

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday, 2 May 2017, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey – Chairman
R Crisp
C Elias
S King
T Pearson – Vice-Chairman
C Thomas
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 5

The Chairman pointed out the emergency exits.

1 APOLOGIES: Councillor Garbutt, County Councillor Awford

2 DECLARATION OF ACCEPTANCE - ELECTION OF OFFICERS

The Chairman then asked for nominations for Chairman – Councillor King proposed Councillor Blowey to continue as Chair – and Councillor Thomas seconded the proposal. All voted in favour and Councillor Blowey accepted the post and signed the Declaration of Acceptance. The Chairman then asked for nominations for Vice-Chairman – Councillor Thomas proposed Councillor Elias as Vice and Councillor Blowey seconded the proposal. All voted in favour and Councillor Elias accepted the post.

3 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 13 March 2017, having been circulated with the agenda were agreed and signed.

4 DECLARATION OF INTEREST: None

5 APPOINTMENT OF:

Snow Warden	Cathy Thomas
Flood Warden	Cathy Thomas
Village Hall Committee Trustee	Chris Elias
A48 Meeting Representative	Rod Crisp

6 COUNTY COUNCILLORS REPORT: Not present

7 TEWKESBURY BOROUGH COUNCIL REPORT:

- It was been quite quiet at TBC during the last month however he reported that after 8 years of sitting on the JCS Steering Group there has been a reshuffle and he is no longer on the Steering Group
- TBC has appointed 3 high caliber new members of staff: Annette Roberts – Head of Development Services, Peter Tonge – Head of Community Services and Rob Weaver – Deputy Chief Executive The Chairman reported that following his attendance at the Town and Parish Seminar he and Councillor Pearson had met with Annette Roberts in Minsterworth Village to show her the concerns expressed by some parishioners over the disparity between the travelling and settled communities.

8 PUBLIC COMMENT (MAX 10 MINUTES) Comments received

9 PLANNING

9.1 Applications:

17/00448/OUT Deepfurrow House, Main Road, Minsterworth: New 4 bedroom, 2 storey dwelling adjacent to Deepfurrow House

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

9.2 TBC Decisions:

16/00822/OUT - Part Parcel 1228 Main Road Minsterworth: Residential development of up to 6 dwellings with associated vehicle access – **Granted**

16/01293/OUT Pound Cottage, Main Road, Minsterworth: Outline application for the erection of 7 detached dwellings - **Granted**

17/00044/FUL & 1700045/LBC Minsterworth Court, Church Lane, Minsterworth: Installation of a buried LPG - **Granted**

9.3 Appeals/Appeal Decisions: None

9.4 Main Sewer System proposal for Minsterworth due to increase of houses: This matter was placed on the agenda following the question being asked at the APA. It was agreed that the Clerk would write to Peter Tonge, Head of Community Services at TBC to enquire what the criteria would be to have a mains sewer installed in Minsterworth.

9.5 Diversion of Footpath EMW17: The Chairman took the Councillors through the proposed re-routing of EMW17 along the suggested route of the Footpaths Officer. The land owner of the footpath has agreed to fence a 2-metre-wide strip and is paying for the fencing materials, the hard surface of the foot path and legal fees. Councillors were in agreement that the footpath should be re-routed however some Councillors expressed concern that, although agreed in principle, the works may not be carried out. This point needs to be raised with the Footpaths Officer. The Chairman said that he would like to meet with the Footpaths Officer on site to ensure the exact route of the path.

Other Planning Matters: Enforcement: Reports received of dumping of hardcore East of The Lodge, Hygrove Lane near EMW17. Clerk to email TBC to find out whether the owner has obtained an exemption licence to store the hardcore.

10 FINANCIAL MATTERS

10.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 May 2017	358.54		
Less Tax	31.20		
Less overpayment for April	<u>4.80</u>	332.14	Cheque No: 101413
Inland Revenue: Tax for FJW	31.20		
Less overpayment for April	<u>4.80</u>	26.40	Cheque No: 101414
Minsterworth Village Hall – Hire of Hall: PC meeting - 10.4.17		28.60	Cheque No: 101416
Parish Magazine Printing:			
April Edition	81.08		
APA leaflet	48.90		
May Edition	81.99	211.97	Cheque No: 101417
Cost of land registry searches – refund to Mr T Pearson		49.18	Cheque No: 101418
Came & Company: Insurance renewal due 1 June 2017		331.31	Cheque No: 101410
Total Payments		£979.60	

Receipts

TBC Precept plus Community Support Grant 7360.00

Total Receipts £7360.00

10.2 Financial Statements for the months ended March and April 2017 was circulated via email and signed by the Chairman.

10.3 Proposed Salary Increase: The Clerk left the room whilst this matter was discussed. It was agreed to award the Clerk an increase of £10.64 per month which represents a 3% increase. The Clerk thanked the Councillors.

11 MATTERS ARISING:

11.1 Highway Matters:

VASS: It was agreed to shelve the proposal of purchasing a VAS sign with the grant funding from the Police Commissioner following advice received from the manufacturers of the signs and the amount of time involved in recharging the batteries and moving the signs every 2 weeks in line with the guidelines by the County. It was agreed to revisit this matter if a 40mph limit was introduced for the Village.

Central islands: 40mph limit –No further update waiting to hear back from Councillor Awford regarding the use of S 106 money

Calcotts Green filling the depression: A reply had been received from the IDB who had no problem with filling in the depression. It was agreed that this work would go ahead. The Chairman would liaise with the residents to have the work carried out.

Road Signs: Signs for Oakle Street, Church Lane, and two near Deep Furrow. Chevrons by Wild Goose Layby – all still require attention

Ham Green Sign: This sign has been placed at the top of Pound Lane and Councillors felt this should be moved to down Pound Lane between High Cross House and Redroofs.

Ownership of Hygrove Lane: Following the land registry searches carried out by Councillor Pearson it is still not clear who owns the lane. The owner of Hygrove House claims that he does not own it and Glos Highways say they are not responsible for the lane. Councillor Pearson said he would visit the Records Office when it re-opens to try and establish more information.

Additional Litterbin at Downs Bridge Lay by: No further progress.

11.2 Affordable Housing Scheme: No further update

11.3 Service Village Forum: No further update.

11.4 Village Green: The Chairman reported that the grant application was unsuccessful to cover the provision of a lock and chain for the access point. It was agreed that removable posts would be put in to allow access for machinery. The Chairman would produce a diagram.

Cutting of The Green: A discussion took place regarding the cutting of Ham Green and Calcotts Green. Currently Mr Hugh Dowding cuts the green along with Mr Martin Watkins and Mr Chris King It was agreed that the PC should officially write to them confirming that they have authorisation to remove specific posts and to cut the grass on the The Green.

Maintenance of Village Green: Weed Spraying – It was agreed that a selective weed killer should be used and the Chairman would liaise with Councillors King and Crisp on this matter.

Grazing Rights: Tony Ives currently has the grazing rights for Calcotts Green however is not using them. The Chairman wanted to know if grazing The Green was an option and a discussion took place whether these rights should be offered to someone else. The Chairman said he would speak with Mr Ives.

11.5 Flood Resilience: installation of the storage unit has been started at the Village Hall.

11.6 Broadband: Councillor Pearson reported that hopefully that would be an update from Fastershire regarding Phase 2 at the end of this month.

11.7 Provision of additional Dog Litter Bins: It was agreed to put a note in The Villager asking parishioners where they best felt a further dog litter bin should be sited. The Chairman said he would draft a note for The Villager

11.8 Parishioner Database: The Chairman thought it would be useful to have a database with parishioner's email addresses on it as some Parish Council have this. Concerns were raised about who would manage the database and how the PC would protect the data. It was agreed that the

Chairman would make some enquiries of other Parish Councils, and if the PC felt that this was acceptable, put a note in The Villager asking if people would be willing to pass on their email addresses.

10 CORRESPONDENCE:

Any Other Correspondence:

DCLG Park Run Consultation Document: The Chairman had circulated a note regarding this consultation document and the Councillors were in agreement that MPC should send in a response stating that there should be **no charge** if it's a non-profit organisation running the event or if people are walking the dog, feeding the ducks, etc – ie anything social and again, non-profit making.

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 12 June 2017 at 7.30pm

The meeting closed 8.57pm.