

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 10 December 2018, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey – Chairman  
R Crisp  
N Garbutt  
S Ingham  
S King  
C Thomas  
County Councillor P Awford (partial attendance)  
Mrs F Wallbank – Clerk

Parishioners: 5

**1 APOLOGIES:** Borough Councillor Davies.

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 12 November 2018, having been circulated with the agenda were agreed and signed.

**3 DECLARATION OF INTEREST: None**

**4 COUNTY COUNCILLORS REPORT:** Reported as follows:

- New Highways Officer Craig Freeman taking over from Chris Riley in the New Year.
- Broadband – trying to accelerate matters with Gigaclear in commencing works in Minsterworth to install Superfast Broadband.
- In dialogue with Severn Trent about the major works they are proposing along the B4215 from Highnam to Newent which commence in the New Year. This will have an impact on the road network.
- Would leave the speed monitoring issue to the PC.

The Chairman reported that he had arranged a meeting with Craig Freeman

**5 TEWKESBURY BOROUGH COUNCIL REPORT: Not present**

**6 PUBLIC COMMENT (MAX 10 MINUTES) None received**

### 7 PLANNING

#### 7.1 Applications considered prior to the meeting:

**18/01024/FUL** Parcel 0020 between Melville & Enderley, Main Road, Minsterworth: Erection of 2 infill dwelling with associated vehicular access (amended layout and design)

Comments to Tewkesbury Borough Council:

The Parish Council is still unable to support the revised plans and reiterate our original comments as follows:

- 1 The proposed properties are out of character with the street scene
- 2 Concerned about the Highways safety issue for service and other large vehicles entering and exiting the site

Applications consider at the meeting:

**18/01141/PIP** Field Adjacent to Hawthorn House, Minsterworth: Permission in Principle for residential dwellings estimates 3-5 in number

The Parish Council **objects in principle** for the following reasons:

- 1 Insufficient information
- 2 Site is outside the proposed settlement boundary

**18/01204/FUL** Wayside, Main Road, Minsterworth: Erection for a replacement front porch, single

storey side extension, two storey rear extension and detached two-bay garage with home office accommodation over

Comments to Tewkesbury Borough Council:

The Parish Council supports the extension to the house however has concerns about the height of the garage as this will be out of character with the street scene.

**18/01168/APP** Pound Cottage, Main Road, Minsterworth: Access, Appearance, Landscaping, Layout & Scale

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

## 7.2 TBC Decisions:

**18/01001/FUL** Thatchers Farm, Watery Lane, Minsterworth: Erect a small block of single storey timber stables and a manure clamp on a concrete base. Change of use to equestrian - **Granted**

**18/00863/FUL** Minsterworth Garage, Minsterworth: Change of Use from Mixed Commercial Premises (B2, B8, A1 & Ancillary Uses) To Include A Haulage Use/Transport Depot (Diversification Including Retention of Existing) - **Granted**

**7.3 Appeal Decisions: None Site Inspections: None**

**7.4 Tewkesbury Borough Plan:** This can come off the agenda now.

## Any Other Planning Matters:

**Holborn House, Main Road, Minsterworth:** TBC had advised that the application would be decided by the planning committee at the meeting on Tuesday 18 December and it was recommended to be permitted. Councillors felt that this made a mockery of the planning system and asked the Clerk to write a potted history of the applications, enforcement etc and ask for this to be made available to the planning committee members prior to the planning meeting.

**Part Parcel 1228, Main Road, Minsterworth:** concern over pond at the rear of the site and installation of roof lights that had not been in the original plans. Clerk to write to TBC

## 8 FINANCIAL MATTERS

### 8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 December 2018	376.14		
Less Tax	<u>20.80</u>	355.34	Via Bank Transfer
Inland Revenue		20.80	Cheque No: 101484
MVH – meeting held on 12.11.18		28.60	Via Bank Transfer
Parish Magazine Printing for December		90.63	Via Bank Transfer
System Force IT – Renewal of contract for Hosting the website	30.00		
	<u>VAT 6.00</u>	36.00	Via Bank Transfer
Mr Pearson – Expenses associated with mailing The Villager			
Stamps 180 x .58p	104.40		
Envelopes 180 x .11p	<u>19.80</u>	125.20	Via Bank Transfer
<b>Total:</b>		<b>£531.37</b>	

### Receipts:

**Total:** **£0.00**

8.2 Financial Statement for the month ended November 2018 was circulated via email and signed by the Chairman.

**8.3 Proposed Budget for 2019/20:** The Clerk circulated a second draft budget prior to the meeting for Councillors to consider. After a short discussion it was agreed to increase the precept to £8500 for 2019/20 and this would represent an extra £1.04 on a band D property.

## **9 MATTERS ARISING:**

### **9.1 Highway Matters:**

**Landing Yard Ditch by The Church:** Ongoing

**Footway/cycle path from Downs Bridge:** A local resident has agreed to donate the materials to make the path safe. The Chairman would raise the issue with Craig Freeman from Highways at the meeting the following week

**Litterbins by layby - Highnam Roundabout:** Ongoing.

**Use of Speed Gun:** Meeting arranged for Thursday, 13 December for training. Councillors asked if they were aware of any other Highways concerns could attend if they wished (meeting subsequently delayed to 18<sup>th</sup> December)

**Pound Lane:** Barriers around bridge still need attention.

**Church Lane Sign leading to “Warcotts” Green:** Ongoing.

### **9.2 Community Resilience Plan:** Ongoing.

**9.3 Report from Village Hall Representative:** Councillor Thomas reported that the cooker had been installed however further quotes were awaited for other works required. The Committee are working very hard trying to get the Hall back up to scratch. Just been awarded £1000 from the Ecclesiastical Christmas 'Twelve days of Giving'.

**9.4 Retention of Play Area at Minsterworth School:** The lease has been signed and both copies have been returned to GCC. Councillor Crisp had very kindly agreed to carry out the safety checks and it was felt that every 2 weeks would be adequate. Clerk to send me a template used for Westbury Play area.

**9.5 Future use of Minsterworth School:** Matter ongoing - the committee is looking at the different uses. Councillor Garbutt gave an update and stated that it was possible that the Parish Council might be approached for some start up finance

**9.6 Defibrillator:** Clerk and Councillor Thomas to liaise. Perhaps contact the St John's Ambulance Service.

**9.7 Broadband:** CC Awford reported on this earlier.

**9.8 Public Comment:** Defer to January meeting. The clerk would recirculate the standing order relating to public comment to PC members

**9.9 Resignation of Councillor:** Sadly, Chris Elias had resigned immediately as a Councillor and as it is within 6 months of Parish Council elections the Parish Council can wait until May 2019. The Chairman had thanked him for his input into the Parish Council over the past few years.

## **10 CORRESPONDENCE:**

**Blocked Footpath EMW29:** A local resident had reported this footpath was blocked and not walkable. Clerk to report to GCC PROW.

## **11 MATTERS RAISED FOR NOTIFICATION:**

**Donkey Walk** 22 December 2018.

**Gloucestershire Severn Estuary Stakeholders:** Councillor Garbutt had attended a recent meeting along with representatives from the EA, IDB, NFU, Conservation Officers trying to co-ordinate drainage and flood issues. The EA have reworded their flood warnings and no longer take pro-active inspections of culverts and drains – they rely on landowners to report matters to them directly.

**12 DATE FOR NEXT MEETING:** Monday, 14 January 2019 at 7.30pm

The meeting closed at 9.08pm.