

TO MINSTERWORTH PARISH COUNCIL

www.minsterworthparishcouncil.org.uk

Email: clerk@minsterworthparishcouncil.org.uk

Date 5th May 2025

Ms Kate Wilks
c/o Minsterworth Village Hall
Main Road, Minsterworth
Gloucestershire
GL2 8JH

TO ALL MEMBERS OF THE PARISH COUNCIL

Notice is hereby given that a **Meeting of the Minsterworth Parish Council** will be held on **Monday 12th May 2025 at 7pm** in the Minsterworth Village Hall.

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

Public questions To receive Public Questions. Members of the Public (MOP) may make representations, ask questions and give at a meeting in respect of the business on the agenda by invitation of the chair (15 minutes maximum between 7pm and 7:15pm, Maximum 3 minutes per Resident.)

Kate Wilks

Clerk and Responsible Finance
Officer Minsterworth Parish Council

AGENDA

1. To elect the Chair for Minsterworth Parish Council 2025-2026.
2. To elect the Vice Chair for Minsterworth Parish Council 2025-2026.
3. To Receive Apologies for Absence.
4. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved code of practice appears.)
5. To Allow for Dispensations.
6. Approval of the Minutes of the Parish Council meeting held on Monday

14th April 2025.

7. To receive the report from the County Councillor.

8. To receive the report from the Borough Councillor.

9. To receive the Clerk's report.

10. Financial Matters:

10.1 Council to accept the financial statements for April 2025.

10.2 To approve the accounts for payments in May 2025 as per the list circulated prior to the meeting.

10.3 Council to receive the Annual accounts for 2024-2025.

10.4 Council to allocate funds to agreed reserves.

10.5 Council to appoint an Auditor to complete an internal financial audit for MPC financial year 2024-2025.

10.6 To Approve the Annual renewal of GAPTC membership.

10.7 PC to agree to appoint a Playground inspection company to complete the annual check following a change in costs quoted.

11. Planning: To consider recommendations in regards to the following planning applications and to note any decisions.

11.1 Planning Consultation - 25/00186/FUL - Part Parcel 0074 Oakle Street Minsterworth Gloucestershire. Erection of agricultural barn.

12. To discuss Highways updates and agree any actions.

12.1 To update the PC on grass cutting due to be completed by Highways throughout the Village.

13. To discuss Calcotts and Ham green updates and agree any actions.

14. To discuss the grass tender quotations submitted and agree to appoint a contractor for April 2025- March 2027.

- 15. To discuss and agree to the PC Insurance renewal quoted for 2025-2026.**

Confidential Agenda items Pursuant to 1(2) of the Public Bodies (Admission to the meeting Act 1960) It is resolved that because of the confidential nature of the business to be transacted the Public and Press leave the meeting.

- 16. To receive an update and agree a course of action for the Minsterworth Playground with Gloucestershire County Council.**

- 17. Date for Next Meeting:** Monday 9th June 2025 at 7-00pm at Minsterworth Village Hall