

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 14 January 2019, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Chairman
N Garbutt
S Ingham
S King
C Thomas
County Councillor P Awford
Mrs F Wallbank – Clerk

Parishioners: 5

1 APOLOGIES: Borough Councillor Davies and Councillor Crisp

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 10 December 2018, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: Reported as follows:

- Wishes everyone a Happy New Year.
- Understands that the new Highways Officer, has met with the Chairman so he will leave the Chairman to report on Highways matters.
- Review being requested into Javelin Park
- Meeting with the new appointee for Gigaclear – Ben Stone.
- Severn Trent proposal to close the B4213 is currently on hold

5 TEWKESBURY BOROUGH COUNCIL REPORT: In the absence of Borough Councillor Davies CC Awford reported as follows:

- Appeal at Highnam regarding the proposed Oakridge development has highlighted that TBC does not have a 5-year land supply
- Scrutiny Committee has appointed a new employee to investigate the last 3 years of planning decisions.
- Holborn House is having a site inspection on Friday, 18 January and will be heard on Tuesday at the Planning Meeting.

6 PUBLIC COMMENT (MAX 10 MINUTES) Comments received

7 MATTERS ARISING:

7.1 Public Comment: One of the Councillors asked the Clerk to raise the item of “Public Comment”. The Clerk had circulated some guidelines from another PC for consideration. The Chairman read out a few of the points. After a lengthy discussion it was agreed to give this some further thought and when a statement had been agreed it would be put on the website and a shortened version put in The Villager. The Clerk to check with GAPTC whether there are any statutory guidelines.

7.2 Community Resilience Plan: Ongoing

7.3 Report from Village Hall Representative: Councillor Thomas reported that the VH had received a good quote for the refurbishment of the kitchen and this would be ratified at the next meeting. Awaiting quote for gates across the entrance to the VH instead of the wire. Tarmacing of the parking area has been completed.

7.4 Future use of Minsterworth School: Councillor Garbutt reported that there are some negotiations in hand.

7.5 Defibrillator: The Clerk had obtained two quotes for the purchase of a defibrillator with a cabinet for outside storage at the Village Hall. Community Heartbeat Trust £1400-£2400, Primer Care

Supplies £1249 + VAT. Councillor Garbutt suggesting speaking to Southern Western Ambulance Service as they offer training which is important.

7.6 Play Area: The countersigned licence had been received by the Clerk so the park was now fully functional and insured. A fence against the road has been erected via voluntary contributions and the Chairman would like to thank all those who have contributed towards the project. Some brambles still need to be cut back and grass seed needs laying. Councillor Crisp is set up to carry out the inspections and has started these. Councillor Ingham felt that it would be beneficial if a sign was erected saying that it was a Public Park. It was agreed that the Parish Council would spend up to £100 on a sign. Councillor Ingham to recirculate a draft sign.

7.7 Highway Matters: The Chairman reported he had met with Chris Riley and Craig Freeman on Thursday 13 December and following the meeting prepared a list of the points that were discussed. This had been circulated to the Councillors for their information.

Results from the vehicle activated speed sign were as follows:

Calcotts Green 7.00 to 8.30am

44 vehicles monitored, Monday to Friday 5 – 11 January

Very variable traffic levels – one morning only two

speeds 30 to 35mph, with one at 45mph, so all at or above the speed limit

Westbound A48 just prior to Minsterworth sign, Sat 12 Jan 2.30pm plus

205 vehicles monitored

Only 16 travelling above 50mph

None above 60mph

The Chairman reported an interesting feature was that speeding vehicles applied their brakes when the sign flashed their speed – from which he concluded that a simple speed sign would have some deterrent effect, and that the PCs previous attempts to have a data recording facility were probably unnecessarily expensive. A short discussion took place and it was agreed the possible purchase of a sign needed further thought.

7.8 GCC PROW:

Proposed diversion of EMW10: The Parish Council has no objections to the proposed diversion – Clerk to email Martine Tyler.

Blocked EMW 29: The Clerk had reported this to GCC PROW who confirmed that would investigate. Clerk to email Suzanne Hopes.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 January 2019	376.14		
Less Tax	<u>20.80</u>	355.34	Via Bank Transfer
Inland Revenue		20.80	Cheque No: 101485
MVH – meeting held on 10.12.18		28.60	Via Bank Transfer
Parish Magazine Printing for January		103.95	Via Bank Transfer
St Peter's Church – contribution for the maintenance of the grounds		175.00	Via Bank Transfer

Mrs F J Wallbank Expenses for the period

April '18 – January '19:

Photocopying	19.00		
Telephone	20.00		
Postage etc	13.68		
1/3 cost Office 365 renewal	26.66		
1/3 cost of 500 A4 punched pockets	7.65		
Use of room etc Jan-Dec 18	<u>75.00</u>	161.99	Via Bank Transfer
Total:		£845.68	

Receipts:

Total: £0.00

8.2 Financial Statement for the month ended December 2018 was circulated via email and signed by the Chairman.

8.3 Hire of Toilet for 2019 Severn Bores: It was agreed to hire a toilet on the following dates:
21-23 February, 21-23 March, 29 September-1 October, 28-30 October

9 PLANNING

9.1 Applications: None

9.2 TBC Decisions:

18/01021/FUL Apple Tree Inn, Main Road, Minsterworth: Section 73 application for the variation of condition 2 of approved 17/00983/FUL for the erection of 5 dwellings and vehicular access (plot substitution for units 1, 4 and 5) - **Granted**

18/01093/FUL 5 Lyncroft, Minsterworth: Erection of a single storey rear extension incorporating existing garage to be converted - **Granted**

18/01024/FUL Parcel 0020 between Melville & Enderley, Main Road, Minsterworth: Erection of 2 infill dwelling with associated vehicular access - **Granted**

18/01083/FUL Part Parcel 3947, Main Road Minsterworth: Section 73 application to remove condition 13 (scale parameters) and 14 (maximum combined gross floorspace) of 16/00823/OUT for the erection of 4 dwellings and vehicular access - **Granted**

9.3 Appeal Decisions: None Site Inspections: None

10 CORRESPONDENCE: None

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 11 February 2019 at 7.30pm

The meeting closed at 8.54pm.