

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 12 September 2016, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Chairman
R Crisp
N Garbutt
S King
T Pearson – Vice-Chairman
C Thomas
Borough Councillor D Davies
County Councillor P Awford
Mrs F Wallbank – Clerk

Parishioners: 7

The Chairman pointed out the emergency exits.

1 APOLOGIES: None

2 MINUTES OF THE MEETING The minutes of the meetings held on the Monday, 11 July and Monday 22 August 2016, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- Trying to get the spraying done under the Lengthman's scheme
- As part of the Executive Scrutiny Committee he will be attending a Flood Meeting on 21 September at GCC. Also a meeting about flooding at the Guild Hall on Saturday 17 September.
- Spoken with David Taylor at TBC about the newly constructed access at Linton. It would appear that MPC was never consulted only Highnam PC as the site is in their Parish. Borough Councillor Davies said he knew nothing about this recent renewal of an older application.
- Will chase up a second bin at the layby by Highnam roundabout.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Been a quiet time at TBC due to the summer holidays
- Gave an update on the current situation with the JCS which must be finalized by March 2017

6 PUBLIC COMMENT (MAX 10 MINUTES) Received

7 PLANNING

7.1 Applications: None

7.2 TBC Decisions: None

7.3 Appeals/Appeal Decisions: None

7.4 Enforcement Matters: Pound Lane – Removal of established hedge: Comment was made that the hedgerow has not yet been planted - the Chairman referred to the response from TBC that this was not the ideal time of year to plant a new hedge but that it did need following up to make sure that it would be done. Agreed to monitor.

Hardcore Pound Cottage: David Taylor TBC has again been to the site and spoken to the owner who confirmed that the hardcore is being used to create a patio area at the back of the house.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

| | | | |
|--|------------------|----------------|-------------------|
| Mrs F J Wallbank | | | |
| Salary 1-30 September 2016 | 358.54 | | |
| Less Tax | <u>35.60</u> | 322.94 | Cheque No: 101365 |
| Inland Revenue | | 35.60 | Cheque No: 101366 |
| Parish Magazine Printing: | | | |
| Printing The Villager | | 67.24 | Cheque No: 101367 |
| Minsterworth Village Hall: Meetings | | | |
| 11.7.16 | 28.60 | | |
| 22.8.16 | <u>14.30</u> | 42.90 | Cheque No: 101368 |
| Cost of various items in respect of the Resilience Plan | 226.44 | | |
| | <u>VAT 45.29</u> | 271.73 | Cheque No: 101369 |
| Mrs F J Wallbank Expenses: | | | |
| Travelling | 10.80 | | |
| Photocopying | 16.90 | | |
| Telephone Jan-Sept (inc) £2 p/m | 18.00 | | |
| Expenses Incurred (postage, paper, Etc) | <u>19.80</u> | 65.50 | Cheque No: 101370 |
| Epson Store – cost of printer cartridges for Printer (refund due to Clerk) | 47.08 | | |
| | <u>VAT 9.42</u> | 56.50 | Cheque No: 101371 |
| Total: | | £862.41 | |
| Receipts: | | | |
| The Villager – Subscriptions and advertising | | 211.80 | |
| Sale of medals | | 6.30 | |
| Total: | | £208.10 | |

8.2 Financial Statement for the month ended August 2016 was signed

9 MATTERS ARISING:

9.1 Highway Matters: Weed Spraying: The Chairman asked Councillor Awford that if it was not possible to have the weeds sprayed then perhaps the weed ripper could go along the road.

Central Road Islands: Following the letter in The Citizen requesting more central islands for pedestrians to get across the A48 the Parish Council sent in a response to the letter stating that the Parish Council is campaigning for central islands to be created. It was agreed that the Clerk should chase up Richard Waters and Rhodri Grey and have this put on the agenda for the next A48 meeting.

9.2 Affordable Housing Scheme: The Chairman reported that Erin Davies (TBC) is trying to secure additional funding due to the delay in the scheme being commenced. Sue Bishop has agreed the easement fee with the VH Trust so can now formally write to Felicity Karger with an official offer for the land. Sue Bishop has also sent a Heads of Terms for the Easement to the VH for agreement and is waiting to hear back from them.

9.3 Service Village Forum: Nothing further to report.

9.4 Village Green: Councillor Thomas said she had not spoken with Mr Dowding about putting in the posts. Councillor King said that his brother has a post rammer. It was decided to have a meeting with Mr Dowding, Mr King and several Councillors. Councillor Pearson confirmed that he had

spoken with all the residents and everyone was happy for posts to be erected and the sooner the better.

9.5 Flood Resilience: Councillor Pearson reported that he was waiting to hear about the Village Hall storage facility. No planning application has been received yet – apparently the company supplying the shed will be submitting the application.

9.6 Broadband: Councillor Pearson reported that he had written an article for The Villager about the results of the survey and had spoken with the Chairman of Churcham Parish Council about joining forces. There will be a presentation from BT and Fastershire at the Town and Parish Council seminar on Thursday, 15 September at 6pm. Councillor Pearson said he would try and attend.

9.7 Report from Village Hall Representative: Nothing to report.

9.8 Litter Picking: 2 litter picking sticks purchased. The chairman said that he would liaise with Mr and Mrs Savage who currently carry out regular litter picks to ascertain what areas they currently cover.

9.9 Councillor Vacancy: Clerk reported that the deadline for requests to be received for an election to be held to fill the vacancy is midnight however so far no requests had been received. To date three candidates had expressed an interest in filling the vacancy – Terry Bourne, Mike Marshall and Chris Elias. Mr Bourne was known to all Councillors and Mr Marshall and Mr Elias had written a short profile which had been circulated to the Councillors for their information.

The Parish Council was proposing to hold a secret ballot and announce the results once confirmation had been received from TBC that a request for an election had not been received. However, Councillors Awford and Davies expressed concern about this procedure and felt the Parish Council should wait until midnight to be sure that no call for a parish election had been received. It was agreed that the Clerk would write to the applicants once she had received confirmation from TBC and that the issue would be discussed at the next meeting.

10 CORRESPONDENCE: None

11 MATTERS RAISED FOR NOTIFICATION:

RBL Trip to Bletchley Park: In the absence of Terry Bourne the Clerk reported that the trip was a sell out and was an excellent trip enjoyed by all who attended.

Fish, Chip and Film Night: Saturday 24 September 2016

Great Oaks Sale: Saturday 1 October 2016 2pm

Harvest: Sunday 2 October 11am

12 DATE FOR NEXT MEETING: Monday, 10 October 2016 at 7.30pm

The meeting closed 8.45pm.