

Minsterworth Parish Council



Minutes of a Minsterworth Parish Council Meeting
held on 8th January 2024 in Minsterworth VH 7.00pm.

Present:

Cllr Roger Blowey	Chairman
Cllr Nick Powell	Vice Chair
Cllr Nigel Garbutt	
Cllr Ruth Thomas	
Cllr Steve King	
Cllr Cathy Thomas	
Cllr Victoria King	

In Attendance:

Jo Badham	Parish Clerk
1 member of the public	
Cllr Jill Smith	

Public Questions

No comments from the public.

- 1. To receive apologies for absence.**
The Chair opened the meeting. Apologies for Cllr Jill Smith may be late.
- 2. To receive applications for Casual Vacancy and to follow Co-option procedure for application.**
Incorrect item – this was discussed at December meeting.
- 3. To receive any declarations of interest from Members.**
Cllr C Thomas and Cllr N Garbutt declared an interest in agenda item 13.
- 4. To Allow for Dispensation.**
None received.
- 5. To approve minutes if the meeting held on 11th December 23.**
These were taken as read and accepted with as a true record, signed & dated by the Chairman.
- 6. To receive Borough Councillors Report**
Cllr J Smith arrived for meeting 19.07hrs and presented her report.

Please use link to view the report from Minsterworth Website.

<https://minsterworthparishcouncil.org.uk/wp-content/uploads/2024/01/Borough-Councillors-Report-Jan24.pdf>

Cllr J Smith also met with Fran Jackson (Adrian Goode's replacement) and Mary Goodenough from TBC to show them around the village. The play area was discussed including the possibility of grants and improving the play equipment.

7. Financial Matters:

7.1 Council to accept the Financial statement.

£

Reserves Balance 11469.24

Minsterworth Parish Council



Current Acc	7718.69
Ring Fenced	2165.53
Balance	18087.14

The Clerk mentioned the national pay increase that was agreed by NALC with the Government of £1 extra per hour. This was added and calculated by PATA and backdated from April 23. Due to being a contractable obligation this was paid automatically.

7.2 Council to approve proposed expenditure January 24.

Item	Expenditure	Income	Power to spend	Comment
Clerk Wages	926		13	December and Jan 2024
HMRC	95.6		13	
PMP Printing	380.00		37	December and Jan 2024
Bank Charges	16.00			
Bank Interest		36.00		
AGP Garden Services	100.00		28	Grass Maintenance Play
Hire Village Hall	40.00		29	
Adam Shayle	420.00			Ham Green tree felling
Machine Mart	1616.00			Generator
Grant to Church	300.00			
	3893.60	36.00		

8. Planning

8.1 TBC response to drainage mounds

Council discussed the issue of drainage mounds and would like clarification on where else in the TBC area drainage mounds have been used

8.2 Field View Drainage – P Council to investigate drainage outflow. **Action – clerk to investigate and report to P Council**

9. Code of Conduct

Cllr N Powell raised attendance at meetings and changing the code of conduct.

This would be in the Standing Order rather than the CoC. Council agreed the article on attendance will be reviewed in 3-6 months as previously agreed.

10. Banking access

Information received from banking online services was incorrect, and Cllrs still had no access to the P Council banking . **Action Clerk: to contact bank.**

11. Flooding in Watery Lane

Letter was received from a resident on the condition the road and flooding, including Pound Lane. Council agreed to compile a plan of the ditches/drains to identify ownership and the problems. **Action Clerk: Contact Highways reference the culverts in Watery lane**



12. A48 Road Safety Update

- The speed camera is currently not working due to lack of light at this time of year for the charging of the battery.
- Signs for Lower Lane have not been approved by Highways. This will be raised at the meeting on the 26th January. Attendees representing the Parish Council are Cllr R Thomas, Cllr N Garbutt and Cllr R Blowey. Cllr J Smith (Borough) offered to attend the meeting.

13. Grant towards church – Council to approve

Council approved a grant of £300 towards the church cemetery maintenance.

14. Generators – update on purchase of replacement generators

Machine Mart to send proforma for payment. Council approved the payment once the proforma has been received. The Clerk will pick up.

15. Correspondence (Clerk Report)

- 15.1 Cllrs Emails have been set up with passwords. Clerk to circulate.
- 15.2 The proposal to support and contribute towards primary school education in rural areas by other parishes was proposed by Cllr N Powell and Seconded Cllr N Garbutt.

16. Ham Green and Calcot Green

- Waiting for additional quotes for tree felling and grass cutting.
- The Clerk is working on the plan.

17. Residual Items

- 17.1 Dig back foot path along A48 by Oakle Street
Action Clerk: To contact Highways Max Kelly to ask if the pathway can be cleared. Copy in Cllr P Mclain.
- 17.2 Van blocking footpath near Hawthorns
Action Clerk to contact PCSO.
- 17.3 Cutting verge footpath in 2024. Cost in 2023 was £403
Action Clerk: Council wanted more information on the grass cutting maintenance by Highways. Add to February agenda.
Clerk advised the annual cost can be added to the budget.

Meeting closed at 20.58hrs

Signed:

Date:

Date for Next Meeting: Monday 13th February 2024 7pm in the Minsterworth Village Hall.