

Information pack May 2025

10. Financial Matters:

10.1 Council to accept the financial statements for April 2025.

See separate document.

10.2 To approve the accounts for payments in May 2025 as per the list circulated prior to the meeting.

See separate document.

10.3 Council to receive the Annual accounts for 2024-2025.

See separate document.

10.4 Council to allocate funds to agreed reserves.

Suggested reserves 2025

Bank account closing 31st March 2025	£17,707
Reserves (6 months Precept 2025/2026)	£7,674
Cil Money	£7,079
Reserves to be allocated	£2,954

Recommended	
Agreed TRO contribution	£2,000
Legal costs	£950

10.6 To Approve the Annual renewal of GAPTC membership.

Mon 05/05/2025 11:47

Number of Electors on
Register at 1st February
2025 386

Annual Membership
Subscription for 2025/2026,
which includes the NALC
element (8.34 pence per
elector) and the GAPTC
element (30.96 pence per
elector) £151.70

*You have saved £ 0.00 by
having a CiLCA qualified
clerk and/or by successfully
achieving the Local Council
Award Scheme*

10.7 PC to agree to appoint a Playground inspection company to complete the annual check following a change in costs quoted.

Company Name	Cost	
Gordon Playground Inspections	£150.00 + Vat	
The Playground inspection company	£225.00 + Vat	Previously quoted £135 + Vat.
ROSPA	£265.00 + Vat	

Wed 23/04/2025 14:37
Good morning Kate,

Thank you for your email. The repeat order form for your inspection (ref. 113167) has expired; however, I have seen that my colleague Catherine Hopkins had sent you a quotation for your Annual Inspection at a price of £135 + VAT (CRM 123634).

Please note that the price on your quotation is for the inspection to be carried out on standard lead time of 12-16 weeks and on this basis, your inspection would currently be scheduled for July/August 2025. If you require the inspection to be carried out sooner than this, we would need to re-price your inspection.

Please can you confirm if you are happy to proceed with inspection on our standard lead time at a price of £135 + VAT?

Best Regards

Eloise Young
Administrative Assistant
the Play Inspection Company

11 Planning: To consider recommendations in regards to the following planning applications and to note any decisions.

11.6 Planning Consultation - 25/00186/FUL - Part Parcel 0074 Oakle Street Minsterworth Gloucestershire. Erection of agricultural barn. See link [here](#).

12 To discuss Highways updates and agree any actions.

12.1 To update the PC on grass cutting due to be completed by Highways throughout the Village.

Enquiry Number: 11485883
Issue: General Verge Issues
Location: I have been advised that the Bury Triangle in Minsterworth Village has overgrown and needs a cut. It was become dangerous as the road is not visible to turn.

Site: BURY LANE

The highway contractor has attended the location and carried out a safety inspection.

In line with our Highway Safety Inspection Policy the issue reported is not currently a safety defect and does not require urgent attention. Regular inspections are carried out by the contractor in accordance with the Policy and any safety defect meeting the criteria will be acted upon.

We would be pleased if you could let us know if the situation deteriorates unexpectedly 08000 514514.

13 To discuss Calcotts and Ham green updates and agree any actions.

Sun 11/05/2025 08:41

Steve may have already discussed this last night, but as he asked me to send the email below following our watering session yesterday, I thought it best to get it down in writing

Yesterday's watering system was superb - a large IBC on the Manitou loader, so that each tree could be watered by pipe.

We had a go at making a plan of the trees, ie which trees were planted where, but we couldn't see some of the labels, hence the following suggestion.

A few of us meet at Ham Green one day or evening to

1. Undo the wire mesh protection - it should be reasonably easy to take off the outer wire
2. . We can then take a picture of each tree label, so that we get the details of species of each tree
3. Then we can make a plan of Ham Green and where all the trees are, to retain as a permanent record
4. We can then cut the grass inside the wire surround to give the trees a bit more space, and perhaps scrape off the cut grass and then spray the remainder to kill it.
5. We thought that some small posts to support the growing trees might be a good idea. At the moment the only support is the inner plastic mesh guard, which perhaps isn't strong enough. I think I may have enough small wooden support posts left over from 1 - 2 years ago to do the job
6. Then refix the outer wire mesh

If we are in agreement, perhaps we can make a few suggestions for a date - maybe fix a date tmrw eve?

I hope I've got the above correct!

Roger

14 To discuss the grass tender quotations submitted and agree to appoint a contractor for April 2025- March 2027.

To be confirmed at meeting.

15 To discuss and agree to the PC Insurance renewal quoted for 2025-2026.

Please see separate document.

