

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 9 July 2018, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Chairman
R Crisp
C Elias
N Garbutt
S Ingham (partial attendance)
County Councillor P Awford
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 6

1 APOLOGIES: Councillor Crisp.

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 11 June 2018, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

Councillor Ingham entered

4 COUNTY COUNCILLORS REPORT: Reported as follows:

- Although Highways has agreed to resurfacing the stretch the A48 from Oakle Street to Church Lane they have still not given a date.
- GCC will be consulting with Town and Parish Councils regarding the cutting of verges whether they want to see a 1 metre or 2 metre verge cut?

5 TEWKESBURY BOROUGH COUNCIL REPORT: Borough Councillor Davies gave the Clerk an organisational chart for the Planning Department following the recent restructuring.

6 PUBLIC COMMENT (MAX 10 MINUTES) Received.

7 PLANNING

7.1 Applications:

18/00598/18/FUL Pound Cottage, Main Road, Minsterworth: Erection of a detached double garage
Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

7.2 TBC Decisions:

17/00983/FUL Land at Apple Tree, Minsterworth: Erection of 5 new dwellings, including alterations to the existing access serving the public house and demolition of non-historic additions to Apple Tree Inn – **Granted**

17/00828/FUL Stonelea, Main Road, Minsterworth: Change of use of the arena. Remove conditions attached to permission 3 of 15/01376 Professional Coach to teach others to ride on one of her own horses in the arena - **Granted**

7.3 Appeal Decisions: None

7.4 Tewkesbury Borough Plan – Define settlement boundary for Minsterworth: The Chairman wrote to Matt Tyas at TBC with the PC's proposals as discussed at the June PC meeting. Matt Tyas replied and raised some good points about the size of the proposed Watery lane area. He was also not keen on development north of the A48, something that Councillors found surprising considering that much of the recent planning permissions have been north of the A48. PC members were of the view that small parcel developments, with each group of houses having a single shared exit onto the A48, was the way forward.

A lengthy discussion took place and it was agreed that the Chairman would contact Matt Tyas to ask

him to plot on the map all the proposed developments that have been granted so far, and to re-iterate the PC proposal for further small development north of the A48.

7.5 Enforcement Matters: Holborn House: Concerns had been received about Holborn House:

1. They have planning consent for a single storey garage, after their initial double storey garage was refused.
2. The garage being built appears to have an area left in the roof space for two roof windows which were on the original plans that were refused.
3. Also on the consented plans there is a rear window on the ground floor, but two windows have appeared on the ground floor level plus a window on the second-floor level.
4. it is therefore possible that there is going to be an upper floor making this building a double storey building.

The Clerk had emailed Emily Pugh at TBC but to date had not received a reply. CC Awford informed the PC that Emily Pugh was no longer in Enforcement and if the Clerk forwarded the email to him he would make sure it is attended to. Clerk also to send a copy to David Taylor.

Sharnbrook, Main Road, Minsterworth: There seems to be an accumulation of large builder's bags outside the property and reports have been received about vehicles edging up the road. The Chairman stated that it was his understanding that it was legal for anyone to park vehicles on the verge provided that they were taxed, but he agreed to investigate.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 July 2018	376.14		
Less Tax	<u>20.80</u>	355.34	Via Bank Transfer
Inland Revenue – Amount due to Clerk		20.80	Via Bank Transfer
Parish Magazine Printing: Printing The Villager – July		98.10	Via Bank Transfer
Minsterworth Village Hall – cost of meeting Held on 11.6.18		28.60	Via Bank Transfer
GAPTC – Cost of Chairmanship course		50.00	Via Bank Transfer
Total:		£552.84	

Receipts:

Total: £0.00

Payments for August:

Mrs F J Wallbank

Salary 1-31 August 2018	376.14		
Less Tax	<u>20.80</u>	355.34	Via Bank Transfer
Inland Revenue		20.80	Cheque No: 101478
Minsterworth Village Hall – cost of meeting Held on 9.7.18		28.60	Via Bank Transfer
Parish Magazine Printing: Printing The Villager – August		85.75	Via Bank Transfer
Total:		£490.49	

8.2 Financial Statement for the month ended June 2018 was circulated via email and signed by the Chairman.

9 MATTERS ARISING:

9.1 Highway Matters:

Road Safety Crossing outside Minsterworth School: This had been damaged and reported to Glos Highways who had agreed to carry out the necessary repairs.

Cornham Sign – Still not been done.

Landing Yard Ditch by The Church: Ongoing.

Gigaclear: Ongoing.

Oakle Street -Parking of Vehicles: The Chairman reported that he had been to speak to the person concerned and informed him that the verge belonged to Gloucestershire Highways. The Chairman said it was a successful meeting.

Drones: There have been several complaints of drones going over properties. This is not a matter for the Parish Council but the Police and other authorities, depending on the size of the drone. Advice will be published in The Villager regarding drones.

Verge Cutting: It was agreed that if GCC consults the Parish Council about the grass cutting the Parish Council would support the cutting of a 2-metre strip as this then clears the foot paths.

9.2 Community Resilience Plan: Ongoing.

9.3 Report from Village Hall Representative: Councillor Elias reported the fete was very successful with in excess of £3,000 being raised. Hire charges had been discussed and an application had been submitted via the Garfield Weston Foundation to assist with radical renovations works to be carried at the Village Hall.

9.4 Retention of Play Area at Minsterworth School: The Chairman reported that he had no further update. Councillor Ingham had put a note in The Villager for assistance with keeping the area tidy but had little response. Currently the area was in good condition and being used.

9.5 Noticeboard at Village Hall: The Chairman said that it had cost the Village Hall £30 to repair. It was agreed that in this instance as the cost was nominal the Parish Council would not contribute however the PC may consider a donation if further work was required on the noticeboard in the future.

9.6 Election of Vice-Chairman: The Clerk asked if Councillor Elias would be willing to continue as Vice-Chairman as he was not present at the May meeting when nominations were considered. Councillor Elias confirmed that he was willing to stand as Vice-Chairman. Councillor Blowey proposed Councillor Elias as Vice-Chairman and Councillor Thomas seconded the proposal. All Councillors were in favour and Councillor Elias accepted.

10 CORRESPONDENCE: None

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 10 September 2018 at 7.30pm

The meeting closed 8.30pm.