

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 9 November 2015, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Vice Chairman
R Crisp
N Garbutt
S King
G McGrath
T Pearson
C Thomas
County Councillor P Awford (partial attendance)
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 3

1 APOLOGIES None

2 MINUTES OF THE MEETING The minutes of the meetings held on the Monday, 12 October 2015 having been circulated with the agenda were agreed and signed.

3 DECLARATION OF ACCEPTANCE FOR NEW COUNCILLOR: Signed by Gerry McGrath. The Chairman welcomed him to Minsterworth Parish Council.

4 DECLARATION OF INTEREST: None

5 COUNTY COUNCILLORS REPORT:

- Highway Matters: The gully clearance at Downs Bridge has taken place but the weeds have not been cleared. Arrangements have been made via TBC for the “weed ripper” machine to get rid of the weeds. Footways have not been sided back yet hopefully this will be done shortly.
- County Council has issued warnings about “bogus” callers. They have an overseas accent and said they are connected to the County Council or the NHS and ask for personal information.
- Estuary Meeting: Attended along with Councillor King – a massive investment downstream has taken place which will have an impact upstream.
- Minsterworth School: The Headteacher – Angie Richie – will be leaving her post at the end of the year. All parents are aware. The Governors have found an ideal replacement that in the first instance will be temporary. He would like to wish Ms Richie all the best in her new role. [It was agreed that the PC would write a “thank” you letter].
- Been interviewed about the Omission Sites in the JCS. Current an application from a developer 15/01149/OUT A mixed use development comprising demolition of existing buildings; up to 725 dwellings and a local centre of 0.33ha (A1,A2,A3,A4,A5,D1,D2 uses); primary school, open space, landscaping, parking and supporting infrastructure and utilities; and the creation of a new vehicular access from the A38 Tewkesbury Road. The land will have to be raised and this will have a knock on effect on where the water will go. It was agreed that the PC should a write concerning this application.
- There was a seminar last week at the CC regarding their Devolution Bid.

6 TEWKESBURY BOROUGH COUNCIL REPORT:

- Read out an email from Erin regarding the Affordable Housing Scheme – contents reported in agenda item 10.2
- JCS is not making sufficient progress and all parties are not happy. Inspector under heavy scrutiny.

7 PUBLIC COMMENT (MAX 10 MINUTES) Received

8 PLANNING

8.1 Applications:

8.2 TBC Decisions:

8.3 Appeals: None

Appeal Decision: Chapel Cottage, Calcotts Green, Minsterworth: Single storey front extension – sunroom. The Planning Inspectorate dismissed the appeal.

8.4 Planning and Travellers:

Traveller Numbers: Enforcement Hygrove: The Clerk reported that the Enforcement Officer, David Taylor had visited the site and met with the owner's agent. He confirmed that the levels of the site had been raised to level the field as it was undulating but no earth had been brought onto the site. Laurels had been planted around the boundary. David Taylor still had to check with the Planning Officer regarding the levels of the field.

JCS GTTS Sites: Update email from Ian Kemp has been circulated to the Councillors for their attention:

- The JCS Authorities have now supplied the Inspector with their Topic Paper on Gypsies and Travellers which he attached to his email. If the PC wishes to submit comments they have until Monday 7th December 2015. It was agreed that the Councillors would meet at Councillor Blowey's house on Monday, 16 November to formulate a response.
- Attached the Tewkesbury Gypsies, Travellers and Travelling Showpeople Assessment which the PC can comment.
- Asked if the Parish Council would wish to be considered to appear at any subsequent Hearings on this matter to advise him.

9. FINANCIAL MATTERS

9.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-30 November 2015	348.10		
Less Tax for November	<u>19.60</u>	328.50	Cheque No: 101312
Inland Revenue		19.60	Cheque No: 101313
Minsterworth Village Hall: Meeting 12.10.15		28.60	Cheque No: 101314
Parish Magazine Printing: Printing The Villager A5 booklet 194 copies of 24 pages – October		71.71	Cheque No: 101315
GRCC – Mapping Event 23 October attended By Tony Pearson		70.00	Cheque No: 101316
Total:		£518.41	

Receipts:

Total: £0.00

9.2 Financial Statement for the month ended October 2015. Signed by Councillor Blowey.

9.3 Precept for 2016/17: The Clerk circulated a draft budget and took the Councillors through it. A few figures were adjusted and it was agreed that the Clerk should include the flood resilience expenditure. Circulate a revised budget at the December meeting.

Any Other Financial Matters:

Transparency Code: The Clerk reported that the Government has made available funds for Town and Parish Councils to comply with the Transparency Code in connection with the publication of

Annual Accounts on the Council's website. Funding is available up to £350 to fund a laptop and up to £100 for a scanner. Money is also available to cover the Clerk's extra time for uploading the documents to the website. It was agreed that the Clerk should apply for the funding as then the Parish Council would own its own laptop and scanner.

10 MATTERS ARISING:

10.1 Highway Matters:

Bury Lane: Some potholes have been repaired but there are still ruts in the surface.

A48 Meeting: Monday 2 December 2015 2pm. Councillor Crisp said he would attend.

10.2 Affordable Housing Scheme: The Planning Officer, John Hinett has been working with the housing association, Rooftop, to make improvements to the layout. There will be another consultation period. The council has instructed the District Valuation Services to undertake a viability assessment on the development. As there is market housing on the scheme to cross-subsidise the affordable homes, the Council needs to be satisfied that the market housing is appropriate. This report is not expected until the end of the month. Once all the above has been dealt with, the Planning Officer will be able to take the application to the next suitable Planning Committee Meeting. If all goes to timescale then the earliest Committee date would be 22.12.15. The meeting with Rooftop and representatives from the Village Hall Trust to discuss the return for the loss of car parking provision for the Village Hall and possible resurfacing of the whole car park in line with the housing development takes place on Monday, 16 November 2015.

10.3 Service Village Forum: Email received from Elin Tattersall informing PCs that Matthew Barker has replaced Holly Jones as Planning Policy Manager at TBC. She will forward the revised spreadsheets regarding disaggregation of housing numbers as soon as she receives them.

10.4 Village Green: The Clerk reported that she had received the forms back from Land Registry – Clerk to scan in and send to Councillors. Councillor Garbutt said he would contact the legal department at TBC and report back.

10.5 Resilience Plan: Councillor Pearson reported things were progressing. Flood Warden and Community Emergency Planning Training 2 December at 6.30pm at TBC Offices. Councillor Pearson said he would attend. Councillor Garbutt said that he had already informed GRCC that he would be attending.

10.6 Village Hall: Update mail received from Richard Cockcroft informing the PC that rebuilding the ramp is proving a challenge in trying to get a builder to take on the job as it is relatively small. Councillors wondered if they had tried local parishioners Bill Moggy and Tony Larkham. Borough Councillor Davies said that he had dropped in all the grant paperwork to Mr Cockcroft but understands there has been no application. It would appear that the lights are working now.

10.7 Mapping Event: Councillor Pearson attended all three sessions and Councillor Blowey attended the first session -very good training event and the software very impressive. It was agreed the Parish Council would take out two user subscription at £28 per user. Councillor Pearson said he would check the details. Membership needs to be taken out by 23 November.

11 CORRESPONDENCE:

11.1 Funded Public Transport Consultation Evening Events and Gloucestershire Draft Local Transport Plan (2015-2031) Consultation: Clerk to check whether there are two consultations.

11.2 Assistance for Refugees: Defer to December meeting. Clerk to circulate email from GAPTC.

12 MATTERS RAISED FOR NOTIFICATION:

Royal British Legion: £321.40 was received and half of this sum was for Minsterworth. The service was not well attended.

13 DATE FOR NEXT MEETING: Monday, 14 December 2015 at 7.30pm

The meeting closed 9.23pm.