

# TO MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

Email: [clerk@minsterworthparishcouncil.org.uk](mailto:clerk@minsterworthparishcouncil.org.uk)

Date 2<sup>nd</sup> June 2025

Ms Kate Wilks  
c/o Minsterworth Village Hall  
Main Road, Minsterworth  
Gloucestershire  
GL2 8JH

## TO ALL MEMBERS OF THE PARISH COUNCIL

Notice is hereby given that a **Meeting of the Minsterworth Parish Council** will be held on **Monday 9<sup>th</sup> June 2025 at 7pm** in the Minsterworth Village Hall.

**All Residents** of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

**Public questions** To receive Public Questions. Members of the Public (MOP) may make representations, ask questions and give at a meeting in respect of the business on the agenda by invitation of the chair (15 minutes maximum between 7pm and 7:15pm, Maximum 3 minutes per Resident.)

***Kate Wilks***

Clerk and Responsible Finance  
Officer Minsterworth Parish Council

## AGENDA

1. To Receive Apologies for Absence.
2. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved code of practice appears.)
3. To Allow for Dispensations.
4. Approval of the Minutes of the Parish Council meeting held on Monday 12<sup>th</sup> May 2025.
5. To receive the report from the County Councillor.

**6. To receive the report from the Borough Councillor.**

**7. To receive the Clerk's report.**

**8. Financial Matters:**

8.1 Council to accept the financial statements for May 2025.

8.2 To approve the accounts for payments in June 2025 as per the list circulated prior to the meeting.

8.3 To agree the asset register for MPC 2024/2025.

8.4 The financial audit 2024/2025 to be accepted by the PC and the AGAR documentation signed.

8.5 PC to agree and confirm the Annual Governance statement for 2024/2025.

8.6 PC to agree to adopt the accounts for year ended 31<sup>st</sup> March 2025.

**9. Planning: To consider recommendations in regards to the following planning applications and to note any decisions.**

9.1 **Planning Application Consultation - 25/00383/FUL - Apple Tree Inn Main Road Minsterworth Gloucestershire GL2 8JQ.** Erection of detached dwelling with associated works.

9.2 **Planning Application Consultation - 25/00423/FUL. Craycroft The Street Minsterworth Gloucester Gloucestershire GL2 8JJ.** Proposed garage conversion to habitable accommodation and single storey extension..

9.3 **Planning Application Consultation - 25/00186/FUL - Part Parcel 0074 Oakle Street Minsterworth Gloucestershire.** Erection of agricultural barn.

9.4 **Planning Decision: Planning Decision - 25/00133/FUL - Goodwood Main Road Minsterworth Gloucestershire. Variation of Condition 2 attached to planning permission ref. 20/00522/FUL to allow for amendments to the approved drawings.** Decision- PERMIT.

**10. To discuss Highways updates and agree any actions.**

**11. To discuss Calcotts and Ham green updates and agree any actions.**

- 11.1 Grass cutting costs to be agreed for 3 year term on Calcott and Ham green.
- 11.2 To agree to grass cutting at Church Landing yard.
- 12. To discuss and agree the allocation of PC roles and sub committees.**
- 13. To discuss the proposed use by of Calcott green as grazing land for cattle by local residents.**
- 14. To agree to the annual renewal of Autospeedwatch connectivity.**
- 15. To discuss the content of the Village design statement group survey sent to Parish Residents.**

***Confidential Agenda items Pursuant to 1(2) of the Public Bodies (Admission to the meeting Act 1960) It is resolved that because of the confidential nature of the business to be transacted the Public and Press leave the meeting.***

- 16. To receive an update and agree a course of action for the Minsterworth Playground with Gloucestershire County Council.**
- 17. Date for Next Meeting:** Monday 14<sup>th</sup> July 2025 at 7-00pm at Minsterworth Village Hall