

# Minsterworth Parish Council



Minutes of a Minsterworth Parish Council Meeting  
held on 12<sup>th</sup> February 2024 in Minsterworth VH 7.00pm.

## Present:

Cllr Nick Powell	Vice Chair
Cllr Nigel Garbutt	
Cllr Ruth Thomas	
Cllr Steve King	
Cllr Cathy Thomas	
Cllr Victoria King	

## In Attendance:

Jo Badham	Parish Clerk
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## Public Questions

No public attendance .

### 1. To Receive Apologies for Absence.

The Vice Chair opened the meeting. Apologies from Cllr R Blowey and Cllr Jill Smith.

### 2. Members of the council are invited to declare an interest they may have on the business set out below.

No interests declared.

### 3. To Allow for Dispensations.

No dispensations.

### 4. Minutes of the Parish Council meetings held on 8<sup>th</sup> January 2024.

Minutes were taken as a true representation of the meeting and duly signed by the Vice Chair.

### 5. To receive Borough Councilor's Report.

Cllr Jill Smith report was distributed prior to the meeting.



Borough Councillors  
Report Feb24.pdf

## 6. Financial Matters:

6.1 Council to accept the Financial statement.

Reserve Account	£11507.07
Current Account	£4694.65
Ring Fenced funds	£2165.53
<b>Balance</b>	<b>£16201.62</b>



6.2 Council to approve proposed expenditure for March.

Item	Expenditure	Income	Power to spend
Clerk Wages	491		13
HMRC	55		13
PMP Printing	180.00		37
Bank Charges	8.00		
Bank Interest		18.00	
Hire Village Hall	22.50		29

6.3 Council to approve funding for footpath cutting (early June)  
Council agreed to include the cutting within the grass maintenance budget.

6.4 Council to approve Shirley Fowler to undertake the Financial Audit.  
Council agreed to continue to use Shirley Fowler as the Financial Auditor for the parish council accounts.

## 7. Planning

7.1 23/01141/FUL Erection of a two storey side and rear extension. Mooffitch

The following link gives details of the above proposal

<http://publicaccess.tewkesbury.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5HQ8TQDMYG00>

Council discussed the above planning application and agreed no objection.

7.2 Decisions

APP 23/01028/FUL Proposed garage with oak frame and cladding. The Old Beams, The Street. PERMIT

APP 23/00864/PIP Permission in Principle for residential development of 1 new dwelling Hawthorn House Main Road. REFUSE

7.3 Appeals/Enforcements

## 8. A48 Road Safety Update

- Report of January Meeting (Papers Distributed).

Cllr N Garbutt presented his report to Council following Cllr R Blowey and Cllr R Thomas represented the council on the A48 Road Safety Meeting.



A48 Safety Meeting  
Report for PC26 Janu:



## 7 Correspondence (Clerk Report)

- Update on bank account access.  
Cllr N Powell can access the accounts. Cllr C Thomas will try and log in using the details provided.
- Update on emails.
- No update from Highways on Watery Lane. (see minutes January).  
Council clarified the culverts need to be cleaned; Action Clerk to report the issue.
- Councilors Training.  
Council decided to wait until further dates were published by GAPTC.
- Wales and West have not completed the repairs of the verges. Cllr C Thomas agreed she would be happy to meet up with the contractor.

## 8 Ham Green and Calcot Green

- Update on Plan.  
Clerk has nearly finished the plan and is just incorporating the Climate/Biodiversity policy.
- Climate Change Grants/Funding.  
Action: Clerk to review the application and detail of grant funding.

## 9 Provision of Portaloos for Severn Bore.

Council to discuss cost agree funding.

Dates:

Feb 11th, 12th, 13<sup>th</sup> (Dates have passed).

March 11th, 12th, 13th ( 12th is a 5\*)

April 9th, 10th, 11<sup>th</sup>

August 21<sup>st</sup> and 22<sup>nd</sup>

September 18th, 19th, 20th

October 17th, 18th, 19th, 20<sup>th</sup>

Council agreed to use the remaining grant money from Tewkesbury Borough and would use the community project budget for the shortfall. All in favour in council funding 1 toilet per event.

## 10 Advert for Appointment for a New Clerk and Job Description

Cllr R Thomas updated council on advertising the position and the cost of advert. Applications will be received Cllr R Blowey.

## 11 Residual Items

- Request to turn back the footpath from Severn Banks to Oakle Street. **Action Clerk: Report to Highways and on the portal.**

Meeting closed at 20.58hrs

Signed: .....

Date: .....

Date for Next Meeting: Monday 11th March 2024 7pm in the Minsterworth Village Hall.