

MINSTERWORTH PARISH COUNCIL

Minutes of the virtual Parish Council Meeting held on Monday, 8 June 2020, held via Zoom

PRESENT:

Councillors - R Blowey
R Crisp
N Garbutt
S Ingham
S King
C Thomas
N Powell
BC J Smith (partial attendance)
BC P McLain
Mrs F Wallbank – Clerk

Parishioners: 1

1 APOLOGIES: CC Awford

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 11 May having been circulated with the agenda were agreed and signed by the Clerk

3 DECLARATION OF INTEREST: The Chairman in 20/00252/APP

4 PUBLIC COMMENT – Terry Moore Scott submitted an email about the provision of some bench seats along the riverbank. It was agreed to put this matter on the agenda for the July meeting.

5 FINANCIAL MATTERS

5.1 Accounts for payment and receipts:

Mrs F J Wallbank –			
Salary 1-30 June 2020	387.42		
Less Tax	<u>18.00</u>	369.42	Via Bank Transfer
Inland Revenue: Tax for FJW		18.00	Via Bank Transfer
Refund due to Clerk			
 The Villager Printing:			
The Villager - May		77.30	Via Bank Transfer
 AGP Lawn mowing services for Minsterworth			
Park on the 13.5.20		37.00	Via Bank Transfer
Total Payments		£501.72	

Receipts

Total Receipts £0.00

5.2 Financial Statement: For the month ended May 2020 was circulated via email and signed by the Clerk as agreed.

5.3 Accounts for the year ended 31 March 2020: Declaration of exemption by external auditors of a limited assurance review: Certificate of Exemption is to be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 and wish to certify themselves as exempt from a limited assurance review. It was agreed to sign the Certificate of Exemption and return to the external auditor.

6 MATTERS ARISING:

6.1 Report from Village Hall Representative: Nothing to report.

6.2 Minsterworth Park: Recently some regular use for social distance exercise by a group of village youths and parents have kept younger children off the play equipment as requested, both of which is

good to see. The park gate keeps on being closed by parents to keep their children safely inside whilst playing. So, she has stopped going out and reopening.

6.3 Harvey Centre: Councillor Ingham reported the Chair of the Trustee for the old school building sent the following update:

'We are waiting for an answer from the DBE (Diocesan Board of Education) to our email of 11th March, and will do nothing until that answer comes. Since Covid 19 put a stop on all progress the Committee have not chased for a reply from the DBE since their favourable response would immediately incur costs. Meanwhile the Committee feel that there maybe better commercial opportunities in the new order of business when Covid 19 is over. They understand the frustrations felt in this and other matters, but it will do no long-term damage if everyone keeps optimistic.

6.4 Highway Matters: The Chairman reported:

- The key visibility splays have now been done, but the main verges will not be cut until July or August.
- The footway opposite Appithorne has been trimmed back by Paul King, but is getting very overgrown in other places. Ashley GP has got a flail mower attachment for his lawn mower and could trim back the edges of the two stretches of footpath which are badly overgrown for £40 per hour. He estimates it would cost the PC around £80. It was agreed that £80 was too expensive so would not take place.
- Low branches over hanging the footway at The Dinney – Clerk to report to Glos Highways

Bury Lane: Difficult to see when turning left. Chairman to report to Craig Freeman

BC Smith joined the meeting

6.5 PROW: Councillor Ingham reported she spoke with Suzanne Hopes, PROW officer, who said "There has been no change in policy due to Covid 19 and they are still wanting styles along the river bank to be replaced by kissing gates, with part payment from the County Council. She would like to remind landowners and farmers that £500 is available raised by the village to aid anyone wishing to avail themselves of this offer". Works on the general upkeep of paths has been put on hold but volunteers are beginning to go out and tackle any overgrowth. If the PC hear or find any areas where work, such as overgrown stiles/gates is required they are to let her know. Training for new PROW volunteers has been put on hold as it is not easily transferable to online training. However, she is looking to see what can be done, as time scale for measures to contain the virus are unknown."

Councillor King reported that people were wondering about everywhere and not sticking to the footpaths. The Chairman suggested putting up a sign saying "This is not a Public Right of Way" to stop people wondering around the farm.

6.6 Provision of additional dog litter bins: The Parish Council has received several emails from parishioners requesting the provision of additional dog litter bins. BC Smith reported that TBC charge £330 plus VAT for the provision and installation of a green dual bin and will take 8 weeks to install from order. It was agreed that the PC would purchase two bins one for the junction of Watery Lane and Pound Lane and one outside Minsterworth Park. BC Smith would action.

7 PLANNING

7.1 Applications:

Whilst this application was discussed the Clerk muted the Chairman's microphone and video 20/00252/APP Land at Hectors Farm, Hygrove Lane, Minsterworth: Approval of reserved matters (appearance, landscaping, layout & scale) for the erection of 9 dwellings & vehicular access

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

7.2 TBC Decisions:

19/00213/FUL Agricultural Land behind part parcel 1228, adjacent Deepfurrow House, Main Road, Minsterworth: Retrospective application for the provision of a wildlife pond – **Granted**

20/00046/OUT Rosemary Cottage, Calcotts Green, Minsterworth: Outline pp for the erection of a dwelling with vehicular access & parking with all matters reserved – **Granted**

19/00718/OUT Land to the NE of Sunnybank, Main Road, Minsterworth: Outline application for the erection of a single storey dwelling with detached garage & vehicle access from A48 (appearance &

landscaping to be reserved for future consideration - **Granted**

7.3 Appeal: None

Appeal Decisions: 18/01141/PIP Field adjacent to Hawthorn House, Main Road, Minsterworth: 3-5 residential dwellings – **Appeal allowed**

Site Inspections: Charlton, Main Road, Minsterworth: Under normal circumstances this application would be the subject of a site inspection however due to Covid 19 no site inspections are taking place. It is on the planning agenda for Tuesday, 16 June and recommended to be approved. The major concern is regarding the drainage, parking, unsuitability of using a semi-detached house as a care home, and whether the property is currently being used as a care home.

7.4 Enforcement Matters: See above

8 MATTERS RAISED FOR NOTIFICATION:

Winter Highways Maintenance: Clerk to request 10 bags of salt for winter use.

Litter Picking: Email from a parishioner saying that she and a new others have started litter picking and have purchased their own sticks and asked if the PC would be willing to fund gloves, high-viz jackets and more better litter pickers. BC Smith said that this was something that TBC provide to volunteer litter pickers. She said she would make some enquiries.

Sowing of Wildflowers in the Village: A parishioner has asked whether it would be possible to sow some areas of the Village with wildflowers. Put on the agenda for the July meeting.

9 DATE FOR NEXT VIRTUAL MEETING: Monday, 13 July 2020 at 7.30pm

The meeting closed at 8.56pm.