

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 14 March 2016, in Minsterworth Village Hall.

PRESENT:

Councillors - R Crisp
G McGrath
T Pearson
C Thomas
County Councillor P Awford (partial attendance)
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 2

In the absence of the Chairman, Councillor Pearson was appointed as Chairman for the meeting

1 APOLOGIES: Councillors Blowey, Garbutt and King

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 8 February had been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- Highways Local allowance has been increased from £20k to £30k which he has to share between 21 parishes
- Has not been able to find out who was carrying out the litter picking at Highnam
- Big news is the Devolution Bid – Cotswold could move from being part of Gloucestershire to being part of West Oxfordshire.
- A40 Traffic delays following the heavy rain on Wednesday 9 March – the A40 comes under Highways England and a lot of the flooding was caused by the “beaney block drains” at the side of the road not being cleaned and blocked with silt and debris.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Gave more detailed background regarding the subject of Devolution and agreed to keep the Parish Council updated of any developments.

6 PUBLIC COMMENT (MAX 10 MINUTES) None

7 PLANNING

7.1 Applications: None

7.2 Decisions:

15/01376/FUL Stonelea, Main Road, Minsterworth: Construction of arena to exercise horses in existing paddock - **Granted**

15/01314/FUL Land at Starcroft Lane, Main Road, Minsterworth: Change of use of land to 6 no Romany Gypsy pitches and associated works including 6 no mobile homes, 6 no touring caravans, 6 no day rooms, and hard standing - **Granted**

15/01315/FUL Land At Starcroft Lane Main Road Minsterworth: Application for the removal of Condition 1 and variation of condition 2 of Planning Permission 13/01133/FUL to allow permanent use of the site as a transit gypsy (8 pitches) and amendments to the approved plans to allow reconfiguration of the site layout. It was agreed that the Parish Council **objects** to this application and the Chairman would draft a response for TBC - **Granted**

7.3 Appeals: None

7.4 Planning and Travellers: A date has been arranged for Elizabeth Orde to carry out a Site Visit for

her to get a visual appreciation for all that she's read and heard during the Examination thus far.

7.5 Enforcement: The Lodge, Hygrove: No further update following David Taylor's visit.

Pounds Cottage, Pound Lane: Several Councillors had met with David Taylor from TBC and he has investigated the complaint and reported that the earth movements "within the curtilage" so legal.

8. FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

| | | | |
|------------------------|--------------|--------|-------------------|
| Salary 1-31 March 2016 | 348.10 | | |
| Less Tax | <u>19.60</u> | 328.50 | Cheque No: 101335 |

| | | | |
|----------------|--|-------|-------------------|
| Inland Revenue | | 19.60 | Cheque No: 101336 |
|----------------|--|-------|-------------------|

Parish Magazine Printing:

| | | | |
|---|--|-------|-------------------|
| Printing The Villager A5 booklet 200 copies of 20 pages –March | | 87.00 | Cheque No: 101337 |
|---|--|-------|-------------------|

| | | | |
|---|--|-------|-------------------|
| Minsterworth Village Hall: Meeting 8.2.16 | | 28.60 | Cheque No: 101338 |
|---|--|-------|-------------------|

Total: **£463.70**

Receipts:

TBC Grant for hire for toilets for Severn Bore events 450.00

The Villager – Subscriptions 80.74

Total: **£530.74**

Post Dated cheques:

Mrs F J Wallbank –

| | | | |
|------------------------|--------------|--------|-------------------|
| Salary 1-30 April 2016 | 348.10 | | |
| Less Tax | <u>19.60</u> | 328.50 | Cheque No: 101339 |

| | | | |
|----------------|--|-------|-------------------|
| Inland Revenue | | 19.60 | Cheque No: 101340 |
|----------------|--|-------|-------------------|

| | | | |
|---|--|-------|-------------------|
| Minsterworth Village Hall meeting 14.3.16 | | 28.60 | Cheque No: 101341 |
|---|--|-------|-------------------|

| | | | |
|---|--|--------|-------------------|
| GAPTC: Annual subscription due 1 April 2016 | | 104.28 | Cheque No: 101342 |
|---|--|--------|-------------------|

Total: **£480.98**

8.2 Financial Statement for the month ended February 2016. Signed by Councillor Pearson.

Any Other Financial Matters:

Bank Mandate: This had now been completed by all the Councillors and was signed by Councillor Pearson as acting Chairman.

9 MATTERS ARISING:

9.1 Highway Matters:

Litter Picking: The Clerk had enquired with the Community Payback but had been informed that it is too dangerous for their team to work alongside an "A" road.

A48 Traffic Island: Amey has scheduled clearing all the weeds/debris from around the Island.

9.2 Affordable Scheme: TBC has agreed a decision of "Delegated Permit" although the decision notice has not been put on the website. Borough Councillor Davies said that there was a meeting this week and progress was being made.

9.3 Service Village Forum: No further update. Councillor McGrath asked if the question of whether Council Tax for Traveller sites was chargeable. Clerk to chase this matter.

9.4 Village Green: Nothing further to report.

9.5 Resilience Plan: Councillor Pearson said he had met with Richard Cockcroft and Julian Oxley and they had agreed that gas was not paramount in the Hall and that MVH are proposing to spend most of the grant money on a secure garage to store the equipment.

9.6 Meeting with Adrian Goode, TBC and Chairman PC: Adrian Goode has produced a Parish Action Plan covering various matters of concern in the Parish. A copy had been circulated to all Councillors for their information. Regarding litter picking it was felt that this should be a Community Project and promoted at the Annual Parish Meeting.

9.7 Annual Parish Meeting: It was agreed to include Minsterworth Clean Up for The Queen as an agenda item along with Broadband Survey and Village Resilience. Councillor Thomas and Crisp agreed to do the refreshments.

9.8 Broadband Survey: Councillor Pearson reported that the survey was ready to go with the April edition of The Villager.

9.9 Community Payback Projects: The Clerk thought the cost was £150 supervisory fee per day but she has checked and it is £50 per visit/day. Councillors could not currently think of any projects they could be involved in.

10 CORRESPONDENCE:

10.1 HM Queen Elizabeth II 90th Birthday Commemorative Medal: The Clerk circulated the 32mm solid gilded medal presented in a bespoke royal blue gold embossed card surround within a protective Perspex case. The medal has been produced for schools and councils at a price of £1.99 excluding carriage and VAT. This is to make HM Queen Elizabeth II 90th Birthday on Thursday 21 April 2016. It was agreed that this would a lovely idea to give all the children at the school a medal and any leftover could be sold. Clerk to contact the Head teacher.

11 MATTERS RAISED FOR NOTIFICATION:

Public Comment on the Agenda: It was agreed to leave Public Comment in its current position on the Agenda.

Tan House Choir: The Parish Council had been asked by the Village Hall Committee if it would be possible to move the Parish Council meeting to another night in the week as the Tan House Choir wanted to meet in the Hall on a Monday. Discussions had taken place but unfortunately Borough Councillor Davies could not attend any other night of the week and County Councillor Awford would struggle too any other night too.

Website: Could the website be updated re information on Sandbags. Clerk agreed to attend to this.

Village Hall Representative: The Clerk said that Councillor Garbutt had informed her that he wanted to stand down as the PC's representative on the VH committee. It was agreed that a new Councillor would be appointed at the May meeting.

12 DATE FOR NEXT MEETING: Annual Parish Meeting Monday, 11 April 2016 at 7.30pm

The meeting closed 8.45pm.