

MINSTERWORTH PARISH COUNCIL

Minutes of the Annual Council Meeting held on Monday, 13 June 2016, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Chairman
R Crisp
G McGrath
T Pearson – Vice-Chairman
C Thomas
Borough Councillor D Davies
County Councillor P Awford
Mrs F Wallbank – Clerk

Parishioners: 11

The Chairman pointed out the emergency exits.

1 APOLOGIES: Councillor Garbutt and King

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 9 May 2016, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- New Highways Officer for Minsterworth – Rhodri Grey
- Received email from Clerk regarding jobs to be included in the Lengthsman Scheme if possible. The crew will be in Minsterworth week commencing 18 July and hopefully again in the Autumn.
- Will ask TBC to replace the green litter bin on the A40, on the left just up from the Highnam roundabout.
- Flashing Warning Signs by Minsterworth School – think these have now been repaired
- Understands the Parish Council are considering applying for a grant from the Commissioners Fund and is supportive. The Parish Council may ask for match funding from Glos Highways or TBC.
- Following the JCS Inspector's Interim Findings he confirmed that Housing numbers have been increased (see below) and that the proposed 750+ housing development at Twigworth will be back in the plan.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- The Inspector has recommended further increases to the Objectively Assessed Housing Need (OAN). To cut a long story short, the need has increased from 30,500 in the JCS Submission (Nov 2014) to 35,175 which represents a 5% uplift in the overall supply requirement – this has been due to revised population and household growth projections, with additional uplift to take into account of economic growth, and a further 5% added for flexibility in housing supply. For Tewkesbury individually, this has resulted in an OAN of 9,983. With the supply and sites already identified for Tewkesbury, this would leave an additional 1,383 houses left to allocate. However, this should not result in any additional allocations for Service Villages.
- He confirmed that the projected requirement for G + T sites has now been reduced, initially from 151 to 82, then from 82 to 28. In addition, they will now be subject to the same planning rules as the rest of us.

6 PUBLIC COMMENT (MAX 10 MINUTES) Received

7 PLANNING

7.1 Applications:

15/01018/OUT Appletree Inn, Main Road, Minsterworth: Outline application for housing development of 9 dwellings (considering access only)

Comments to Tewkesbury Borough Council:

The Council has **no objection** to the proposed entrance to the development. However, it was noted that the existing parking area on the side of Watery Lane would no longer be available for the residents of the Terrace and that other arrangements would have to be made. After discussion the applicant agreed to provide parking space adjacent to the new entrance.

The Council also considered that the section of Watery Lane between the A48 and the new entrance, which is currently single track, would need to be widened to allow movement of traffic in both directions.

7.2 TBC Decisions: 15/00948/FUL Part Parcel 7166, Main Road, Minsterworth: Material change of use of land from agriculture to use as a residential caravan site for 6 gypsy families including the laying of hardstanding and construction of a new access - **Refused**

7.3 Appeals/Appeal Decisions: None

7.4 Enforcement Matters: Pound Lane – Removal of established hedge: The Chairman gave an update on the situation with regards the hedge removal. After various exchanges of emails TBC agreed on the 17 May to issue an Enforcement Notice within 14 days but no further update had been received. A sincere vote of thanks goes to a parishioner for all the continuous hard work they put in on this matter.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-30 June 2016	358.54		
Less Tax	<u>35.60</u>	322.94	Cheque No: 101352
Inland Revenue		35.60	Cheque No: 101353
Parish Magazine Printing: Printing The Villager		87.00	Cheque No: 101354
Minsterworth Village Hall: Meeting 9.5.16		28.60	Cheque No: 101355
Donation towards Queen Tea Party 11.6.16		50.00	Cheque No: 101356
Total:		£524.14	

Receipts:

The Villager – Subscriptions and advertising 256.60

Sale of medals 8.40

Total: £265.00

8.2 Financial Statement for the month ended May 2016 was signed

9 MATTERS ARISING:

9.1 Highway Matters:

A48 Meeting: Councillor Crisp confirmed that he had attended the meeting and there was some discussion about the provision of central islands in Minsterworth

9.2 Affordable Housing Scheme: The Chairman reported that things are moving forward slowly. There was a change in negotiations with the settlement being an exchange of goods and services rather than financial and a proposal will soon be submitted.

9.3 Service Village Forum: Elin Tattersall had sent an email to those Councils involved in the

Service Village Forum with an update as per Councillor Davies' report. Importantly for the Service Villages the Inspector has stated that "scattering such a large amount of housing around Tewkesbury villages would not be the most sustainable approach. More appropriate would be the allocation of strategic sites close to Tewkesbury town". Therefore, there is no indication that the numbers to be delivered at the Service Villages (880 dwellings) would need to be increased – which is good news. The Inspector does however suggest that a site around Ashchurch and Fiddington be allocated for around 900 dwellings and wants TBC to explore potential at Mitton (in Wychavon District Council).

9.4 Village Green: Prior to the meeting the Chairman circulated to all Councillors a proposal for Calcotts Green to provide an unobtrusive barrier as possible, on the one hand preventing entry and parking of unauthorised vehicles, whilst at the same time allowing access for those needing access, for example cutting the grass. The approximate costing for posts on Calcotts Green would be around £500 so long as one of the residents was willing to "put in" the posts. It was agreed that the Clerk would seek confirmation from Gloucestershire Highways regarding the legal height, distance from the highway and distance between the posts.

Councillor Thomas expressed her thanks to Mr Dowding for cutting one end of Calcotts Green.

9.5 Flood Resilience: Councillor Pearson reported that the PC is still waiting for the VH to produce the storage building from their grant. The balance of the PC's grant is £1400.

9.6 Broadband: Councillor McGrath reported that he had received 56 completed surveys and he thought that was going to be it. Now the PC has to decide what they are going to do with the information.

Councillor Pearson attended a presentation carried out by BT and Fastershire held at the FODDC offices. He reported as follow:

- Faster broadband would not be in Minsterworth for a long time
- Apparently the fibre cable already runs down A48
- If parishioners wish to know more about satellite broadband more details can be found on the Fastershire website.
- For those communities where faster broadband is not on the horizon they can enter into a scheme with all residents sharing the costs and BT providing the service.

It was agreed to put a note in The Villager summarizing the results of the survey and the data should be sent to BT, Mark Harper MP and Councillor Awford. The Clerk also said that TBC will be including a Fastershire presentation at the next Town and Parish Seminar.

Councillor Davies suggested the Parish Council should apply to Adrian Goode for the funding of connecting the existing fibre optic cable up to the exchange.

9.7 Report from Village Hall Representative: In the absence of Councillor King the Clerk reported:

- The Tan House choir will probably not be using the hall, subject to the Village Hall Chairman's opinion
- There was no news on the affordable housing
- The VH has decided to spend their Resilience grant money on a new shed which they will need planning for this but currently are not sure of the positioning of the shed on the site. They also want to know what the PC need them to store for the resilience
- The VH asked why it took so long for the PC minutes to get put on the website
- VH mentioned over hanging trees blocking the view coming out of Bury Lane, who is responsible etc, also the Lower Lane towards the church was getting bad.

9.8 Litter picking: Following the May meeting the PC was going to arrange a litter pick after the grass had been cut. TBC need a long period of notice before the litter picking equipment is available as it is out on hire with our Town and Parish Councils. It was agreed that it would be very beneficial if the Parish had say 6 litter picking sticks and a supply of bags and they would then be self-sufficient. Councillor Davies agreed to speak with Adrian Goode/Fiona Halsey at TBC.

9.9 Safer & Social Driving in Gloucestershire Funding: The Chairman reported that he and Councillor Pearson had attended a presentation on this matter focusing on the new speed camera that has been installed in Rodborough which registered number plates of speeding traffic. Although it is a very good piece of kit it would require a high labour input from PC volunteers in collecting the data,

analysing it and if necessary passing onto the police. It was agreed that the best option would be to apply for a mobile vehicle activated speed sign that could be moved around the Village between 4-6 locations. Several Councillors agreed to meet the Chairman to complete and submit the application form.

10 CORRESPONDENCE

10.1 GCC – Schools Admissions Relevant Area Consultation – Email had been circulated to all Councillors. It was agreed that this would not have an impact on Minsterworth but the contents were noted.

11 MATTERS RAISED FOR NOTIFICATION:

Honors Board: The Clerk confirmed that she had a costing for updating the Chairman's Honors Board in the main hall. It would cost £10 plus P&P plus VAT for the required lettering. Councillor McGrath offered to update the board once the lettering had been received.

The Villager: Councillor Pearson reported that The Villager finances were doing very well via income and donations and this was down to Paula Ruffley who the Parish Council are extremely grateful to for all her hard work.

Welcome Leaflet: The Chairman was keen to get this leaflet updated and handed out to new arrivals in the Village. The Clerk gave him an old draft but Councillor Pearson said that Councillor Garbutt had updated it fairly recently. Clerk to obtain updated version of leaflet and send to the Chairman.

Who Do I Contact: At the Queen's Birthday tea party the Chairman had been asked by a few people who they should contact about various matters. He proposed to draft an article to be put in The Villager and said he would circulate this to all Councillors for their approval prior to printing.

12 DATE FOR NEXT MEETING: Monday, 11 July 2016 at 7.30pm

The meeting closed 9.10pm.