

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 11 February 2019, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey – Chairman  
R Crisp  
N Garbutt  
S Ingham  
S King  
C Thomas  
County Councillor P Awford  
Mrs F Wallbank – Clerk

Parishioners: 5

**1 APOLOGIES:** Borough Councillor Davies

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 14 January 2019, having been circulated with the agenda were agreed after a slight amendment to CC Awford's report and then signed.

**3 DECLARATION OF INTEREST: None**

**4 COUNTY COUNCILLORS REPORT:** Reported as follows:

- Budget Council meeting on Wednesday – looks like the £20k for Highways Local is secured.
- Gigaclear as a new appointee – Ben Stone oversees Communications.

**5 TEWKESBURY BOROUGH COUNCIL REPORT:** In the absence of BC Davies CC Awford reported as follows:

- Scrutiny Committee meets Tuesday 12.2.19 to look at the last 3 years planning history when officer's decisions have been overturned. The Committee will report back on their findings in April.
- TBC Local Plan working group will present the Local Plan back to Council on the 20.2.19 following public consultation

**6 PUBLIC COMMENT (MAX 10 MINUTES) None received**

### 7 MATTERS ARISING:

**7.1 Public Comment:** After a short discussion it was agreed to "tweak" the draft circulated and add another point. The Clerk would write a summary document for The Villager after circulating to the Councillors for their approval and place the full version on the website.

**7.2 Community Resilience Plan:** Ongoing

**7.3 Report from Village Hall Representative:** Councillor Thomas reported the builder will commence work on the kitchen on the 4 March – the bar area can be used for teas and coffees. An energy efficiency survey has been carried out and 35% grants will be available on any works done to improve energy efficiency.

**7.4 Future use of Minsterworth School:** Councillor Garbutt asked the Clerk to rename this agenda item to "The Harvey Centre".

**7.5 Defibrillator:** The Clerk and Councillor Thomas have looked at 3 different providers of defibrillators all are around the same price. Cardiac Science is the preferred company as they offer training for an unlimited number of people in one session. Cost would be £1495 + £20 delivery plus VAT.

After a short discussion it was agreed that Councillor Thomas would investigate holding a Community First Aid Course or a CPR training course possibly subsidised by the Parish Council depending on costs.

**7.6 Play Area:** Councillor Crisp said he had been carrying out regular checks of the play area and identified some damage. He took pictures and consulted with the Chairman and agreed that the damaged did not constitute a risk. Some people had asked for a swing to be installed – an adult and a child seat. The Chairman had spoken with a playground manufacturer who said they could quote and apply for the necessary grant. It was agreed that he would investigate this further and check the terms of the licence which can be terminated within a month by each party. Clerk to check with the insurance company that swings would be covered. Some parishioners also thought it would be nice to have a seat in the Play Area and maybe the seat that was going to purchase in memory of Richard Few could be put in the Play Area.

**7.7 Highway Matters:**

The Chairman had received a reply email from Craig Freeman who had gone through the various points that were raised at site meeting held on the 29 January.

A discussion took place on the provision of a speed camera. The Clerk pointed out that there were two existing yellow cameras in situ and why could these not be brought back into commission? Craig Freeman confirmed that the speed camera would have to be moved every 2 weeks and this would tie in with changing the battery. Further research needed to be put into this matter.

**7.8 GCC PROW: Blocked EMW 29:** No update Clerk to chase.

**8 FINANCIAL MATTERS**

**8.1 Accounts for payment and receipts:**

Mrs F J Wallbank

Salary 1-28 February 2019	376.14		
Less Tax	<u>21.40</u>	354.74	Via Bank Transfer
Inland Revenue		21.40	Cheque No: 101486
MVH – meeting held on 14.1.19		28.60	Via Bank Transfer
Parish Magazine Printing for February		103.95	Via Bank Transfer
Brandon Tool Hire: Hire of toilet for 20-25 February	75.00		
	<u>VAT 15.00</u>	90.00	Via Bank Transfer
<b>Total:</b>		<b>£598.69</b>	

**Receipts:**

**Total:** **£0.00**

**8.2 Financial Statement** for the month ended January 2019 was circulated via email and signed by the Chairman.

**9 PLANNING**

**9.1 Applications:**

**18/01204/FUL** Wayside, Main Road, Minsterworth: Erection for a replacement front porch, single storey side extension, two storey rear extension and detached two-bay garage with home office accommodation over (revised plans) -The Parish Council had no objections to the revised plans

**9.2 TBC Decisions:**

**18/01023/FUL** Holborn House, Main Road, Minsterworth: Retrospective application for the erection of a detached garage with storage over- **Granted**

CC Awford thanked the Parish Council for taking the time to detail the planning history for the planning committee. Although it did not change the decision to was very helpful

**9.3 Appeal Decisions: None Site Inspections: None**

**Any Other Planning Matters:**

The Chairman said that the planning advice received from GAPTC had been circulated to Councillors had been very useful.

**10 CORRESPONDENCE: None**

**11 MATTERS RAISED FOR NOTIFICATION:**

Cadenza Music Event at the Church on Saturday 16 February at 7.30pm  
Severn Bore – Bacon Rolls on Friday 22 and Saturday 23 February

**12 DATE FOR NEXT MEETING:** Monday, 11 March 2019 at 7.30pm

The meeting closed at 8.50pm.