

## MINSTERWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday, 9 September 2013, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - R Blowey  
R Few  
N Garbutt  
S Ruffley  
C Thomas  
County Councillor Awford  
Borough Councillor Davies  
Mrs F Wallbank – Clerk

Parishioners: 4

**1 APOLOGIES:** Councillor King

**2 MINUTES OF THE MEETING** held on Monday, 8 July 2013 were agreed and signed.

**3 DECLARATION OF INTEREST: None**

**4 COUNTY COUNCILLORS REPORT:** As follows:

- Gloucestershire Highways have carried out several projects of resurfacing throughout the County to very high standard with little disruption to commuters.
- The recent white lining on the A48 outside Severnbank has caused quite a bit of concern from commuters. Site inspections were held following these concerns and it was agreed to erect signs warning of alterations. Gloucestershire Highways would be putting the job right tomorrow (Tuesday) at 10am
- GCC has had a windfall of £1M and had put this into Highways although Highways are gradually catching up with outstanding work.
- Talks again about the potential of working under a Unitary Authority.
- Been approached by the Chairman of the Village Hall, Mr Pearson for an application of funding from GCC.
- Will make some enquiries regarding the proposed changes to the A40 from Over to Highnam as reported in the press – this could be a slip road to Maisemore on the Over roundabout, slip road to Tewkesbury on the A38 roundabout and a slip road to Gloucester when travelling on the Over Causeway at the Over roundabout.

The Councillors stressed that they would like to have an input at an early stage.

Councillor Thomas wanted to thank the parishioner who emailed her about her concerns over the white lining.

**5 BOROUGH COUNCILLORS REPORT:** As follows:

- JCS: The consultation will form part of the development of the Joint Core Strategy, which will guide housing and employment development up to 2031. This was adopted by TBC on the 3 September 2013.
- Tewkesbury Borough Council was the first to consider the document - which, if approved by all three councils, will go out for consultation between 15 October and 25 November.
- Based on a range of information and evidence, as well as the latest available census data, the consultation maps out the complete draft strategy for the first time - including identifying where key development sites should be located.
- The consultation document is also based on updated information that was revisited following public feedback from the last consultation in 2011. This included: How many jobs and houses will be

needed; How to reduce flood risks; Where schools, health and community facilities and transport infrastructure will need to be provided.

- In addition, it puts forward a range of policies needed to support the required development, including ones for flooding, green belt, conservation and affordable housing.
- The final JCS is scheduled to be submitted to the Secretary of State in 2014 for examination and eventual adoption.

The Chairman said that developments must give due care and attention to the way the water gets to the river. County Councillor Awford said both he and Councillor Davies are aware of flooding issues

## **6 PUBLIC COMMENT (MAX 10 MINUTES):** Comments received.

### **7 PLANNING**

#### **7.1 Application:**

**13/00780/FUL** Park Parcel 6019, Hygrove Lane, Minsterworth: Erection of a new dwelling, including part retention of an existing outbuilding.

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

**12/01123/FLBC** Apple Tree Inn, Main Road, Minsterworth: Replace 6 windows at the rear, 1 door & side screen to restaurant and 1 door at first floor level. Retention of satellite dish to rear elevation.

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

**12/01122/FUL** Apple Tree Inn, Main Road, Minsterworth: Replace 6 windows at the rear, 1 door & side screen to restaurant and 1 door at first floor level. Retention of satellite dish to rear elevation, play equipment, fencing to car park and play area. Retention of paved area leading to raised pergola with temporary yurt over and timber cladding to outbuildings.

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application. If an application was made to use the agricultural land adjacent to the paddock for an overflow car park or play area the Parish Council would support such an application.

**13/00878/TPO** Old Road House, Church Lane, Minsterworth: Various tree work:

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

**DE/COH/13/00661/S** New licence for icecream van for a transient 6 month period.

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

#### **7.2 Decisions:**

**13/00498/FUL** Highcross House, Minsterworth: Erection of a greenhouse (Revised scheme Ref: 12/00885/FUL) – Application withdrawn.

**7.3 Appeals: 13/00179/FUL** Land at North and South Stables, Starcroft Lane, Minsterworth: Change of use of land to provide 4 pitches for travelers and associated works and landscaping proposals for a temporary period of 2 years:

Clerk to re-iterate the Parish Council's original comments and confirm that there has been only one caravan at the adjoining site for the whole of the summer.

Clerk also write to Paul Skeleton at TBC asking them to confirm that TBC are continuing to monitor the caravans in and out at the adjacent site.

**Appeal Decisions/Site Inspections: None**

**7.4 Enforcement Matters: None.**

## **8 FINANCIAL MATTERS**

## 8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 August 2013	328.12
Salary 1-30 September 2013	328.12
Less Tax for August	43.80
Less Tax for September	<u>43.80</u>
	568.64

Refund to FJW for tax paid for August	43.80	612.44	Cheque No: 101190
Inland Revenue: Tax for FJW for September		43.80	Cheque No: 101191
MVH – Hire of hall 8.7.13		28.60	Cheque No: 101192

Mrs F J Wallbank: Expenses for the period April – September 2013:

Travelling	71.10
Photocopying	6.60
Telephone/Broadband	12.00
Postage, paper, etc	14.09
Use of room for Jan-June 2013	37.50

South West Computer Repairs:

Amounted refunded in respect of cost Of service/repair of Epson Printer	35.00
	VAT 7.00

MS Europe: Amount refunded in Respect of cost of cartridges for

Epson printer	14.55
	<u>VAT 2.99</u>

Less overpayment of 80p from Expenses charge for same period

Last year	<u>0.80</u>	200.83	Cheque No: 101193
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Brandon Hire: Hire of toilet for Severn Bore 21.8-23.8.13

	50.00		
	<u>VAT 10.00</u>	60.00	Cheque No: 101194

**Total Payments** **£945.67**

## Receipts

**Total Receipts** **£0.00**

**8.2 Financial Statement** for the month ended August 2013 was circulated – contents noted.

## 9 MATTERS ARISING:

**9.1 Report from representative of Village Hall Committee:** Councillor Ruffley reported that the Chairman was applying for funding with GCC for the outside decorating works required.

### 9.2. Highway Matters:

#### **Resurfacing of A48 dual carriageway by Severn Bank Glos Bound:**

The Chairman reported that he was pleased to see the police carrying out a speed check recently

**9.3 Affordable Housing Scheme:** The Chairman reported as follows:

- Meeting held on 2 September at Village Hall with Martin Hutchins - GRCC, Erin Davies - TBC, Borough Councillor Davies, Councillors Blowey and Few.
- Several sites had been identified from the Village Hall to the Apple Tree pub on both sides of the road.

- Parish Council favoured the site adjacent to the Village Hall car park and it was felt that this could work by using the existing entrance to the Village Hall which would have to be widened.
- The landowner is keen to sell and for the land to be put forward as a suitable site.
- Tony Pearson of the Village Hall has been consulted and is not opposed to the “idea” of using the existing entrance.
- Those at the meeting felt that a “mix” of housing would be appropriate with 4-5 affordable homes and 4-5 2/3 bedroom freehold properties so that parishioners could down-size if required.
- There is now a need to ensure that all village members know what is happening so it was agreed that an open public meeting should be held in Village Hall Tuesday 22 October 2013, approx. 2.30- 7.30pm in order to demonstrate:
  - a) Precisely what is meant by Affordable Housing
  - b) Map showing the two potential sites
  - c) Examples of other Affordable Housing sites
  - d) Approx. 5 affordable + 5 small open market houses, adequate for parishioners to ‘down size’
  - e) Potential that a small high quality development might increase the value of adjacent properties
  - f) Traffic regulations
  - g) Forms for parishioners to write their opinions

It was agreed that the Notice prepared by Councillor Blowey would go into the October edition of “The Villager” and a separate invitation, which Councillor Crisp volunteered to deliver to all households would be sent two weeks before the event.

**9.4 Dog Fouling:** Councillor Thomas said that now the children have gone back after the summer holidays she would speak to the Head.

**9.5 Welcome Leaflet:** Councillors looked at the leaflet which was now out of date. The Clerk ask Councillor Ruffley to raise this at the Village Hall meeting asking Tony Pearson to send the data to the Clerk. Councillor Garbutt felt it needed to be printed on more substantial paper and agreed to present a draft at the next meeting.

## **10 CORRESPONDENCE:**

**10.1 TBC – Town/Parish Seminar Wednesday 16 October at 6pm:** None of the Councillors said that they could attend. The Clerk said she would attend.

**10.2 TBC – Sandbag Policy:** It was agreed that a supply of empty sandbags would be held at the Chairman’s farm where he also has some sand – these would need to be filled in an emergency when required – if filled in advance the bags rot. TBC do not fill these anymore however for very vulnerable people filled bags could be collected from TBC if anyone could get there. Clerk to advise TBC.

## **11 MATTERS RAISED FOR NOTIFICATION:**

**RBL:** Following Mr Bourne’s comments raised in Public Comment it was agreed to put this matter on next month’s agenda and also discuss if the Parish Council wish to lay a wreath on Remembrance Sunday.

**12 DATE FOR NEXT MEETING:** Monday 14 October 2013 at 7.30pm

The meeting closed 9.10pm.