Councilors for review. It was noted that the Village hall were allocated more than the agreed amount of pages. The Clerk will query this.
- The email trail with Severn Treescapes has been investigated. Although in the initial communication fruit trees were listed as an example. There was no confirmation of type of tree provided in any of the signed documentation.
There is a link to a feedback e-form <https://online1.snapsurveys.com/777r99> which may be a good way to give PC opinion.
- Correct Grass cutting quotes for Calcotts Green and Ham green have now been submitted and are provided in the information pack. The Playground cut was carried out in May and will be scheduled for June. Church landing ditch also requires a cut, costs to be agreed at the meeting.
- Confirmation has been received that the Build back better fund the PC applied for has been allocated towards the A48 20mph speed limit on the lower lanes. A total of £1048.20. Still awaiting a response on the Match funding.
- The Meeting ref sandbags with TBC has been arranged at 10am on Friday 13th June with Cllr C Thomas. Please advise the Clerk if you are able to attend.

Correspondence-

- Following previous correspondence regarding driveway access over Calcotts Green. The PC advised the resident that they would need to cover legal costs as agreed. Details of this will be provided to the resident through Pearson Legal as One legal were unable to assist. No agreement will be made without formal Parish approval.