

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 14 October 2019, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - R Blowey  
R Crisp  
N Garbutt  
S Ingham  
N Powell  
C Thomas  
Mrs F Wallbank – Clerk  
Parishioners: 4

### **1 APOLOGIES:** BC Smith

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 9 September 2019, having been circulated with the agenda were agreed and then signed.

### **3 DECLARATION OF INTEREST:** None

### **4 COUNTY COUNCILLORS REPORT:** Not present

### **5 TEWKESBURY BOROUGH COUNCIL REPORT:**

The Chairman gave a short synopsis of BC Smith's report

### **6 PUBLIC COMMENT (MAX 10 MINUTES)** Received regarding 19/00465/FUL

### **7 MATTERS ARISING:**

**7.1 Report from Village Hall Representative:** The Chairman reported that the Bar Area was being renovated and should be completed soon and then the room would be decorated

**7.2 Minsterworth Park:** Nothing further to report

**7.3 First Aid:** Councillor Thomas had asked for 3 quotations to run a first aid course. To date she had received 2 and felt the best quote was as follows:

- First Aid Training for up to 14 people for a 3 hour course cost of £25 + VAT per person plus the cost of the room hire for 4 hours.
- Participants would gain a certificate which would be valid for 3 years

It was agreed that the PC would cover the room hire costs of around £40. On completion of the course participants would gain a certificate which would be valid for 3 years

#### **7.4 Highway Matters:**

**Ditch by the Church:** This still needs to be cleared

**Crossing by the School:** These are still not repaired despite the Chairman chasing this matter.

**Chevron signs:** Been replaced

**Warcotts Green sign still not been replaced** – BC Smith has chased this.

**Dustbin in Downs Bridge layby still missing:** BC Smith has chased this again

**Watery Lane:** The Chairman reported that Craig Freeman has reported as follows:

*This area will not satisfy criteria for verge posts as in reality there is no danger, if this were a deep ditch then it could be considered. Vehicles shouldn't be leaving the metalled carriageway, the only reason being due to the vehicle losing control for whatever reason, if this happened then a verge post will serve no purpose other than to get in the way and become a maintenance liability.*

**Broken rails over the deep ditch in Pound Lane:** Still to be replaced

**Vehicles Blocking the Footway opposite Severn Acres:** the chairman had been monitoring this since the complaint was first received, but recently the vehicles have been parking tight against the verge and not obstructing the footpath

**Ditch filled in** at one point along Watery Lane, opposite the cul-de-sac – Cllr Powell will contact Steve Chaplain at Complete Utilities

**30mph Sign missing** from Church Lane by Pump Court – chairman has reported this in the past but will repeat

**Speeding Traffic Church Lane to Calcotts Green:** It was agreed that Councillor Powell would research the provision of “20mph is plenty” signs and the Chairman would look into a sign indicating children playing.

**7.5 PROW:** Following a request from a Minsterworth landowner to have better labelling of the river bank footpath for those who got lost, Councillor Ingham reported as follows:

- Suzanne Hopes had confirmed that she felt the proposed signs would be useful identifying the walk along the riverbank. However, these would have to be funded by the PC
- The PC would need to check with the landowners that they were happy to have numbered discs attached to the posts beside the styles

It was agreed that the Chairman would contact the landowners.

**7.6 Anti-Social Behaviour (ASB)/NHW:** The Chairman had arranged for the Autumn/Winter Newsletter to be circulated with The Villager. A discussion took place about rejuvenating the NHW emailing system and it was agreed that the Chairman would attend a NHW meeting which is to be held on Friday 25 October in Westbury Parish Hall.

## **8 FINANCIAL MATTERS**

### **8.1 Accounts for payment and receipts:**

Mrs F J Wallbank

Salary 1-31 October 2019	387.42		
Less Tax	<u>14.60</u>	372.82	Via Bank Transfer
Inland Revenue – refund to clerk		14.60	Via Bank Transfer
MVH – meeting held on 9.9.19		28.60	Via Bank Transfer
Parish Magazine Printing for October		77.30	Via Bank Transfer
AGP Garden Services for cutting Minsterworth Park in September		37.00	Via Bank Transfer
Gary Porter Electrical Contractor: Wire and Connect defibrillator cabinet at Village Hall		160.00	Via Bank Transfer
<b>Total:</b>		<b>£690.32</b>	

### **Receipts:**

**Total:** £0.00

**8.2 Financial Statement** for the month ended September 2019 was circulated via email and signed by the Chairman.

## **9 PLANNING**

### **9.1 Applications:**

Comments sent prior to the meeting:

**19/00897/PIP** Land to the West of A48, Minsterworth Village, Hygrove Lane: Residential development of up to 6 dwelling houses (re-submission of 19/00550/PIP)

Comments to Tewkesbury Borough Council:

The Parish Council objects to this application for the following reasons:

1. The development is not within the proposed settlement boundary for Minsterworth
2. Dangerous access and egress onto a fast and busy main road
3. Concerns regarding how the drainage will be dealt with, as the drainage in Watery lane is already overloaded
4. Concerns about the number of houses already proposed for Minsterworth as the infrastructure is not there to support this further increase in the number of houses

**19/00711/FUL** Highbury, Main Road, Minsterworth: Erection of two storey extension to west side elevation & single storey rear extension. Demolition of existing garage on east elevation & erection of a two-storey side extension – revised plans  
Comments to Tewkesbury Borough Council:  
The Parish Council **supports** this application

**19/00465/FUL** Charlton, Main Road, Minsterworth: Change of use C3 (dwelling house) to C2 (children's care home) Erection of Replacement single storey rear extension and front and rear dormer windows

Comments to Tewkesbury Borough Council: the PC objects to this application because

1. It was felt that a care home in a semidetached house might not afford adequate sound proofing for the adjacent house
2. The garden is very small and not adequate for children
3. The car parking area at the front of the house is very small and not adequate for additional numbers of staff that might be needed
4. There are no dorm windows in the adjacent houses, and hence this would adversely affect the street scene.

## **9.2 TBC Decisions:**

**19/00693/FUL** Parcel 0020 between Merville and Enderley, Main Road, Minsterworth: Erection of 3 infill dwellings with associated vehicular access (revised scheme 18/01024/FUL & 19/00345/FUL)  
- **Granted**

## **9.3 Appeal:**

**Appeal Decisions: None Site Inspections: None**

## **10 CORRESPONDENCE:**

10.1 Tewkesbury Borough Plan Pre-Submission: It was agreed that the PC did not need to comment.

### **Any Other Correspondence:**

**GRCC - Decreasing Speed; Increasing Road Safety event- 14 November:** Although this was something that interested the P Council, unfortunately, many Councillors had prior commitments on this date. However, Clerk to request details of any decisions following the meeting.

## **11 MATTERS RAISED FOR NOTIFICATION:**

**Budget 2020/21:** The Clerk said she would be presenting a draft budget at the November meeting and asked Councillors had any projects they wished to be included. Councillor Garbett said that the PC may be asked for a financial contribution towards the Harvey Centre. Councillor Ingham would speak to the Committee and ask them to formally write to the PC.

**Aethelflaed, Saxon Queen of Gloucester:** Talk 22 November at Village Hall.

**Remembrance Service Sunday 10 November:** This will be at Westbury Church this year. Clerk to organize a wreath.

**Donkey Walk:** Saturday 21 December

**Wreath Making:** Wednesday 4 December

**Coffee Morning:** Saturday 7 December at Village Hall

**12 DATE FOR NEXT MEETING:** Monday, 11 November 2019 at 7.30pm

The meeting closed at 8.45pm.