

MINSTERWORTH PARISH COUNCIL

www.minsterworthparishcouncil.org.uk

Email: clerk@minsterworthparishcouncil.org.uk

Date 5th November 2024

Ms Kate Wilks
c/o Minsterworth Village Hall
Main Road, Minsterworth
Gloucestershire
GL2 8JH

TO ALL MEMBERS OF THE PARISH COUNCIL

Notice is hereby given that a **Meeting of the Minsterworth Parish Council** will be held on **Monday 11th November 2024, 7pm** in the Minsterworth Village Hall.

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

Public questions To receive Public Questions. Members of the Public (MOP) may make representations, ask questions and give at a meeting in respect of the business on the agenda by invitation of the chair (15 minutes maximum between 7pm and 7:15pm, Maximum 3 minutes per Resident.)

Kate Wilks

Clerk and Responsible Finance
Officer Minsterworth Parish Council

AGENDA

1. **To Receive Apologies for Absence.**
2. **Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the agenda to which the approved code of practice appears.)**
3. **To Allow for Dispensations.**
4. **Approval of the Minutes of the Parish Council meeting held on Monday 14th October 2024.**
5. **To receive the report from the County Councillor.**
6. **To receive the report from the Borough Councillor.**

7. To receive the Clerk's report.

8. Financial Matters:

- 8.1 Council to accept the Financial statements for October 2024.
- 8.2 To approve the accounts for payments in November 2024 as per the list circulated prior to the meeting.
- 8.3 To approve the hire of Minsterworth Village Hall for Parish Council meetings for 2025.

9. Planning: To consider recommendations in regards to the following planning applications and to note any decisions.

9.1 Planning Application - 24/00762/LBC - Street End Cottage , The Street, Minsterworth.

Replacement as required of composite porch doors x 2 and replacement of 4 UPVC windows with timber doors and windows.

Link to application [here](#).

9.2 Planning Application - 24/00714/FUL - Greenacres , Main Road, Minsterworth.

Proposed extensions to dwelling. Replacement of stable block. Conversion of garage. Alterations to existing access.

Link to application [here](#).

9.3 Planning Application - 24/00821/APP Minsterworth Village Hall , Main Road, Minsterworth.

Approval of reserved matters relating to Appearance, Landscaping, Layout and Scale 20/00936/OUT.

Link to application [here](#).

10. To discuss Highways updates and agree any actions.

- 10.1 To receive an update and agree any actions on Drainage/pooling of water in Watery Lane.
- 10.2 To receive an update regarding the clearing of the footpath EMW8 where it runs from the A48 to Minsterworth Church.
- 10.3 To agree a course of action regarding the agreed schedule of works by GCC and the A48 Road safety group.

11. To discuss Calcotts and Ham green updates and agree any actions.

11.1 To receive an update on Grass cutting at Calcotts and Ham Green.

12. To receive any updates regarding the Minsterworth Parish Councillor Vacancy.

13. To discuss and agree the use of the Parish Council noticeboard by Minsterworth Village hall.

14. To discuss and agree the purchase of a new waste bin at Hygrove lane bus stop.

15. To receive an update and agree any actions following the emergency community plan presentation by Gloucestershire rural community council.

Confidential Agenda items Pursuant to 1(2) of the Public Bodies (Admission to the meeting Act 1960) It is resolved that because of the confidential nature of the business to be transacted the Public and Press leave the meeting.

16. To receive an update and agree a course of action for the Minsterworth Playground with Gloucestershire County Council.

17. To receive an update and discuss the submitted quotations for the Minsterworth Parish Council Website and Email provider.

18. To discuss and agree the NALC Pay Increase to the Clerk's salary.

19. Date for Next Meeting: Monday 9th December at 7-00pm at Minsterworth Village Hall