

# MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

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27 April 2021

## TO ALL MEMBERS OF THE PARISH COUNCIL

I hereby give notice that the **Annual Meeting of the Parish Council** for Minsterworth Parish will be held as a virtual meeting on **Monday, 10 May 2021**, immediately following the Annual Parish Assembly, which starts at 7pm. The purpose of the meeting is to complete the business shown on the following agenda.

*Paul Bell*

Clerk and Responsible Finance Officer  
Minsterworth Parish Council

## AGENDA

1. **Apologies.**
2. **Declaration of Acceptance and Election of Officers.**
3. **Minutes of the previous Parish Council meeting held on 12 April 2021.**
4. **Declaration of Interests.**
5. **Appointment of Officials:**
  - Snow Warden
  - Flood Warden
  - Village Hall Committee Trustee
  - A48 Meeting Representative
  - Harvey Centre Representative
  - Minsterworth Park Representative
  - Public Rights of Way Representative
6. **County Councillor's Report.**
7. **Borough Councillor's Report.**
8. **Public Comment.**

**9. Matters Arising.**

- 9.1 Village Hall
- 9.2 Minsterworth Park
- 9.3 The Harvey Centre
- 9.4 Highway Matters
- 9.5 Public Rights of Way (PROW)
- 9.6 Signage on Ham Green and Calcotts Green
- 9.7 Mains Drainage
- 9.8 Parish Council Equalities Statement

**10. Financial Matters.**

- 10.1 Agreed End of Year Accounts for FY20/21
- 10.2 Agree monthly budget for May 2021.

**11. Planning.**

- 11.1 Applications: None to date
- 11.2 TBC Decisions: **19/00465/FUL** Charlton, Main Road, Minsterworth: Deferred
- 11.3 Appeals: None to date
- 11.4 Seven Acres drainage

**12. Correspondence.**

**13. Matters Raised for Notification.**

**14. Date for Next Meeting:** 14 Jun 21 at 7pm by Zoom.

Note: Time constraints may make it necessary to defer some items from the agenda to a later meeting.

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Members are reminded that the Minsterworth Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, health & Safety and Human Rights.

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