

Agenda Information pack 14th October 2024

8.1 Financial Statements – See attached Spreadsheet

8.2 Approve payments for September 2024 – See attached Spreadsheet

10. To discuss Highways updates and agree any actions.

10.1 To receive an update and agree any actions on Drainage/pooling of water in Watery Lane.

Emailed awaiting response

Good Morning,

Please could you advise if there has been any progress with this location and clearing the culvert?

The Parish Council also requested an update on the request for the Landowner to clean out the ditch please?

Many thanks

Kate Wilks Clerk and Finance Officer

From: Clerk <clerk@minsterworthparishcouncil.org.uk>

Sent: 08 September 2024 19:16

To: 'Highways Customer Service'

Subject: RE: EnquiryWATERY LANE, MINSTERWORTH - General Drainage issues

Good Afternoon,

Many thanks for the update on this.

A Parish Councillor has asked for an update on the request for the Landowner to clean out the ditch please? If the ditch was visible this possibly would not be an issue.

Many thanks Kate Wilks

From: Highways Customer Service <
Sent: 05 September 2024 11:32
To: Minsterworth Parish Council <clerk@minsterworthparishcouncil.org.uk>
Subject: Enquiry - WATERY LANE, MINSTERWORTH - General Drainage issues

Good morning,

Thank you for your response to my enquiry.

Our jetting crew have attended this site; however, they were unfortunately unable to locate the culvert to carry out any works.

We are now currently investigating this matter further.

Kind Regards,

Area Highways Representative – Winchcombe
Highways & Infrastructure

10.2 To receive an update regarding the clearing of the footpath EMW8 where it runs from the A48 to Minsterworth Church.

Emailed, awaiting response-

Good Morning,

Following on from the clearance recently completed at the below location. I have been asked to contact you regarding the ditch that runs alongside the footpath. There is some concern that as this is so overgrown over the footpath, it may be vulnerable to flooding over the winter months. Is this something that can be looked in to?

Many thanks

Kate Wilks

11.3 To discuss feedback from the Village green Sub Group regarding the Severn Treescapes offer to provide new trees for the Village Greens and agree a course of action.

Dear Cathy and Roger,

It was good to meet you and have a look at Ham Green on Wednesday.

In summary it seems like a good plan to plant more trees, and especially fruit trees!

Gloucestershire County Council have a scheme offering free trees to landowners and community groups, and fruit trees are included in that. They do not offer the funding for the tree protection though, so that would be a cost to the Parish.

I can help with an application and the sourcing of the trees as I am working with 7 other landowners and plan to make one big order to reduce tree costs. Each landowner / group would have agreed their project with the Council and then I will arrange the tree order. I still need to work out whether we can get separate deliveries at different times.

I looked at the old maps and can see that there was a lot of orchard in the area which is now gone, although no evidence that there was orchard on the Green was found. To bring that habitat back would be a great addition.

One point that I would like you to be confident about is having the right to plant trees on the green. I will leave it to you to check that out.

Although the deer threat may not seem significant, I would recommend guarding against them. The Forestry Commission Land Information Search has identified there being 3 deer species posing a moderate risk to trees; Muntjac, Roe and Fallow deer. I would recommend a wire height of at least 1.5m. Guarding materials (2 posts and weld mesh, calculated on 10 guards per roll of mesh, have come out at £40-45 each. Ultimately it would be your decision on how to protect them.

I have also attached my notes from the last series of Orchard Workshops – Planning and Planting. And I will add you to the invite list for the next series of workshops being held this winter. The notes include information on root stocks, planting patterns and guarding. We discussed vigorous rootstocks being the best for traditional varieties and one grown, less vulnerable to browsing.

Please find attached an example of a planting plan to create a mixed orchard on the Eastern section of Ham Green. The plan shows 25 trees – 4 pear, 10 apple, 7 plum and 4 cherry arranged so that the shorter trees are to the south of the taller. But it is only a suggestion.

Hopefully this will provide sufficient information for discussion at your next meeting. Sorry it is a bit rushed.

Attached:

Workshop Notes – planning and planting

Scotmaps – old map

Blank EOI for Council

Example planting plan

Severn Treescapes Trees and Woodlands Adviser. Fri 11/10/2024 15:44

11.4 To discuss the offer of free trees from TCV (The Conservation Volunteers) for public areas and agree a course of action.

Please see link for further details

[Free Trees for Communities Across the UK \(tcv.org.uk\)](https://www.tcv.org.uk)

13. To consider Adopting the proposed Minsterworth Bio Diversity policy.

See copy of policy on website.

14. To discuss and agree a course of action regarding the Ash Dieback replanting scheme through GCC Highways.

Dear Sir / Madam Reference:

Ash Dieback Project, replanting scheme.

In June 2020 GCC Highways launched the Ash Dieback Project to start to tackle the effects of the disease within the county. The disease also known as Chalara is caused by a fungus which affects the vascular system of Ash trees and can kill young specimens very rapidly. Older trees can resist for longer but are likely to shed limbs, become unstable and are extremely likely to die.

During the three years, GCC Highways managed to remove 12,640 infected Ash Trees which posed a danger to highway users. With an aim of replanting at least two trees for every diseased tree felled.

During the last three planting season a total of 40,597 trees were planted by March 2023, either by our Ash Dieback team or through providing young trees to Parish Councils.

Local Parish Councils Replanting

The replanting season runs between November and March, we would encourage the local parish councils to use their local knowledge and expertise to assist us in identifying suitable areas within your community where replanting can be undertaken. If practical we would be looking at planting in groups of mixed native whips (young tree seedlings 2-3 years old) rather than larger specimen trees, but we can consider all requests.

Within the capacity of the Ash Dieback Project, we currently have two options available;

1. Submit areas to be considered for replanting on highways land by the Ash Dieback Team.
2. Submit a request for whips / trees to be donated to the parish council, to plant themselves within the community.

This can be projects such as planting Hedgerows, Wildlife Corridors, Orchards, filling in corners of fields or even supporting a local community planting project such as sensory garden, forest schools and much more.

If you would like to submit a request for trees to be planted during November 2023 to March 2024, please complete the attached form, and return to by 14/10/2023. This planting work is being undertaken in addition to the County Council's existing pledge on tree planting.

Tree Warden Scheme GCC are in process of setting up Gloucestershire Tree Warden scheme with the Tree Council, if you wish to become a tree warden or wish to find out more, please email.

Kind Regards

Sara

Tree Project Officer

Gloucestershire County Council

Scientific Name	Common Name	Large tree (Often over 15m at maturity)	Notes
Acer campestre	Field maple		Particularly within hedges but not exclusively so
Acer pseudoplatanus	Sycamore	Yes	Maybe worth considering but away from ancient woodland or protected sites and also semi-improved/unimproved grassland and where horses present nearby.
Alnus glutinosa	Alder	Yes	Wet and damp sites plus next to watercourses/ditches where appropriate.
Betula pendula	Silver birch	Yes	Particularly where already known to occur and appropriate.
Betula pubescens	Downy birch	Yes	Damper sites
Carpinus betulus	Hornbeam	Yes	Occasional use where appropriate to location and its history.
Castanea sativa	Sweet chestnut	Yes	Particularly where already known to occur and appropriate.
Corylus avellana	Hazel		Good choice in many locations
Crataegus monogyna	Hawthorn		Particularly within hedges but not exclusively so
Fagus sylvatica	Beech	Yes	Particularly where already known to occur and appropriate.
Ilex aquifolium	Holly		Good choice where already known to occur
Juglans regia	Walnut (English)	Yes	Probably as specimen trees only - looks similar to ash
Ligustrum vulgare	Privet		Mainly within hedgerows
Malus domestica	Apple (cultivated)		Occasional use where appropriate to location and its history. Known cultivars grown on M25 rootstock
Malus sylvestris	Crab apple		Occasional use where appropriate to location and its history.
Pinus sylvestris	Scots Pine	Yes	Occasional use where appropriate to location
Populus nigra	Black poplar	Yes	Occasional use in wetter sites/valley bottoms and vales usually where previously known
Populus tremula	Aspen	Yes	Particularly where already known to occur and appropriate.
Prunus avium	Wild cherry	Yes	Particularly where already known to occur and appropriate.
Prunus domestica	Plum (cultivated)		e.g. such as Pershore & Blaisdon cultivars or smaller ssp. insititia (Damsons)
Prunus padus	Bird cherry		Occasional use where appropriate to location and its history.
Prunus spinosa	Blackthorn		Particularly within hedges but not exclusively so
Pyrus communis	Pear (cultivated)	Yes	Esp. Perry Pear cultivated hybrids

Quercus petraea	Sessile oak	Yes	Particularly where already known to occur and appropriate.
Quercus robur	Pendunculate oak	Yes	Good choice in many locations
Salix caprea	Goat (Pussy) willow		Damper sites
Salix cinerea	Common willow		Wet and damp sites. Also subspecies of Grey and Rusty Willow may be appropriate in a few locations if already known.
Sambucus nigra	Elder		Particularly within hedges but not exclusively so
Sorbus aria	Whitebeam		Occasional use where appropriate to location and its history
Sorbus aucuparia	Rowan		Particularly where already known to occur and appropriate.
Sorbus torminalis	Wild service tree		Occasional use where appropriate to location and its history.
Taxus baccata	Yew	Yes	Particularly where already known to occur and appropriate
Tilia cordata	Small leaved Lime	Yes	Particularly where already known to occur and appropriate
Tilia platyphyllos	Large leaved lime	Yes	Occasional use where appropriate to location and its history
Ulmus procera/glabra	Wych & English Elm	Yes	Particularly where already known to occur and appropriate

15. To discuss the proposal for Minsterworth Parish Council to purchase a larger postbox for Minsterworth Village Hall.

G Morning Kate

As you know, post for P Council is delivered to the letterbox at V hall.

We have had a couple of occasions recently where the box has become overfull, and letters protruding. This could result in items being taken from the box, or getting wet

Could we please discuss the PC purchasing a larger post box at the October PC meeting?

Thanks

Roger

Fri 13/09/2024 07:28

16. To discuss and agree a course of action regarding the Minsterworth Parish Council Website and Email provider.

Hi Kate, Kerrin

Thanks for your email, and sorry to hear that you are not getting what you need from your Registrar, Kate.

Kerrin is right - we can definitely help you. The Parish Council Domains Helper Service has been designed to help councils with an appetite to move over to a [.gov.uk](#) domain to do so successfully. We do this by offering practical support through guides and virtual sessions, pointing councils in the direction of Approved Registrars that understand how councils work, and also by providing access to funding to help offset initial set-up costs.

I've included some links below which, I hope, will get you started.

- You can [sign up to one of our virtual sessions](#) - we have lots of dates to pick across September
- Have a look through one of our [welcome packs](#) that will tell you more about what we offer
- Or you can go ahead and look at the [list of Approved Registrars](#) that are taking part in the Parish Council Domains Helper Service. It might help to come along to one of our introductory sessions for context and advice on how best to use the list and what you can expect in terms of support / access to funds before you make your selection.

If you have any additional questions then anyone in the team can help - you can reach us at [.We're always on hand to help.](#)

Kind regards Sandra. Mon 02/09/2024 10:27

17. To discuss and agree a course of action regarding the publication of details on the Perception of Crime Survey by Gloucestershire Police for Parish Residents.

Suggested article for the Villager on the Perception of crime survey by Cllr Blowey- Oct 2024.

Your views on crime, antisocial behaviour and policing

The Parish Council have been contacted by the Office of the Police and Crime Commissioner (OPCC) for Gloucestershire who wish to conduct a survey with residents to gather their opinions about their perceptions of crime in their local area. The survey asks for views on crime, antisocial behaviour and policing, and this feedback will be used to inform the OPCC's work to make Gloucestershire safer.

Information by Design (IbyD) is a market and social research company who are conducting the survey on behalf of the OPCC and are members of the Market Research Society (MRS) and abide by the MRS Code of Conduct. If you wish to have a paper copy to complete manually, please contact Information by Design, Unit 11, Newlands House, Newlands Science Park, Inglemire Lane, Hull, HU6 7TQ

The survey can be completed online by using this link: www.ibyd.com/glosopcc If you wish to contact the OPCC for Gloucestershire to confirm that this survey is being conducted on behalf of the Police and Crime Commissioner.