

## **MINSTERWORTH PARISH COUNCIL**

Minutes of the virtual Parish Council Meeting held on Monday, 8 March 2021, via Zoom

### **PRESENT:**

Councillors - R Blowey  
N Garbutt  
S Ingham  
S King  
C Thomas  
R Thomas  
N Powell  
BC J Smith  
CC P Awford (partial attendance)  
Mrs F Wallbank – Clerk  
Parishioners: 6 (some partial attendance)

### **1 APOLOGIES:** None

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 8 February 2021 having been circulated with the agenda were agreed and signed by the Clerk.

### **3 DECLARATION OF INTEREST:** None

### **4 REPORTS FROM CC AWFORD AND BOROUGH COUNCILLORS:**

CC Awford:

- GCC have set their budget as consulted on – he is getting an extra £5,000 on his Highways Local budget must be split between 21 parishes – looking at including the siding back of the footway in Minsterworth.
- Environment Scrutiny Committee Meeting – reported that the Christmas flooding event was the worst since July 2007 with over 300 properties flooded throughout the County.
- The TBC Local Plan is now undergoing its Examination in Public having started last Tuesday. Part of the discussions have been around Highnam and Minsterworth. Somewhat surprisingly there was no input on Highnam however there was considerable input on Minsterworth
- A developers agent spent some time asking the Inspector to consider the Development Boundary to enable further development.
- What the agent was promoting would see a further development of 70 new dwellings on two sites adjacent to Ellis Bank
- A few Parish Councils have raised concerns about being unaware of the EIP, TBC of course will say all the detail is on the Borough website.
- Written representations can still be submitted until the close of the EIP.

The Chairman had circulated to the Councillors a draft response and it was agreed to send this to Ian Kemp at TBC.

The Chairman brought in PCSO Amber Jenkins. Another PCSO for Minsterworth is Tanya Shuttleworth and PC Julian Knock. Figures 2019-2020 and 2020-2021 increase in missing persons and Anti-Social Behaviour 6 to 19.

Following the serious incident over the weekend the Community Engagement Vehicle made a presence in the Village for a few hours on Friday 5<sup>th</sup> March 2021 with 8 people attending.

Community Engagement Vehicle will be in Minsterworth on the 21 March either Church carpark or Village Hall. The Councillors thanked Amber Jenkins for attending.

Any feedback from the Community Engagement Vehicle attending the village. Mainly the ASB taking place in the Village and she will feedback about the ongoing issues in the Village after the visit on the 21 March.

BC Smith reported:

- Received a presentation about Ashchurch garden Town which has planned 10,000 plus homes.
- Another 3,700 houses planned for the Golden Valley Garden Community
- Consultation regarding Junction 10 closed and summary of findings will be available at the end of this month and there will be a full report mid-year.
- Attended Health and Scrutiny Overview Committee
- Vaccine roll out going well in Glos and we are one of the leading Counties in the Country.
- Census 21 March 2021

## 5 PUBLIC COMMENT: Received from Brian Billingham

## 6 FINANCIAL MATTERS

### 6.1 Accounts for payment and receipts:

Mrs F J Wallbank –			
Salary 1-31 March 2021	398.07		Via Bank Transfer
Parish Magazine Printing:			
March Edition	120.35		Via Bank Transfer
Streetmaster			
3 x Hawthorn Seat @ £384	1152.00		
Delivery	104.00		
	<u>VAT 251.20</u>	1507.20	Via Bank Transfer
<b>Total Payments</b>		<b>£2025.62</b>	

### Receipts:

The Villager – Postal copies	30.00
<b>Total Receipts</b>	<b>£30.00</b>

**6.2 Financial Statement:** For the month ended February 2021 was circulated via email and signed by the Clerk as agreed.

## 7 MATTERS ARISING:

**7.1 Report from Village Hall Representative:** AGM for MVH 23 March 2021 via Zoom – still in lockdown so nothing else to report.

**7.2 Minsterworth Park:** Councillor Ingham reported: The matters that had been flagged up on the play inspection report have been done by the chairman and Malcolm. The grass has been cut for the first time this season and the hedge has been cut. Hopefully, the bench will be put in soon. the entrance, the Chairman provided some shale to provide a footpath to the park – only temporary. Have asked Glos Highways to see if they could do a more permanent path and Lindsay Reed at GCC did not have any funds.

**Positioning of Benches:** Councillor Ingham reported as follows:

- On the back of the first grant, she put in another grant for more seats in the Village – Project was called **Resting spots** for older residents in the village who need to exercise but cannot go too far.
- The Parish Council was successful in securing another 3 seats.
- Part of the grant covered installation.
- Mainly wanted these benches to be sited on either Parish Council or Community Land.
- These benches would need to be added to the PC insurance.
- Those immediately affected by the benches have been spoken to mainly by the Chairman.

Some Councillors were concerned that they were unaware that further benches had been applied for and the positioning of the proposed benches had been discussed and they had heard this information from parishioners.

The following was agreed:

Bench 1, from the original bid (Emergency Funding Grant -Covid (EFG)) will be placed in the park, at an angle facings into the green, near enough catch the attention of someone passing by on the lower lane. The hedge has been lowered so the bench can be seen from the roadside and in an open position. Bench 2, from the second bid (Disabled Facilities Grant (DFG)) will be placed on Church Landing at an angle near the Bore board, in an open position, facing towards the river and away from private

gardens.

Bench 3, from the DFG bid will be placed near the Village Hall. It was agreed we would leave the final positioning to the Village Hall committee.

Bench 4, from the DFG bid position has still to be decided. Following a discussion some Councillors were not happy about the siting on Calcotts Green of this Bench. A Councillor reported that after speaking to a Villager (who lives at the opposite end of Calcotts Green,) their children felt uncomfortable about the bench being placed on the Green following recent ASB, It was agreed Councillors would submit other possible locations by Monday 15 March.

The Clerk informed the committee that it would be favourable for the benches to be in place before the end of the financial year, so all invoices could be reimbursed in the current financial year.

**7.3 The Harvey Centre:** Farzana Aldridge's update email has been circulated to the Councillors prior to the meeting stating that matters are moving ahead.

#### **7.4 Highway Matters:**

**Flooding:** Councillor C Thomas said she would send in her comments to Pete Tonge at TBC – will circulate to Councillors prior to submission

**7.5 PROW:** Nothing to report

**7.6 Anti-Social Behaviour Minsterworth:** See comments earlier in the meeting from PCSO Amber Jenkins.

**Wildgoose Layby:** The Chairman had circulated reports from residents about the events that are happening in the layby and residents are generally in favour of some form of lighting. Suggestion of cameras or the Care Home putting up a security light on the outside of their property. Proposal of lighting – it was agreed that the Chairman should ask Glos Highways if they will install low level lighting. BC Smith will inform the ASB Officer at Tewkesbury. St Peters Church had a lot of problems in the carpark however after the erection of a light the problem had been reduced quite considerably.

**7.7 Appointment of new Clerk following Clerk's resignation:** The Clerk reported that there had been a good response to the advertisement and interviews had been agreed for next week all in conjunction with the sub-committee of the Chairman, Councillors Cathy Thomas and Ruth Thomas.

**7.8 Annual Parish Assembly:** The Clerk reported that the April meeting was the Annual Parish Assembly. Permission has been granted to hold remote meetings officially until the 7 May and are waiting for new advice/regulations following that date. The Clerk explained the difference between an Annual Parish Meeting and an Annual Council Meeting - Annual Parish Meeting can be held from 1 April to the 1 June and is for Parishioners and The Annual Council Meeting is to be held in May. Some Councillors were not comfortable about holding face to face meetings, risk assessment will have to be undertaken.

It was agreed not to hold the Annual Parish Meeting in April as Government guidelines does not allow public meetings in April.

**7.9 Provision of Mains Drainage for Minsterworth:** Defer

## **8 PLANNING**

### **8.1 Applications:**

**21/00138/FUL** The Crest, Main Road, Minsterworth: Erection of a two-storey side and rear extension and single storey rear extension (revised plans)

Comments to Tewkesbury Borough Council:

The Parish Council has no objections to the revised plans.

**8.2 TBC Decisions:** None

**8.3 Appeal:** None **Appeal Decisions:** None **Site Inspections:** None

**8.4 Enforcement Matters: Charlton, Main Road, Minsterworth:** Current works taking place on site excavating drainage trenches, despite the fact that planning permission has not been granted for the revised proposed drainage system. Still not coming up before the planning committee this month – apparently still awaiting information. Following last month's meeting BC Smith and Paul McInain decided to have a meeting with Paul Skelton – BC Smith to chase for this meeting.

**8.5 Proposed Development at Churcham:** No further developments.

**8.6 Response to A417 Maisemore proposals:** The Chairman reported that a draft response had been circulated to the Councillors for their input and the Chairman thanked them for their input. It was agreed that the document be submitted to the inter parish group and to Maisemore PC who were

leading the proposal to raise the A417.

**8.7 Examination in public of Tewkesbury Borough Plan: Proposed Minsterworth development:**  
See earlier comments.

**9 MATTERS RAISED FOR NOTIFICATION: None**

**10 DATE FOR NEXT VIRTUAL MEETING:** Monday, 12 April 2021 at 7.00pm

The meeting closed at 8.54pm.