

# Clerks report November 2024

## Financial-

- The Parish Council have received Payment of CIL Neighbourhood Funding from the Community Infrastructure Levy team at TBC for **£6,066.86**.
- The Clerk and Cllr V King will meet in December to carry out the Quarterly financial check and complete the Financial risk assessment.
- NALC has published information on the agreed Local Government Pay Increase. Information on this has been sent to the HR Committee. To be discussed in Agenda item 18.
- A Remembrance wreath has been ordered and placed on behalf of the PC following Council approval by email. £20 was allocated in the budget for this purchase.
- The Clerk has attended the final training session with Roy Balgobin. The focus was on the budget for the next financial year. The budget proposal will be submitted at the December PC meeting for review. This will be added to the January agenda for approval so the request for the Precept can be submitted by the deadline in January.

## Training-

- Cllr Powell and Cllr Blowey have attended the Planning in Plain English information session through GAPTC, cost noted in November payment schedule.
- The Clerk attended an online information session on Funding for the PC email/ Website hosting and has fed back details to the PC by email. Three quotations for this proposal have been sent to the PC.

## Information update-

- An Advertisement for the Parish Councillor vacancy has been placed on the PC noticeboard as agreed at the October PC meeting. Information has also been published in the Villager.
- Currently awaiting confirmation of the suitability of a Bin for the suggested location at the Hygrove Bus stop as requested by the PC. TBC have installed a bin at Wild Goose Layby before they were given authorisation from the PC. They will not charge the PC for this bin.
- Representatives from the PC will be attending the GlosSES meeting with EDF on the 2<sup>nd</sup> December.
- Following contact with R King regarding the grass cutting of Ham green and Calcotts green he advised that it is too late in the year to go ahead with a further cut. R King will submit a quotation for PC approval for the grass cutting for 2025.
- MVH have agreed to the purchase of the proposed postbox for PC post. The total cost for a personalised box is £53.95 (Inc VAT) which has been added to the November proposed expenditure.

#### Correspondence-

- Correspondence has been forwarded to the PC regarding the cost to advertise in the Villager from R Blowey as a representative of the Villager. This was a follow up on a query raised during the October PC meeting.
- Correspondence has been received from R Blowey as Chair of MVH regarding the use of the Parish Council Noticeboard. See Information pack agenda item 13.