

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 9 December 2019, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
N Garbutt
S Ingham
N Powell
C Thomas
CC P Awford
BC J Smith
Mrs F Wallbank – Clerk

Parishioners: 10

1 APOLOGIES: Councillors Crisp and King

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 11 November 2019, having been circulated with the agenda were agreed and then signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: In purdah

5 TEWKESBURY BOROUGH COUNCIL REPORT: Gave a short report on the activities at TBC

6 PUBLIC COMMENT (MAX 10 MINUTES) Received regarding the Harvey Centre and requesting the Parish Council's support

7 MATTERS ARISING:

7.1 Report from Village Hall Representative: The Chairman reported that a coffee morning was held in the Village Hall which was well attended. Further similar events are planned to allow residents to get to know each other better

7.2 Minsterworth Park: Councillor Ingham reported that the final cut has been carried out. The hedge by the gate has also been cut (thanks to the Chairman and others). It was agreed that the stones that had been placed on the verge were in appropriate and that the Chairman would approach Highways to ascertain if they will provide some flexible posts. There are moles working in the Park and it was agreed that the PC would ask Ashley Godfrey Porter to “deal” with this and his cost is £20 per hour.

7.3 First Aid: Defer

7.4 Highway Matters:

A48 Meeting: the speed camera van has visited the site at the Severn Bore 6 times recently and prosecuted 64 speeding vehicles and 2 people for not wearing a seat belt

Mobile Speed Device: This is not working – Chairman to get in touch with Craig Freeman.

Calcotts Green Sign has been replaced.

Barrier has been repaired on the central reservation near to the school, making the crossing safer

Overgrown vegetation by Ellis Bank has been cut back

Watery Lane on the left-hand side next to Hampton still needs clearing out. Chairman to speak with owner.

7.5 PROW: The chairman and Councillor Ingham met with Suzanne Hopes to look at EMW29 – the style has been well repaired and the footpath cleared, although it remains slightly overgrown in places.

7.6 NHW: The Chairman reported that he had arranged for an NHW meeting to be held in MVH on Tuesday 3 March – a similar event to the one held at Westbury-on-Severn. This would be advertised in The Villager. It was agreed that this event should go ahead.

7.7 Harvey Centre: Activities will include learning opportunities for children in their early years to the elderly community. Plans are to include a community shop and café. The Management Committee are applying for grants and all support would be accepted and they are looking forward to working closely with the Parish Council. Councillor Garbutt said that the Management Committee had not heard officially from the Parish Council following their request for financial support.

The Chairman raised Rita Garbutt's request to meet with delegates from the Parish Council and The Village Hall. It was agreed that the PC would be happy to meet with the Harvey Centre Management Committee and it was agreed that the Chairman and Councillor Powell would be the appointed delegates. No date was fixed, as this would depend on approval by the Village Hall Committee,

whose next meeting was not until January. The chairman pointed out that the Harvey Centre depended on the support of the Parish Council to boost its eligibility for grant applications. He proposed a motion that the Parish Council supported the concept of the activities of the Harvey centre. This was passed.

A short discussion took place on whether Councillors should be declaring an interest in this topic and it was agreed that the Clerk should seek clarification from Sara Freckleton at TBC regarding the Harvey Centre and Minsterworth Village Hall.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 December 2019	387.42		
Less Tax	<u>14.60</u>	372.82	Via Bank Transfer
Inland Revenue – refund to clerk		14.60	Via Bank Transfer
MVH – meeting held on 11.11.19		28.60	Via Bank Transfer
Parish Magazine Printing for December		90.63	Via Bank Transfer
GAPTC: Planning Application Training for Councillors Thomas, Blowey and Powell		150.00	Via Bank Transfer
Systemforce IT – hosting fee for period 1.12.19-30.11.19	30.00		
	<u>VAT 6.00</u>	36.00	Via Bank Transfer
Cost of Poppy Wreath for Remembrance Service			
Refund due to Clerk		20.00	Via Bank Transfer
Total:		£712.65	

Receipts:

Total: £0.00

8.2 Financial Statement for the month ended November 2019 was circulated via email and signed by the Chairman.

8.3 Budget 2020/21: After a short discussion it was agreed that the precept for 2020/21 would be set at £8,900. Clerk to inform TBC.

9 PLANNING

9.1 Applications:

19/00134/FUL Old Beams, The Street, Minsterworth: Demolition of existing timber garage & erection of an oak framed garage with workshop and home office above

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

19/00872/OUT Deepfurrow Bungalow, Main Road, Minsterworth: Outline application for two linked detached dwellings with all matters reserved for future consideration except for access and landscaping.

Comments to Tewkesbury Borough Council:

The Parish Council currently **objects** to this application for the following reasons:

1. What is the proposed curtilage? (There are differences in the two drawings submitted)
2. There is no mention of application 17/00448/OUT which is still valid and gave permission for one 4 bedroom 2 storey house adjacent to Deepfurrow Bungalow. Please supply plans to show where this building will be in relation to the others
3. It would not be possible for a refuse vehicle or emergency vehicle to safely turn within the proposed site, where there will now be 4 houses

9.2 TBC Decisions: None

9.3 Appeal: None

Appeal Decisions: None Site Inspections: None

9.4 Planning training: The Chairman gave a report following his attendance along with Councillors Powell and Thomas at a recent planning training event run by Andrea Pilligram. The Parish Council is not a statutory consultee, so TBC do not have to consult with the PC and the PC does not have to respond to planning applications if they don't wish to.

9.5 CIL and NP: The Joint Core Strategy (JCS) partnership of Gloucester City Council (GCC), Cheltenham Borough Council (CBC) & Tewkesbury Borough Council (TBC) adopted their CILs in October 2018 with charging beginning on 1st January 2019. In the JCS area CIL is a charge that applies to most new residential buildings and will be used to help deliver infrastructure to support development. CIL is calculated on a square meter basis and each Authority has its own charging schedule (see below) which states the rates for different types and scales of development. A development may be liable for CIL if any of the following applies:

It is creating a new dwelling of any size.

The floor area is being increased by 100m² or more.

The development involves the conversion of a building.

CIL monies collected are apportioned into three areas: 5% to administrative costs; 15% - 25% to Parish/Town Council (dependant on the presence of an adopted Neighbourhood Development Plan); or 25% to a designated Neighbourhood Forum (in unparished areas where a Neighbourhood Development Plan has been adopted); and Remainder to strategic spending

The Chairman reported that perhaps the PC should reconsider producing an NDP. Andrea Pilligram who ran the planning training event would be happy to come along to the PC and discuss what is involved – this would cost £500. The process of writing an NDP will take 2-3 years to complete and there is a vast amount of work involved. The Clerk pointed out that an NDP Steering Committee did not need to be PC driven

9.6 Visit to TBC Planning Department: A visit was not required after finding out that Parish Councils are not a statutory consultee.

10 CORRESPONDENCE:

Any Other Correspondence:

ASB: The Chairman had received correspondence about the use of air guns by young boys in the Village. These incidents must be registered with the Police either on 101 or 999.

11 MATTERS RAISED FOR NOTIFICATION:

Donkey Walk: 21 December 6pm commenting from High Cross House

Candlelit Carol Service: 29 December 5pm

Ukulele Band and supper: 18 January 2020

12 DATE FOR NEXT MEETING: Monday, 13 January 2020 at 7.30pm

The meeting closed at 20.51pm.