

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 10 September 2018, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey – Chairman  
R Crisp  
C Elias – Vice-Chairman  
N Garbutt  
C Thomas  
County Councillor P Awford  
Borough Councillor D Davies  
Mrs F Wallbank – Clerk

Parishioners: 6

### 1 APOLOGIES: None

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 9 July 2018, having been circulated with the agenda were agreed and signed after adding Councillor Thomas was present.

### 3 DECLARATION OF INTEREST: None

### 4 COUNTY COUNCILLORS REPORT: Reported as follows:

- He would leave the Chairman to report on outstanding Highways matters as he has been liaising direct with Chris Riley
- The Tewkesbury Borough Plan working group are having a meeting to finalise the Tewkesbury Borough Local Plan and then will be presented to the Council. After the 26 September the document will be open for a 6-8-week consultation period where members of the public, Parish & Town Councils, etc can send in their comments.

**5 TEWKESBURY BOROUGH COUNCIL REPORT:** Apologised for his absences. TBC been rather quiet during the Summer. Looking at May 2018 elections.

### 6 PUBLIC COMMENT (MAX 10 MINUTES) Received.

### 7 PLANNING

#### 7.1 Applications:

The following applications were considered prior to the meeting:

**18/00663/FUL** High Cross Farm, Watery Lane, Minsterworth: Retrospective change of use of agricultural barn to dwelling house (use Class C3)

Comments to Tewkesbury Borough Council:

The Parish Council supports this application

**18/00666/FUL** High Cross Farm, Watery Lane, Minsterworth: Change of use from agricultural barn to B1 offices (part retrospective)

Comments to Tewkesbury Borough Council:

The Parish Council supports this application

**18/00863/FUL** Minsterworth Garage, Minsterworth: Change of Use From Mixed Commercial Premises (B2, B8, A1 & Ancillary Uses) To Include A Haulage Use/Transport Depot (Diversification Including Retention Of Existing

Comments to Tewkesbury Borough Council:

The Parish Council has no objections to this application.

#### 7.2 TBC Decisions:

**18/00598/18/FUL** Pound Cottage, Main Road, Minsterworth: Erection of a detached double garage – **Granted**

**18/00633/FUL** Fairlie, Main Road, Minsterworth: erection of a single storey rear extension – **Granted**

**17/00985/LBC** Land at the Apple Tree, Main Road, Minsterworth: Demolition of non-historic additions to the Apple Tree Inn – **Granted**

**18/00387/FUL** The Firs, Main Road, Minsterworth: Demolition of existing outbuildings and construction of new building to be used for holiday lets. Holiday lets to be used ancillary to the main dwelling - **Granted**

**18/00560/APP Part Parcel 3947, Main Road, Minsterworth:** Approval of Reserved Matters (appearance, landscaping, layout and scale) for the erection of 4 dwellings and vehicle access, including discharge of conditions required under reserved matters stage further to outline planning permission 16/00823/OUT - **Granted**

### **7.3 Appeal Decisions: None**

**7.4 Tewkesbury Borough Plan – Define settlement boundary for Minsterworth:** The Chairman said following CC Awford report that the Tewkesbury Borough Plan (TBP) will be available for consultation after the 26 September, and for comment by consulting bodies and parishioners.

It was agreed that the Parish Council would write to TBC to ask if they are holding roadshows could they hold one at Minsterworth Village Hall. A note would be placed in The Villager to inform Minsterworth residents that the proposals for the new settlement boundary for Minsterworth should be available on line from TBC after 29/9/18, and that any individual villager could comment direct to TBC if they wished

**7.5 Enforcement Matters: Holborn House:** The Clerk reported that she recently emailed David Taylor and was awaiting a response.

## **8 FINANCIAL MATTERS**

### **8.1 Accounts for payment and receipts:**

#### **Payments made prior to the meeting:**

Parish Magazine Printing for August	85.75	Via Bank Transfer
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#### **Accounts for Payment:**

Mrs F J Wallbank

Salary 1-30 September 2018	376.14	
Less Tax	<u>18.60</u>	357.54
		Via Bank Transfer

Inland Revenue	18.60	Cheque No: 101479
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Parish Magazine Printing for September	98.10	Via Bank Transfer
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<b>Total:</b>	<b>£474.24</b>	
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#### **Receipts:**

Donations/Advertising for The Villager	100.80
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<b>Total:</b>	<b>£100.80</b>
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**8.2 Financial Statement** for the month ended August 2018 was circulated via email and signed by the Chairman.

## **9 MATTERS ARISING:**

### **9.1 Highway Matters:**

**Road Safety Crossing outside Minsterworth School:** This has been repaired.

**Cornham Sign** – Still not been done.

**Landing Yard Ditch by The Church:** Ongoing.

**Footway/cycle path from Downs Bridge and Moorcroft Farm and by the School:** Footway badly cracking in places, a cyclist had a near miss with the wheel of his bike. Also, the hedge is overgrown. The Chairman has already spoken to the landowner about cutting this back.

**A48 Resurfacing:** This work will be carried out from the 9-26 October and at the same time the missing cat's eyes will be replaced.

**Litterbins by layby - Highnam Roundabout:** Constantly overflowing. There needs to be either a much larger bin or another bin in all 3 laybys.

**Cornham Lane:** Is in a bad state of disrepair. There is evidence that drug taking is happening down the lane.

Cornham Lane sign still not replaced

**Use of Speed Gun:** County Councillor Awford said he would chase this up and find out who the Council should contact.

**Watery Lane:** Barriers around bridge need attention.

**9.2 Community Resilience Plan:** Ongoing.

**9.3 Report from Village Hall Representative:** Councillor Elias reported that the Committee were waiting for tenders for the renovation of the kitchen and hall and these should be in for next Tuesday's meeting. The new tarmac on the driveway will be completed in the next few weeks.

**9.4 Retention of Play Area at Minsterworth School:** The Chairman reported that GCC has finally agreed to issue a license, but so far the licence has not been presented. The play area is being used and is being kept neat and tidy by local residents.

**9.5 Future use of Minsterworth School:** Councillor Garbutt said that delicate negotiations had taken place between the Trustees who own the land and the diocese who have agreed in principle to let the school building for 5-year period on a repair only basis. A meeting in the school had been set up for Tuesday, 11 October at 7.30pm and is open to all. Mrs Garbutt will oversee the Steering Group looking at the use of the school for a future community resource and drawing up a business plan. CC Awford is looking at the possibility of some funding from his grant which is to be used for Growing Communities.

**9.6 Defibrillator:** Councillor Elias reported that the matter was in hand and was ongoing. Site for the defibrillator has not been decided. Councillor Garbutt suggested West Country Ambulance as a training option

**9.7 Broadband:** Gigaclear has leaflet dropped all households in Minsterworth informing residents of their plans. They have still not decided where it is going to cross the river as test drilling is ongoing. The Chairman reported that Roberts Scott had emailed the Council with another possible alternative to residents getting their wifi via Gigaclear. The Chairman had asked Tony Pearson to investigate Voneus and he concluded that it was an expensive option.

**10 CORRESPONDENCE: None**

**11 MATTERS RAISED FOR NOTIFICATION:**

**Memorial Bench for Richard Few:** The Chairman reported that this matter had progressed, a bench had been selected and the wording for the plaque has been agreed.

**12 DATE FOR NEXT MEETING:** Monday, 8 October 2018 at 7.30pm

The meeting closed 8.38pm.