

MINSTERWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday, 14 October 2013, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
R Crisp
S King
C Thomas
County Councillor Awford
Borough Councillor Davies
Mrs F Wallbank – Clerk

Parishioners: 5

In the absence of the Chairman and Vice-Chairman Councillor Thomas agreed to chair the meeting.

1 APOLOGIES: Councillor Few, Garbutt and Ruffley.

2 MINUTES OF THE MEETING held on Monday, 9 September 2013 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: As follows:

- Nothing much to report as the Council now does not meet as regularly as they did before.
- Following the last meeting he had been in contact with the Highways Agency regarding their proposals for the A40 etc with revisions to the roundabouts and creating new filter lanes. The earliest date for these works would be 2015.
- Severn & Wye Flood Defence met recently – at the meeting he stressed the situation that affects villages on both sides of the Severn below Gloucester.

5 BOROUGH COUNCILLORS REPORT: As follows:

- The consultation period for the JCS commences tomorrow (15 October) and lasts until the 26 November. There are a series of roadshows throughout the County. Minsterworth is classed as one of the 15 services villages challenged to provide a total of 880 houses which breaks down to provide 2-3 houses per year for the next 20 years.

The letter from Alderton Parish Council was discussed and it was agreed that the Clerk should respond stating that the Parish Council does not know anything about the Charles Church application so were unable to comment, did not object to being a service village as in favour of limited development in Minsterworth as there has been a no build policy for well over 10 years.

6 PUBLIC COMMENT (MAX 10 MINUTES): Comments received.

7 PLANNING

7.1 Application: None

7.2 Decisions: 13/00780/FUL Part Parcel 6019, Hygrove Lane, Minsterworth: Erection of a new dwelling, including part retention of an existing outbuilding - **Refused**

7.3 Appeals: None

Appeal Decisions/Site Inspections: None

7.4 Enforcement Matters: Following last month's meeting the Clerk had emailed Paul Skelton asking when TBC had last looked at the register of occupancy held by Mr Smith monitoring the comings and goings of vvas as per condition 6 of the appeal decision APP/G1630/A/10/2129319. His reply stated that TBC do not have any details as the register has not been checked as they would only check such

details when they have to reason to believe that the development may not be carried out in accordance with the planning permission.

Councillors felt that as this was a planning condition that the register should be checked at times the Parish Council want to ensure that a register is in fact being kept. Clerk to email Paul Skelton again.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 October 2013	328.12		
Less Tax for October	<u>43.80</u>		
Less Tax overpaid for September	21.00	305.32	Cheque No: 101195
Inland Revenue		22.80	Cheque No: 101196
MVH – Hire of hall 9.9.13		28.60	Cheque No: 101197
Total Payments		£356.72	

Receipts

Total Receipts **£0.00**

8.2 Financial Statement for the month ended September 2013 was circulated – contents noted.

8.3 Audit for the year ended 31 March 2013: The Clerk reported that the auditors had signed off the accounts without any query and she had posted the Audit Completion notices on the noticeboards. With the new Auditors as the income and expenditure are both less than £10,000 there is no flat rate audit fee payment and no additional fees. Councillor Thomas thanked the Clerk for dealing with this efficiently as this had not always been the case with Clerks in the past.

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee: In Councillor Ruffley's absence Councillor Thomas reported that the Village Supper had been a great success with the money raised being split between the Village Hall and Church.

9.2. Highway Matters:

A48 Meeting: To be held on Wednesday, 6 November 2013. Councillor Crisp to attend and raise the concerns raised in Public Comment about the speeding traffic when heading towards the Forest after passing by the first speed camera and the difficulties they experience in entering and exiting their property. It would help if the vegetation could be cut back in the area. Councillor Crisp also to ask if the Clerk could receive a copy of the notes of the meetings for information. Clerk to email Fiona Thomas to request that the police be in attendance at the meeting.

Road Markings Church Lane: The revisions to these road markings are a great improvement.

9.3 Affordable Housing Scheme: Councillor Blowey reported that via TBC the Parish Council had been criticised for the lack of publicity for the scheduled event next Tuesday, 22 October 2-7pm despite the fact there had been an article in the October edition of The Villager which goes to every household in the Village and that a leaflet produced by GRCC about the event was been hand delivered by Councillors Blowey, Garbutt and Crisp to every household as a reminder. Councillor Crisp also said these would be displayed on the noticeboards and the leave some flyers in the Post Office. The Clerk agreed to put the event on the website.

It was agreed the Mr Bourne would open up the hall at 1.30pm.

9.4 Dog Fouling: Councillor Thomas said that the school was in the process of making posters. The Clerk said that when these were completed this could be promoted in The Villager with some words which Councillor Blowey agreed to write at the project undertaken by the children.

9.5 Welcome Leaflet: The Clerk reported that Councillor Garbutt had agreed at the last meeting to present a draft but unfortunately he was unable to attend tonight's meeting.

9.6 Royal British Legion: A short discussion took place regarding the Parish Council laying a wreath on Remembrance Sunday and it was agreed that the Parish Council would purchase a wreath at a cost

of £19 and the Chairman or another Councillor to lay it on Sunday, 10 November. Clerk to speak with Mr Bourne regarding purchasing the wreath.

10 CORRESPONDENCE:

10.1 TBC – Consultation on the JCS and the Tewkesbury Borough Plan

10.2 GCC – PROW – New Highways Contract from 1.4.14: Letter had been circulated to all Councillors for their information. PROW will move over to Gloucestershire Highways as from 1.4.14. Any works arranged and carried out by volunteers will remain to the benefit of the local community and users and will not be effected.

Any Other Correspondence:

Overgrown footway alongside A48: The Clerk reported that she had received an email from a local parishioner who was having difficulty in push a push along the footway. County Councillor Awford will raise this with Gloucestershire Highways.

11 MATTERS RAISED FOR NOTIFICATION:

Post Office Facility at The Appletree Pub: Councillor Thomas stressed to Councillors to encourage people to use the post office facility as much as possible otherwise the village would lose the facility altogether – it is on a 6 month trial period. The Post Office is open Tuesdays and Thursdays 9.30-12.30pm.

12 DATE FOR NEXT MEETING: Monday 11 November 2013 at 7.30pm

The meeting closed 9.10pm.