

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 14 December 2015, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Vice Chairman
R Crisp
N Garbutt
S King
G McGrath
T Pearson
C Thomas
County Councillor P Awford (partial attendance)
Mrs F Wallbank – Clerk

Parishioners: 5

1 APOLOGIES: Borough Councillor Davies.

2 APPOINTMENT OF CHAIRMAN: The Clerk explained that Councillor Blowey had been acting as Chair following the death of Richard Few but nothing had been formalized. Councillor Thomas proposed Councillor Blowey and Councillor Crisp seconded the proposal - all Councillors voted in favour of Councillor Blowey becoming Chairman. Councillor Blowey accepted the position.

3 MINUTES OF THE MEETING The minutes of the meetings held on the Monday, 9 November 2015 having been circulated with the agenda were agreed and signed after a few typos.

4 DECLARATION OF INTEREST: None

5 COUNTY COUNCILLORS REPORT:

- County Council will increase the precept by about 1.9% and the Borough by 2% - which will be the first increase for nearly 5 years. Police are likely to propose an increase as well which might mean up to a 6% on Council Tax Bills.
- Finally the footway has been cleared and it is an excellent job.
- Application for 725 houses at Twigworth – TBC are like minded to refuse it. TBC recently refused the two proposed solar farms at Highnam but these will probably go to appeal.
- Weed ripper has been through the village – Councillors not sure whether this has rectified the flooding problem on Downs Bridge. Councillor Garbutt asked if any work was scheduled for the top end of the village but nothing planned. The triangle angle at Bury Lane needs cutting back.

6 TEWKESBURY BOROUGH COUNCIL REPORT: Not present

7 PUBLIC COMMENT (MAX 10 MINUTES) Received

8 PLANNING

8.1 Applications:

15/01153/FUL Deepfurrow, Main Road, Minsterworth: Side extension to bungalow to enlarge living space and kitchen area to add utility space and other internal remodelling – the Clerk said that TBC had made a decision on this application within the statutory 28 days so therefore the PC could not send a comment. Clerk to write to the Case Officer, Helen Stocks.

15/01315/FUL Land At Starcroft Lane Main Road Minsterworth: Application for the removal of Condition 1 and variation of condition 2 of Planning Permission 13/01133/FUL to allow permanent use of the site as a transit gypsy (8 pitches) and amendments to the approved plans to allow

reconfiguration of the site layout. It was agreed that the Parish Council **objects** to this application and the Chairman would draft a response for TBC.

8.2 TBC Decisions: 15/01153/FUL Deepfurrow, Main Road, Minsterworth: Side extension to bungalow to enlarge living space and kitchen area to add utility space and other internal remodelling - Granted

8.3 Appeals: None

8.4 Planning and Travellers: Councillor Blowey reported:

- The initial GTTS document from the JCS for comment was impossible for the Councillors to understand.
- Paul Hardiman, Planning Policy Officer at TBC subsequently provided a shorter and clearer position statement and this had been studied by the PC.
- PC responded by saying that the PC's concerns still remained as none of the points that the PC raised previously eg in the letter to Elizabeth Orde, Planning Inspector, had been addressed
- Paul Hardiman then sent an email addressing the PC's on-going concerns in turn.

Councillor Awford said that the Inspector would be releasing an interim report in the spring on the JCS. It was agreed that the PC would discuss and appraise Mark Harper MP about the Traveller situation in Minsterworth.

9. FINANCIAL MATTERS

9.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 December 2015	348.10		
Less Tax	<u>19.80</u>	328.30	Cheque No: 101317

Inland Revenue		19.80	Cheque No: 101318
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Parish Magazine Printing:

Printing The Villager A5 booklet 194 copies of 24 pages – December		75.20	Cheque No: 101319
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Minsterworth Village Hall:

Meeting 9.11.15		28.60	Cheque No: 101320
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Parish Online Mapping:

Annual Fee	28.00		
Setup Fee	20.00		
	<u>VAT 9.60</u>	57.60	Cheque No: 101321

System Force IT:

Renewal of contract for hosting Website	30.00		
	<u>VAT 6.00</u>	36.00	Cheque No: 101322

Minsterworth Church: Donation towards

Maintenance of Church for 2015		175.00	Cheque No: 101323
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Mrs F J Wallbank: Expenses for the period

May – December 2015:

Travelling	9.00		
Photocopying	17.40		
Telephone/Broadband	16.00		
Postage, paper, printer cartridge, etc	25.27		
Use of room for Jan-Dec 2015	<u>75.00</u>	142.67	Cheque No: 101324

Total:		£720.50	
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Receipts:**Total:** £0.00**9.2 Financial Statement** for the month ended November 2015. Signed by Councillor Blowey.**9.3 Precept for 2016/17:** The Clerk circulated a second draft of the budget. After a few slight adjustments it was agreed that the Parish Council would increase the precept by 2% - £6980 for 2016/17.**10 MATTERS ARISING:****10.1 Highway Matters:** Already been discussed.**10.2 Affordable Housing Scheme:** Councillor Blowey reported as follows:

- Meeting took place on the 16 November between Rooftops, TBC and MVH and the landowner.
- MVH have appointed the services of Carver Knowles to act on their behalf in negotiations with Rooftops regarding the access over VH land.
- Planning application will not be going to committee until January 2016 as a further viability assessment of the whole project has to be carried out following comments from the District Valuer
- Development needs to be started before March 2016 to be eligible for the Government Grant money

10.3 Service Village Forum: Ellin Tattersall circulated a revised disaggregation spreadsheet following receipt of a few comments/queries raised. The spreadsheet does not include Gypsies, Travelling and Show People. Minsterworth's housing figures are still 39 – 2 already been built.**10.4 Village Green:** Clerk to send Councillor Garbutt the name of the solicitor from TBC who attended the meeting with the Police etc. PC to look into registering Calcotts Green and Church Landing however some Councillors thought the PC were already the owners however nothing came up when the Clerk did the searches. Councillor Thomas to make some enquiries.**10.5 Resilience Plan:** Councillor Pearson reported that the Plan is progressing. Planning to promote the Resilience Plan in the January edition of The Villager with a view to doing a presentation at the Annual Parish Assembly in April.

The Clerk reported that MVH are awaiting proposals from the Group set up by the PC.

10.6 Village Hall: The Clerk reported that the MVH had accepted a quotation for £350 for works to the disabled ramp. They will not be applying for a grant as it is a relatively small amount. MVH may apply for a grant from the Community Development Grant for other works including refurbishment of the kitchen, re-flooring the kitchen and legion room, improved external storage and if the Rooftops proposals come to nothing re-surfacing and drainage of the car parks.**10.7 Mapping Event:** Parish Council is now registered for 2 people to access the maps. Councillors to try and access the site with previous login details.**10.8 Assistance for Refugees:** Email from GAPTC circulated prior to the meeting. Contents noted.**11 CORRESPONDENCE: Any Other Correspondence:****TBC Assessment of Lane Availability** – Annual Call for Sites for Gypsies, Travellers and Travelling Showpeople in Tewkesbury Borough: Email from the Planning Policy Team circulated to Councillors prior to the meeting for their attention. It was agreed to note the contents.**Highnam Neighbour Plan Consultation 11 December-29 January:** Highnam Parish Council had approved their Neighbourhood Development Plan for submission to Tewkesbury Borough Council at its meeting on 10 November 2015. It is now subject to a period of public consultation.**12 MATTERS RAISED FOR NOTIFICATION:** Donkey Walk with Christmas Carols commencing from High Cross House on Saturday, 19 December at 6pm.**13 DATE FOR NEXT MEETING: Monday, 12 January 2016 at 7.30pm**

The meeting closed 9.00pm.