

MINSTERWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday, 8 July 2013, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
N Garbutt
S Ruffley
C Thomas
County Councillor Awford
Borough Councillor Davies
Mrs F Wallbank – Clerk

Parishioners: 2

1 APOLOGIES: Councillor Few and King

2 MINUTES OF THE MEETING held on Monday, 10 June 2013 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: As follows:

- Hygrove House – All residents will be moved out by the 8 July. Closing for financial reasons.
- Highways – His allocation of £20,000 was allocated and included the safety works to the Church Lane turning. Looking at some signage painted on the road outside the school as Highways do not want to keep replacing the bollards outside the school that keep getting knocked over.

5 BOROUGH COUNCILLORS REPORT: As follows:

- TBC busy working on the JCS and Neighbourhood Plans and the Tewkesbury Borough Plan which will run in line with the NPPF. The TBP will be subject to various stages of consultation and the date for adoption will be August 2015.
- Val Garside now head of Planning. She had spoken with Frances Evans about the fact that TBC were still waiting to hear back from Michael Glaze at Glos Highways re the suitability of the preferred site for the affordable housing. TBC has been assured that Mr Glaze will get a colleague to respond by the 12 July.
- Sandbag Policy – It would appear that Minsterworth had been left off however he got David Steels to add Minsterworth. A lengthy debate took place about this matter as County Councillor Awford said that Minsterworth was definitely on the draft. Councillors wanted to know where the nearest collection point would be for Minsterworth – County Councillor Awford thought Tewkesbury but Borough Councillor Davies was sure there would be a much more local point as it was unlikely if sandbags were needed Minsterworth people could get to Tewkesbury. County Councillor Awford said he would follow this matter up and report back to the Parish Council.

6 PUBLIC COMMENT (MAX 10 MINUTES): None

7 PLANNING

7.1 Application: None

7.2 Decisions:

13/00179/FUL Land at North and South Stables, Starcroft Lane, Minsterworth: Change of use of land to provide 4 pitches for travelers and associated works and landscaping proposals for a temporary period of 2 years – **Refused**

13/00401/FUL Cura, Main Road, Minsterworth: Erection of an attached garage - **Granted**

7.3 Appeals/Appeal Decisions/Site Inspections: None

7.4 Enforcement Matters: None

Any Other Planning Matters:

Provision of Post Office at the Apple Tree Pub: The Chairman had asked the Clerk to contact the Enforcement Officer Catherine Crowley at TBC as he had heard that the provision of the Post Office facilities at the Apple Tree Pub would be subject to Planning. The Clerk confirmed that this matter would not be subject to Planning.

Councillor Blowey said that on the consultation letter it stated that consultation would end on the 19 July with the opening date 26 July. This did not allow the PC much time to advertise this facility to the parishioners. An editorial piece could be put in The Villager but that would not be out until the end of the month. Some Councillors thought perhaps it might be better to delay the opening date to 1 August 2013 to allow both The Villager and the Parish Magazine to have been circulated and some sort of flyer to be distributed to residents in Minsterworth.

It was agreed that Councillor Blowey would write a short article for The Villager and the same could be sent to Yvonne Jones for the Parish Magazine. The Clerk would contact Neil Jenkins at the Post Office and see about delaying the opening date and whether they produced any promotional leaflets.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 July 2013	328.12		
Less Tax	<u>43.80</u>	284.32	Cheque No: 101187

Inland Revenue: Tax for FJW		43.80	Cheque No: 101188
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MVH – Hire of hall 10.6.13		28.60	Cheque No: 101189
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Total Payments		£356.72	
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Receipts

Mr P Twigg – contribution towards cost of

Litterbin in lay by by Copse Farm	79.25		
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Total Receipts	£79.25		
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8.2 Financial Statement for the month ended June 2013 was circulated – contents noted.

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee: Councillor Ruffley reported:

- The windows had been replaced
- Updating to the electrics were ongoing
- The stage had been redecorated
- Provision of wifi still being investigated

9.2. Highway Matters:

Resurfacing of A48 dual carriageway by Severn Bank Glos Bound: Resurfacing works will take place outside peak traffic hours from the 15-17 August. There will be a speed restriction of 10mph this will result in long delays. The Clerk said that Paula Ruffley would put this in the next edition of The Villager.

Accident to the Minsterworth Sign: The Clerk reported that she had been informed by Ann Alford that another vehicle left the road at The Dinney had hit the Minsterworth Sign on the 13 June. Her email had been passed to Richard Waters for his attention together with the drivers details and the police incident number. Mr Waters had asked his technician to have a look at the sign and he would look at the road surface. Clerk to seek an update on this and report back to Mrs Alford. Councillor Garbutt said he had been to the site and inspected the road surface at 4 different

places on the approach to the incident. In his experience and opinion the incident was most likely to have been caused by driver error in failing to appreciate the bend or attempting to negotiate the bend too fast for the conditions. Echelon bend markers may help.

Pothole by Appithorne, A48: Pothole has appeared outside this property. County Councillor Awford said he would raise this with Richard Waters.

9.3 Review of Severn Estuary Strategy: The Clerk had circulated the draft response from the Chairman. Councillors felt that we needed to reiterate the questions that had not been answered and what the parishioners concerns are. It was agreed that the Clerk should liaise with the Chairman and circulate another draft for approval. The Clerk reported that Simon Cullen had gone back to South Africa and Dan Matthews was no longer working on this consultation document which was surprising as all the dealings to date had been through either of them and they were not seeing the consultation through to the end. County Councillor Awford said that Jo Martin was now in charge.

9.4 Affordable Housing Scheme: Councillor Blowey had circulated the lengthy reply from Frances Evans to Councillor prior to the meeting. He feels that until Frances Evans has a reply from Glos Highways no progress can be made. Borough Councillor Davies had reported earlier in the meeting that Val Garside was now in charge and Frances Evans would be leaving TBC shortly with her replacement starting on the 1 August 2013. Councillor Thomas suggested that the Parish Council gets in touch with Michael Glaze at Glos Highways and ask him to attend a site meeting and see for himself. It was agreed that we should wait until the 12 July and if no reply has been received from Glos Highways then the Parish Council should contact Mr Glaze direct.

9.5 Dog Fouling: Councillor Thomas said that she would speak to the Head and see if the pupils could do some posters in September. Councillors thanked Councillor Blowey for writing such an excellent article on this subject for The Villager.

10 CORRESPONDENCE:

10.1 GCC: Local Flood Risk Management Survey - GCC are carrying out a Local Flood Risk Management Strategy which will set out the vision and framework for managing local flood risk. This is out for consultation from 19 June until 12 August. GCC want to work together with organisations and local communities to better understand and manage flood risk. It was agreed that the Clerk should respond with three locations, namely The Dinney – A48, Watery Lane and The Bridge (over the railway) – A48.

11 MATTERS RAISED FOR NOTIFICATION:

GAPTC AGM Wednesday, 17 July 2013: The Clerk asked if any Councillors were available to attend but unfortunately they had prior to commitments.

12 DATE FOR NEXT MEETING: Monday 9 September 2013 at 7.30pm

The meeting closed 9pm.