

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 9 June 2014, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey  
R Crisp  
R Few  
C Thomas  
Mrs F Wallbank – Clerk  
Parishioners: 5

The Chairman signed the Declaration of Acceptance.

**1 APOLOGIES:** Councillors Garbutt and King.

**2 MINUTES OF THE MEETINGS** held on Monday, 12 May were agreed and signed.

**3 DECLARATION OF INTEREST: None**

### 4 COUNTY COUNCILLORS REPORT:

- Church Lane: Had met with Mr Waters who had agreed to carry out a “little” more work after observing vehicles travelling through the area. Funding may be an issue so he had said that perhaps he would contribute out of his funds.
- Although Amey was the new contractor the Parishes point of contact was still Richard Waters.
- Grass Cutting: A 1 metre cut was carried out at the Highnam end several weeks ago but he had asked for the junctions down to a few of the farms to be included for safety reasons.
- Highways Seminar 21 July.
- Active Together Project was being aimed at children and youngsters to get them involved in sport type activities. His budget of £50,000 will be split over his 21 parishes. Asked Councillors to think of any suitable projects.
- Chairman of the multi-agency meeting involved with next badger cull.

Re Grass cutting: The footways have now been cut but there was a little middle section that had been left which was affecting sight lines.

Re Active Together: Councillors wondered if a play area could be created at the Village Hall however in Public Comment Mr Moore-Scott pointed out that there was a play area at the school. Also a tennis court was suggested and some “silver surfing” training.

Re: Badger Cull: Councillor Blowey said that the County Council would be approaching Parish Councils to see if car park at Village Halls could be used for the protest group. It was agreed if the Parish Council received any such approach this should be passed on to Richard Craycroft.

### 5 BOROUGH COUNCILLORS REPORT:

- Congratulated Councillor Awford on becoming Chairman of the County Council.
- Attended the recent A48 meeting which this time was held in Lydney fire station and was attended by all Parish Councils along the A48 corridor.
- Gave Councillors an update on the state of play with regards to the JCS.

**6 PUBLIC COMMENT (MAX 10 MINUTES):** Comments taken.

### 7 PLANNING

**7.1 Applications: 14/00225/FUL:**Charlton House, Main Road, Minsterworth: Erection of a 4 bedroom detached house

Comments to Tewkesbury Borough Council:

The Parish Council **objects** to this application for the following reasons:

- The proposed house by virtue of its size, siting and design is out of character in terms of its appearance compared with existing properties in the vicinity, resulting in an unacceptable impact on the visual character of the locality and street scene
- Surface water run-off onto the A48
- Access on the A48 will be dangerous
- Proposed property will be very close to adjoining neighbour

**14/00437/FUL:** The Lodge, Hygrove Lane, Minsterworth: Retrospective application of the change of use of land to use as a gypsy site to provide 19 pitches etc

Comments to Tewkesbury Borough Council:

The Parish Council **does not support** the granting of permanent permission and request that TBC grant permission for 3 years to allow the Borough Council to identify other suitable gypsy and traveller sites.

The Parish Council question why the application is to provide 19 pitches when the original applications were for 15 pitches plus another 3 making a total of 18 pitches not 19. The Parish Council request that TBC verifies how many caravans are there at present.

**7.2 Decisions: 14/00328/FUL** Northview, Main Road, Minsterworth: Erection of a single storey rear/side extensions. New ground floor windows in lounge and playroom - **Granted**

**7.3 Appeals/Appeal Decisions/Site Inspections: None**

## 8 FINANCIAL MATTERS

### 8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-30 June 2014	337.96		
Less Tax for June	<u>33.20</u>	304.76	Cheque No: 101231

Inland Revenue		33.20	Cheque No: 101232
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MVH – Hire of hall 12.5.14		28.60	Cheque No: 101233
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Shireley Fowler: Carrying out internal audit For the financial year ended 31 March 2014		35.00	Cheque No: 101234
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**Total:** **£401.56**

**Receipts:**

**Total:** **£0.00**

**8.2 Financial Statement** for the month ended May 2014 was circulated – contents noted.

## 9 MATTERS ARISING:

### 9.1 Appointment of Vice Chairman, Village Hall and A48 Representative:

**Vice-Chairman:** The Chairman asked for nominations of Vice-Chairman – Councillor Thomas proposed Councillor Blowey and Councillor Crisp seconded the proposal. Councillor Blowey accepted the post.

**A48 Representative:** Councillor Crisp said he was happy to continue as representative.

**Village Hall Representative:** Councillors felt that as Councillor Garbutt was a school governor it would make sense if he was the Village Hall Representative. Clerk to speak with him.

### 9.2. Highway Matters:

**Church Lane Turning off the A48:** The general consensus was that the recent works have made the situation for people turning into Church Lane much safer. Mr Waters had been to the site and driven, watch and observed traffic and whilst he felt it was much improved he has said there was a little more work that could be done to improve matters further but it would be down to funding. Councillor Awford that he would use some of his County Councillor budget for these works.

**Rat Run signs:** The Clerk had been unable to complete the grant application form in time next scheduled working group meeting as she had to obtain quotations for the signs. Severn Signs had

quoted £498 Plus VAT for the provision of 12 A3 size dibond panels with vinyl graphics on a powder coated post. They had supplied an example of the sign which in general the Councillors were happy with. However, Councillors asked the Clerk to obtain quotations from Fast Signs and Alpha Signs. It was agreed that save costs the Parish Council would erect the signs free of charge as their contribution.

**Pothole:** On the Glos side of the A48 at the top of Pound Lane.

**Late on the A48:** The Clerk reported that she had received a response from Westbury-on-Severn Parish Council which she had circulated that morning. As some Councillors had not had a chance to read this thoroughly it was agreed to defer this to next month.

**Proposed Roadworks on the A40:** Councillor Awford that he would pass on any information that he received on this matter from the Highways Agency.

**9.3 Affordable Housing Scheme:** Councillor Blowey reported that on the 21 May several Councillors had met with Erin Davies (TBC), Martin Hutchings (GCC), the land owner, Quattro Design (architects on behalf of Rooftop Housing Group). The Landowner was not happy with the suggestions for possible layouts of the affordable housing development produced by Quattro Design so they were going to take on board what was discussed and produce some more. These would be presented to the landowner and Parish Council on Wednesday, 18 June. The land sale was a private matter to be discussed by Rooftop Housing Group and the land owner.

It had been agreed to hold a Community Open Day on Saturday, 6 September in the Village Hall and this date had been/will be promoted in The Villager.

**Service Village Forum:** Councillor Blowey gave an update on this matter. Councillor Thomas and Crisp had attended the last meeting and drew up a map however this had not been agreed and now a new one had been circulated and the actual village is much smaller where houses could possibly go. There was another Forum meeting on Thursday, 12 June, which the Chairman said he could attend.

**9.4 Resignation of Councillor:** The Clerk said that Vacancy Notice had been put up on the noticeboards and the website. The closing date for applications was the 16 June 2014. The Chairman reiterated Councillor Thomas's sentiments at the May meeting thanking Councillor Ruffley for all he had done for the Parish Council and Village.

**9.5 Dog Fouling:** The Clerk had contacted the school secretary about the children producing posters and had been informed that the posters had been completed sometime ago and were waiting for the Parish Council to collect them. There appeared to be a lack of communication. It was agreed that these posters should be collected from the School, laminated and then displayed around the Parish in various predominant places.

## **10 CORRESPONDENCE:**

**10.1 Amey: Temporary Closure of EMW/7 at Corn Ham, Minsterworth** Scheduled to be closed for 7 weeks starting on 30 June 2014. The reason closure was to allow for works to be carried out to repair sections of flood bank damaged during the high tides of January/February 2014.

**10.2 Local Transport Plan Review Thursday 3 July at Shire Hall:** Information event on 3 July 2014. If unable to attend a questionnaire will be made available to capture the comments.

**Any Other Correspondence: GCC: Highways Information Evening 21 July 2014 1800-2030:** The first half of the evening will consist of presentations about the highway services contract and some of the recent changes. The second half of the evening will be of a market place event, covering a range of highway and relates services where Councillors will be able to meet key staff and discuss information about maintenance work and planned works programmes. Councillor Crisp said he would attend.

**TBC Town and Parish Seminar 11 June:** No Councillors were able to attend.

## **11 MATTERS RAISED FOR NOTIFICATION: None**

**12 DATE FOR NEXT MEETING:** Monday 14 July 2014 at 7.30pm

The meeting closed 9.20pm.