

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 13 January 2020, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
R Crisp
N Garbutt
S Ingham
S King
C Thomas
CC P Awford
BC J Smith
Mrs F Wallbank – Clerk

Parishioners: 2

1 APOLOGIES: Councillor Powell

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 9 December 2019, having been circulated with the agenda were agreed and then signed.

3 DECLARATION OF INTEREST:

4 COUNTY COUNCILLORS REPORT:

- Change from Audit scrutiny to Environment Scrutiny
- Budget consultation underway and finalized at the February committee
- Gloucestershire Local Transport Plan (LTP) review going out for publication consultation for 10 weeks from 16 January to 26 March 2020– Members meeting on the 16 January so will have further information.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Will raise the missing litterbin at the layby with Highnam PC
- Cyber central Garden Community will forward details
- Severn Trent has money available to donate to community projects will forward details

6 PUBLIC COMMENT (MAX 10 MINUTES) Comments received regarding planning application at Charlton. Complaints received about the surface of Bury Lane which has been reported to Glos Highways. Since the PC meeting, Highways have acknowledged receipt and will inspect the lane.

7 MATTERS ARISING:

7.1 Report from Village Hall Representative: The Chairman reported that there is quite a lot of structural works to be done both internally & externally.

7.2 Minsterworth Park: Councillor Ingham reported that the Park has been well used over the Christmas period. Stones have been removed and replaced with flexible bollards. Moles are being attended to.

7.3 First Aid: Defer

7.4 Highway Matters:

Lower Lane: Condition of the lane is in a very messy condition

Ellis Bank Hedge: Been cut back

Watery lane – drainage discussed. Chairman reported a blocked drain to Highways. This has since been cleared.

Pound Lane – reflective posts to mark ditch at bottom of Pound Lane have yet to be installed

Parking on A48 verge near to Rosedale – chairman has been to see those concerned and hopefully this will no longer be an issue.

Light pollution – complaint received ref lights on all night behind Severn Acres houses. This has been reported

7.5 PROW: Councillor Ingham reported that she had no further contact with Suzanne Hopes.

7.6 NHW: The Chairman reported that an open public meeting discussing home and cyber security and Neighbourhood Watch has been organised at the Village hall for the evening of Tuesday 3 March 2020, and will be promoted in The Villager.

7.7 Harvey Centre: Awaiting to hear back from the Charities Commission. Committee are keen to meet with the Parish Council and Parish hall Committee.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 January 2020	387.42		
Less Tax	<u>14.60</u>	372.82	Via Bank Transfer
Inland Revenue – refund to clerk		14.60	Via Bank Transfer
MVH – meeting held on 9.12.19		28.60	Via Bank Transfer
Parish Magazine Printing for December		90.63	Via Bank Transfer
St Peter’s Church – contribution for the maintenance of the grounds		175.00	Via Bank Transfer

Mrs Wallbank: Expenses for Jan-Dec’19:

Photocopying	23.30		
Telephone Expenses	24.00		
Expenses Incurred (postage, etc)	0.79		
1/3 cost of Office 365 Home renewal	26.66		
1/3 cost of 5 reams of paper	6.66		
Use of room, personal computer, lighting			
Heating & electricity)	<u>75.00</u>	156.41	Via Bank Transfer
Total:	£838.06		

Receipts:

Total: **£0.00**

8.2 Financial Statement for the month ended December 2019 was circulated via email and signed by the Chairman.

9 PLANNING

9.1 Applications:

19/01178/FUL Houghton. Main Road, Minsterworth: Erection of a rear infill extension. Loft conversion with associated dormer and installation of roof lights. Alterations to the existing flat roof and rendering to the rear extensions and new roof over garage/workshop.

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

19/00465/FUL Charlton, Main Road, Minsterworth: Change of use C3 (dwelling house) to C2 (children’s care home) Erection of Replacement single storey rear extension and front and rear dormer windows (revised plans)

The Parish Council objects to the parking proposals in their current format for the following reasons:

1. Unsure if there is sufficient space for cars to turn and exit onto the A48 when four cars are parked at the site. From the handwritten notes on the plan, we are unsure if the plan is drawn to scale.
2. It is essential that cars do not park on the verges of this busy road, as it would reduce the vision of vehicles exiting from the site and especially as the site is near a speed camera
3. Understood that the original planning applications provided for 3 car parking spaces at the 'new

house' and 2 for Charlton, making a total of 5. The current plan allows only for 4 cars

4. It is our understanding that it is intended that both houses are to be used for childcare facilities. If this is correct, then the Parish Council cannot see how four car parking spaces would be adequate for the number of staff required, eg for childcare, social workers, catering staff, visiting parents, emergency vehicles etc, and especially during any change over period, when numbers would increase

5. The Parish Council considers that this application needs to go to committee

9.2 TBC Decisions: None

9.3 Appeal: None

Appeal Decisions: None Site Inspections: None

10 CORRESPONDENCE: None

11 MATTERS RAISED FOR NOTIFICATION:

Open Garden 20 & 21 June

31 January & 28 February Film evening Minsterworth Village Hall

12 DATE FOR NEXT MEETING: Monday, 10 February 2020 at 7.30pm

The meeting closed at 20.35pm.