

Minsterworth Parish Council



Minutes of a Minsterworth Parish Council Meeting
held on 13th November 2023 in Minsterworth VH 7.00pm.

Present: Cllr Roger Blowey Chairman
Cllr Nick Powell
Cllr Nigel Garbutt
Cllr Steve King
Cllr Cathy Thomas
Cllr Ruth Thomas

In Attendance: Cllr Jill Smith Borough Councillor
2 members of the public

Public Questions

No comments from the public.

1. **To receive apologies for absence.**
The Chair opened the meeting. Apologies for absence received from Jo Badham Clerk and Cllr P McLain.
2. **To receive any declarations of interest from Members.**
Cllr C Thomas and R Blowey are on the Coronation Committee.
3. **To Allow for Dispensation.**
None received.
4. **To approve minutes if the meeting held on 9th October 2023**
These were taken as read and accepted as a true record, signed & dated by the Chairman.
5. **To receive Borough Councillors Report**
Please use link to view the report from Minsterworth Website.
<https://minsterworthparishcouncil.org.uk/wp-content/uploads/2023/10/TBC-Report-Oct-23-1.pdf>
6. **Financial Matters:**
Due to illness of clerk no Financial Report was received.
Defer to December meeting.
7. **Planning**

7.1 23/00259/FUL

The Councillors, after debate agreed unanimously to object to this application, for the same reasons as previously sent. The Chairman volunteered to draft a response & circulate to Councillors & Clerk prior to the clerk returning comments.

23/00923/CLE

Coucillors debated this application, The Borough Councillor then informed us that a Certificate of Lawfulness with permitted planning had that day been applied to this property, so the Council no longer needed to offer an opinion.



23/00909/LBC

After much debate a proposition was made that the Council do not object to this application All in favour.

23/00864/PIP

The Council debated this application, they could find no change of view from a previous application on the same site. The Council strongly object to this application for the previous reasons sent with the addition of there being no access for drainage to the nearest water course (Long brook) a questionable drainage mound system etc.

7.2 Decisions – there were none

7.3 Appeals: there were none

7.4 Enforcements

Alterations to Listed building & conversion of garage to dwelling space Street End Cottage, The Street, Minsterworth. – noted by Council

Update on suitability of drainage mounds & width of exit from 23/00631/PIP – There is still no evidence available that a drainage mound works. **Action Clerk council will ask the clerk to request that TBC organise a visit for the council to see a drainage mound working on a site.**

8. A48 Road Safety

8.1 Report to be circulated by Clerk. .

Updates:

- i) Funding was questioned to support road safety in the village. Cllr J Smith volunteered to check any CIL / S106 liability for the Elms development.
- ii) Cllr R Blowey volunteered to write to Mark Harper to request an update of meeting up with the PC & GCC.
- iii) 50 mph sign opposite Church Lane has now been replaced.
- iv) Bus stop sign opposite Church lane, is missing Cllr R Blowey has written to Max Kelly.
- v) Pedestrian signs for the lower lane: Cllr N Powell will cost longer posts for pedestrian signs, clerk to seek county council / highways permission to change posts at pc cost(£726.70)? for next meeting.

Traffic speed camera signs – Cllr N Powell will supply costs of these for next meeting. RB proposed a figure of £300 maximum spend for signs – go ahead and purchase, Cllr S King seconded proposal – all in favour. **Clerk NP to send cost via email to Councillors & Clerk**

Traffic Camera data details – Cllr R Thomas's circulated her report.

9. Standing Orders

Council agreed to adopt the Model Standing Orders with the following inclusions.

- Council meetings to last 2 hours
- Public question 15mins max
- Agenda, minutes & all paperwork being sent to Councillors & advertised to the public on the Wednesday prior to the following Monday meeting.



- One typo noted.

Council agreed unanimously to adopt of the model standing orders with a review in 3-6 months.

10. **Emergency Generators**

Cllr King had investigated different sizes, makes & prices of replacement generators. He suggested the purchase of 2 with a linking cable @ £659 + VAT each + £75 for cable. Cllr King will liaise with the Clerk in purchasing. The Pc are purchasing one & the Village hall the other (replacement) Cllr Blowey volunteered to take this purchase to the Village hall committee next week.

Cllr Blowey proposed, Cllr Powell seconded, all in favour.

11. **Correspondence (Clerk Report)**

11.1 Update on Playground

Documents have been sent to TBC to register as a community asset.

11.2 Clerk request for mentoring support 15 Hours £380

Deferred to December meeting.

11.3 Cllrs Emails

Deferred to December meeting.

11.4 Cllrs Vacancy

TBC confirmed no resident has requested an election therefore the council can now co-opt the casual vacancy.

12. **Ham Green and Calcot Green**

A meeting of the sub committee had taken place, no report was available due to Clerk illness. Discussion had taken place on how to maintain the Greens, suggested wild flower/ herbage mixes, topping of greens, cutting paths through, planting of a few bird encouraging trees rowan etc. The Jesse Trigg Oak on Ham Green will need balancing, due to some damage – a price for this is being sought, more detailed reports should be ready for the next PC meeting with prices etc.

13. **Biodiversity**

13.1 Council to adopt a Biodiversity Policy.

13.2 Discuss council plans on Biodiversity.

Deferred to December meeting.

14. **Residual Items**

- Request to publish the 5 year land supply for TBC, in the Villager was agreed, Cllr Blowey would forward to the Villager.
- Also request to publish an article to seek any villagers interested to complete an NDP – this was rejected. The PC were reminded that at the last meeting the Council agreed unanimously to defer any decision on a Minsterworth NDP until the local plan for Tewkesbury, Cheltenham & Gloucester had been updated, as were advised that the weight given to NDP's might change in the future.
- The bulbs can now be planted in front of the Village gates, Cllr Blowey was not sure when, but would liaise.
- Cllr Blowey had collected the picnic benches & requested help from Malcolm to erect, Cllr Powell offered his assistance, thank you.
- Cllr Powell sent his apologies for the next meeting.
- Cllr King requested that the Code of Conduct is added to the December agenda, for debate.

Minsterworth Parish Council



Meeting closed at 20.55hrs

Signed:

Date:

Date for Next Meeting: Monday 11th December 7pm in the Minsterworth Village Hall.