

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 9 March 2015, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - R Crisp  
R Few - Chairman  
N Garbutt  
S King  
T Pearson  
C Thomas  
County Councillor Awford (partial attendance)  
Councillor Davies  
Mrs F Wallbank – Clerk

Parishioners: 5

### **1 APOLOGIES:** None

**2 MINUTES OF THE MEETINGS** held on Monday, 9 April 2015 were agreed and signed after an amendment to page 1030 agenda item 8.3 line 10 £60 per month rather than £70.

### **3 DECLARATION OF INTEREST:** None

### **4 COUNTY COUNCILLORS REPORT:** Not present

### **5 BOROUGH COUNCILLORS REPORT:**

- Had attended the Public Event at Highnam to answer questions about the Borough Plan.
- The only land for development that had been put forward for Minsterworth was at Redlands. Now is the time for other land owners to put forward land for consideration. The consultation period is from 27 February to 5pm on 13 April 2015.

*County Councillor Awford entered*

Councillors were not in favour of any development at Redlands as the access is awful and very dangerous, any development would be close to a listed building and there is current a problem with surface water running down Watery Lane

County Councillors report:

- Richard Waters has agreed to carrying out some resurfacing of the land down to Mrs Trigg's property Ham Green Cottage as the land is in such a bad condition the ambulance drivers are refusing to collect Mrs Trigg for her hospital appointment.
- Glos Highways has made a bid for money to be used to raise the A417 at Maisemore this will have an effect on how flood water is dealt with and would impact on Minsterworth. Also there would be a year of inconvenience to road users as the road would have to be shut and the only way round would be via the "rat-run" used during the A417 is shut due to flooding. He was off to Maismore Parish Council meeting to talk further about this matter.

### **6 PUBLIC COMMENT (MAX 10 MINUTES):**

### **7 PLANNING**

#### **7.1 Applications:**

**15/00099/LBC & 15/0098/FUL** Apple Tree Inn, Minsterworth: Change of use from commercial public house to residential use (Grade II Listed Building Ref: 1340316)

Comments to Tewkesbury Borough Council:  
The Parish Council has **no objections** to these applications

**15/00110/FUL** Castle Pool, Hygrove Lane, Minsterworth: Erection of fishing store

Comments to Tewkesbury Borough Council:

The Parish Council objects to this application for the following reasons:

- The impact of the development in the open countryside off a narrow lane which cannot take any extra traffic
- No vehicular access to the site

## **7.2 Decisions: None**

**7.3 Appeals/Appeal Decisions/Site Inspections:** The Lodge, Hygrove Lane, Minsterworth: Retrospective application for the change of use of land to use as a gypsy site to provide 19 pitches and associated ancillary development including retention of utility. The Parish Councils original comments would be forwarded to the Inspector. It was agreed that the additional comments would be made:

Provision should be made in the Borough Lane for traveller sites

Disproportionate numbers

Illegal site that was given temporary permission

**7.4 Enforcement:** Land at Starcroft Lane, Main Road, Minsterworth – alleged development not in accordance with approved plans (13/00179/FUL).

## **8 FINANCIAL MATTERS**

### **8.1 Accounts for payment and receipts:**

Mrs F J Wallbank –

Salary 1-31 March 2015	337.96		
Less Tax for March	<u>33.00</u>	304.96	Cheque No: 101269

Inland Revenue		33.00	Cheque No: 101270
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Minsterworth Village Hall: Meeting 9.2.15		28.60	Cheque No: 101271
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Minsterworth Church		175.00	Cheque No: 101272
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Brandon Hire: Hire of toilets for period 19-23.2.15	50.00		
	VAT 10.00	60.00	Cheque No: 101273

<b>Total:</b>		<b>£601.56</b>	
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### **Receipts:**

TBC: Grant in respect of provision of  
Toilets for the Severn Bore

	450.00
<b>Total:</b>	<b>£450.00</b>

### **Post Dated Cheques:**

Mrs F J Wallbank –

Salary 1-30 April 2015	337.96		
Less Tax for April	<u>33.40</u>	304.56	Cheque No: 101274

Inland Revenue		33.40	Cheque No: 101275
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GAPTC: Annual Membership 2015/16		100.94	Cheque No: 101277
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<b>Total:</b>		<b>£438.90</b>	
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**8.2 Financial Statement** for the month ended February 2015 was circulated – signed by the Chairman.

**8.3 Review of Financial regulations:** Circulated with the agenda. Review and no changes required.

## **9 MATTERS ARISING:**

### **9.1 Highway Matters:**

**Downs Bridge:** The weeds have still not been cleared from the drain outlets. The Chairman said he would point these out at the Highways meeting.

**Debris along roadside:** The Clerk said that Councillor Awford said that he would fund the cleaning of the side of the roads out of his budget. Clerk to speak with him.

**A48 Surface:** Some areas still require attention – Chairman to point these out to Richard Waters

**9.2 Affordable Housing Scheme:** A meeting had taken place with Rooftops, Parish Council and Village Hall Trustees and it went very well. Negotiations are currently progressing. Rooftops said if the Village Hall applied for funding for the Village Hall there be some matched funding available from them. Councillor Davies also said there was money available via Tewkesbury Borough Council for works to Village Halls.

**9.3 Service Village Forum:** Minsterworth is now tasked to produce 30 homes in the next 20 years and the proposed 14 houses in the affordable housing scheme will reduce the number to 16. So far Redlands is the only piece of land that has been included in the Tewkesbury Borough Plan however Councillor Thomas knew of other landowners who had submitted their land for inclusion.

**9.4 Village Greens:** As reported last month Councillor Garbutt had circulated a quantity of paperwork regarding the processes that need to be followed should the situation arise with illegal encampments of travellers. All the Councillors were quite happy with the paperwork. He would look into circulating the paperwork to other Parish Councils. It was agreed that the Clerk would look at the files to see if there was confirmation that the land at Ham Green, Calcotts Green, Upper Ham and Church Landing Yard were registered with Land Registry.

**9.5 Flood Resilience:** Councillor Garbutt asked about the wording for the reflective jackets. Councillor Thomas said that she would check with Councillor Awford as to the wording he suggested. Progress being made on plan.

**9.6 Annual Parish Meeting Monday, 13 April** Reports to Clerk by Friday, 13 March. Clerk to get leaflets to Councillor Pearson by Friday, 20 March for distribution. Ask if Erin Davies, Martin Hutchings and a representative from Rooftops can attend to update parishioners on the proposed Affordable Housing Scheme. Also ask Holly Jones, Planning Policy Manager if she can attend to discuss the Service Village Status.

**9.7 Elections - Thursday 7 May 2015:** The Clerk reported that she had nomination papers with her if anyone wanted a set. All nomination papers must be hand delivered to Tewkesbury Borough Council offices.

## **10 CORRESPONDENCE:**

**10.1 TBC: Tewkesbury Borough Plan Draft Policies and options for consultation** – discussed earlier in the meeting.

### **Any Other Correspondence:**

**Town and Parish Council Seminar:** Thursday 19 March 6.30pm. Seminar will cover Tewkesbury Borough Plan and the Community Infrastructure Levy (CIL) the Chairman and Councillor King said they would attend.

**Police and Crime Commissioner** invites all GAPT Councils for a get-together at Police HQ on Tuesday, 21 April at 6.30pm. No one was able to attend.

## **11 MATTERS RAISED FOR NOTIFICATION: None**

**12 DATE FOR NEXT MEETING:** Monday 13 April 2015 at 7.30pm – Annual Parish Meeting

The meeting closed at 9.10pm.