

## MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 13 June 2011, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey (partial attendance)  
R Crisp  
R Few - Chairman  
S King  
S Ruffley – Vice Chairman  
C Thomas  
County Councillor Phil Awford  
Borough Councillor Derek Davies  
Mrs F Wallbank – Clerk

Parishioners: 10

**1 APOLOGIES** - Mr Nigel Garbutt.

**2 CO-OPTION OF ONE COUNCILLOR:** The Chairman reported that three people were interested in being co-opted onto the Parish Council – Nigel Garbutt, John Jenner and Nick Powell. As two Councillors had requested that this matter be dealt with by secret ballot the Clerk handed a voting slip to each Councillor and County Councillor Awford counted the votes. The results were that Nigel Garbutt was elected as the co-opted member. Clerk to get him to sign his Declaration of Acceptance form and complete the Register of Members Interests form.

**3 MINUTES OF THE MEETING** held on Monday, 9 May 2011 were agreed and signed.

**4 DECLARATION OF INTEREST:** Councillor Crisp declared a prejudicial interest on planning application 11/00477/FUL

### 5 COUNTY COUNCILLORS REPORT:

- Cabinet reduced by two members
- Boundary review – dropping 10 Councillors but has no impact on his division
- Public Transport consultation ends on the 27 June 2011
- Richard Gray has had his contract extended
- Vernon Smith, Project Champion is to remain and look at Glos Highways contracts.

The Chairman asked him to report the overhanging trees just before the Village Hall that are blocking the clear view of the flashing warning sign for the school. Also the central reservation at Highnam needs to be cut. Clerk to also write about these matters.

### 6 TEWKESBURY BOROUGH COUNCIL REPORT:

- Pleased that Mella McMahon replied regarding the Enforcement matters raised by the PC.
- TBC heavily engaged in the JCS which involves Tewkesbury, Cheltenham and Glos City and is in advance of the Localism Bill. It will give local communities a larger voice and get district and parishes to co-operate more. Parishes will be able to hold a referendum for something that they want and if there is more than 50% voting for it the District Council will be forced to act
- Local Enterprise Partnership for Gloucester has been set up and they will have a say in Community planning – their head offices is at Twigworth
- Re planning policies – PPGs and PPs are being scrapped with NPPF (National Planning Policy Framework) being brought in – this is going through Parliament at present.

*Councillor Blowey left*

## 7 PUBLIC COMMENT (MAX 10 MINUTES)

### 8 PLANNING

#### 8.1 Applications:

11/00476/FUL Deep Furrow Bungalow, Main Road, Minsterworth: Demolition of existing single storey rear extensions and erection of new single storey pitched roof extension to full width of rear  
Decision by: 14.6.11

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

11/00477/FUL Pound Cottage, Main Road, Minsterworth: Demolition of existing dwelling and erection of a replacement dwelling

Decision by: 17.6.11

Comments to Tewkesbury Borough Council:

The Parish Council **objects** to this application for the following reasons:

1. There are inaccuracies on the plans – the current dwelling on the site is not single storey and there is no integral garage as stated.
2. The application states that the site is nowhere near a water course – again this is incorrect as there is a well on the site and a drainage ditch adjacent to the lane
3. No details given on the plans where the outlet for the sewage will be.
4. The wood cladding is not in keeping with other properties in Minsterworth.
5. The new build should be on the same footprint as current property.
6. As there will be an increase in the vehicular movements the Parish Council are very concerned about the access in and out of the property with access onto a single carriageway.

The Parish Council requested that should this application be granted by TBC, they impose stringent conditions in connection with the site due to the previous history of the site.

The Parish Council understand that this application will be considered by the Planning Committee.

**8.2 TBC Decisions: 11/00124/FUL** Merville, Main Road, Minsterworth: Extension to side and rear of dwelling and erection of a double garage - **Granted**

#### 8.3 Appeals/Appeal Decisions: None

**8.4 Enforcement consultation** – The Clerk read out the reply email from Mella McMahon –

1. Apologised for the delay in the Officer getting back to the Parish Council – work pressure.
2. The visit to The Coach House on the 3 April was announced
3. Still trying to resolve the situation re the annex but negotiations have proved fruitless and a letter will be sent to the applicants asking for their intentions. If they do not get a satisfactory response then TBC will proceed with formal enforcement action. Regarding the council tax query the Local Government Act 1992 introduced the regulation that there is no alteration to property banding until there is a change of ownership.

The Clerk is to write and ask what the time scale will be re The Firs.

**8.5 Planning for Travellers Sites** – The Chairman reported that a separate meeting had been held to discuss the Parish Council's response to this consultation document. To date TBC had not found any new sites. Clerk to send a copy of the Parish Council's response to Phil and Derek.

## 9 FINANCIAL MATTERS

### 9.1 Accounts for payment and receipts

Mrs F J Wallbank –

Salary 1-30 June 2011	306.60		
Less Tax	<u>61.40</u>	245.20	Cheque No: 101087

Inland Revenue:

Tax for FJW	61.40
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Employers National Insurance for

June	<u>0.00</u>	61.40	Cheque No: 101088
Minsterworth Village Hall – Hire of Hall: PC meeting 13.5.11		28.60	Cheque No: 101089
Shirley Fowler – fee for carrying out Internal Audit of accounts for the financial year Ended 31 March 2011		30.00	Cheque No: 101090
<b>Total Payments</b>		<b>£365.20</b>	

#### **Receipts**

**Total Receipts** **£0.00**

**9.2 Financial Statement** for the month ended May 2011 was circulated – contents noted

#### **10 MATTERS ARISING:**

**10.1 Report from representative of Village Hall Committee** – The Village Hall had cut back their trees that were overhanging. Councillor Ruffley suggested that Councillor Thomas gets the School to report the other overhanging trees to the County Council.

#### **10.2. Highway Matters:**

**Manhole Cover opposite Severn Bank** – Clerk reported this to Richard Gray and he had made arrangements for it to be inspected. Clerk to chase

**Watery Lane** – is in urgent need of resurfacing. Clerk to contact Richard Gray.

**Speeding Vehicles** – The red signs that have recently been erected along the A48 were too small. Two large ones at the start of the A48 and at the Westbury end would be far more satisfactory. Clerk to write to Glos Road Safety Partnership.

**10.3 Concept for Working with Local Communities in Tewkesbury Borough** – Following last month's meeting Councillor Blowey circulated a draft response to this consultation document. Councillors felt it was an excellent response and it was agreed to send to this off to TBC – Frances Evans and Mike Dawson with a copy to Phil and Derek.

#### **11 CORRESPONDENCE:**

**11.1 GCC – Bus Consultation Review** - GCC need to save £2 million from their £5 million transport budget and this means a fundamental redesign of subsidized buses that operate across Gloucestershire. It would appear that the buses that run along the A48 are not greatly affected.

#### **Any Other Correspondence:**

**The Local Government Boundary Commission – Electoral Review of Glos – Draft Recommendations** – The Commission welcomes comments on its report by 1 August 2011. As reported earlier in the meeting by County Councillor Awford this does not impact on his division.

#### **12 MATTERS RAISED FOR NOTIFICATION:**

**RBL 90<sup>th</sup> Birthday Celebrations** – The Chairman reported that there had been a fabulous turnout with over £900 raised and thanked Councillor Crisp for providing the music/entertainment.

**Chairman's Board Village Hall** – The Clerk reported that Terry Bourne was getting Severn Signs to do some work to the RBL board and it had been agreed that they should replace the missing letters on Richard Few's name.

#### **13 DATE FOR NEXT MEETING: Monday, 11 July 2011 at 7.30pm**

The meeting closed 8.55pm.