

Clerks report Sept 2024

Financial

-The new Noticeboard is due for delivery mid September. Cllr Blowey has volunteered to take delivery. Payment is due following delivery.

-The new Parish Council printer for use by the Parish Clerk was purchased at a discounted price of £179.99 on Amazon prime day.

-The Quarterly financial check has been completed by Cllr V King.

-A Confirmation email has been received from PKF Littlejohn to confirm the completion of the financial accounts 2023/2024.

'We have received and logged the notification of exempt status for the year ended 31 March 2024 submitted to us for Minsterworth Parish Council. By notifying us that Minsterworth Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.'

-The latest accounts from the Villager have been received and have been checked against the accounts held by the PC between April- August 2024.

-The Playground repairs have been completed and invoice received. List of repairs completed in the Agenda information pack.

Training-

-The Chair has attended GAPTC Chair and Better Councillor training as approved by the PC in July.

-Both Cllr Powell and Cllr Blowey have registered interest in attending the planning in plain English training session by GAPTC. Please see list of approved expenditure for Sept 2024.

Other information-

-The agreed Speedwatch signage for the A48 has been ordered by Cllr R Thomas. As yet no update has been received regarding delivery or costs.

-The Road traffic Speed data report (*Appendix 5*) has been sent to the PCSO/ Glos Police as requested by the PC.

-The Chair has requested that a Parish Council policy review takes place. GAPTC have provided a list of statutory policies. A Review will take place of MPC policies to check compliancy.

-The new Biodiversity policy will be added to the November agenda for ratification as agreed by the Chair.

-The complaints reference in the Standing orders is still under investigation. The Clerk has contacted other Councils to confirm their complaints procedure and is awaiting a response.

- GAPTC have referred the PC query on new website/ hosting to The Parish Council Domains Helper Service. 'They have been designed to help councils with an appetite to move over to a [.gov.uk](https://www.gov.uk) domain to do so successfully. By offering practical support through guides and virtual sessions, pointing councils in the direction of Approved Registrars that understand how councils work, and also by providing access to funding to help offset initial set-up costs.'

The Clerk will attend an online information session on the 19th September and feedback to the PC.

Correspondence received to note- See appendix items below.

- 1- Follow up on the Village design statement and the response from TBC/ GRCC. Fri 30/08/2024.
- 2- Email received from local resident regarding road safety on the A48. Thu 01/08/2024.
- 3- Email received from local residents regarding the Village design statement. Tue 03/09/2024.
- 4- Email from Local resident regarding an incident concerning aggressive dog behaviour. Fri 06/09/2024.