

# MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

Email: [clerk@minsterworthparishcouncil.org.uk](mailto:clerk@minsterworthparishcouncil.org.uk)

Mrs F J Wallbank  
Clerk

Fresh Fields  
Ledbury Road Crescent  
Staunton  
Glos GL19 3QB  
Tel: 01452 849178

5 February 2018

## TO ALL MEMBERS OF THE PARISH COUNCIL

I hereby give notice that next **MEETING** will be held in Minsterworth Village Hall on **Monday, 12 FEBRUARY 2018** commencing at 7.30pm for the purpose of transacting the business shown on the following agenda.

*Fiona Wallbank*

CLERK

## AGENDA

### 1 APOLOGIES Emergency Procedure:

2 **MINUTES OF THE MEETING** held on Monday, 12 February 2018 to be agreed and signed –  
Enc

### 3 DECLARATION OF INTEREST:

Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.

### 4 COUNTY COUNCILLORS REPORT:

### 5 TEWKESBURY BOROUGH COUNCIL REPORT:

### 6 PUBLIC COMMENT (MAX 10 MINUTES):

### 7 PLANNING:

7.1 Applications:

**17/0831/ADV** Orchard End, Church End, Minsterworth: Display of two freestanding signs

**18/00038/FUL** Street End Cottage, The Street, Minsterworth: Erection of a greenhouse

**18/00045/FUL** Part Parcel 1228, Main Road, Minsterworth: Erection of 8 dwellings with associated new vehicular access

7.2 TBC Decisions: Report

7.3 Appeals/Appeal Decisions:

7.4 Future growth of Minsterworth

### 8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts – Agree payments – Enc

8.2 Financial Statement

### 9 MATTERS ARISING:

9.1 Highway Matters –\_update

9.2 Speeding Traffic in Village

9.3 Community Resilience Plan

9.4 Report from Village Hall Representative

9.5 Affordable Housing Scheme:

9.6 Retention of Play Area at Minsterworth School and Hedge

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9.7 GDPR Compliance

9.8 Broadband/Fastershire Phase 2

## 10 CORRESPONDENCE:

10.1 Environment Agency – Flood Warning Messages (ref email sent 1.2.18)

## 11 MATTERS RAISED FOR NOTIFICATION:

12 DATE FOR NEXT MEETING: Monday, 12 March 2018 at 7.30pm

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Members are reminded that the Minsterworth Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, health & Safety and Human Rights.

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The following items have also been received and will be brought to the meeting should anyone wish to see them. If you want any of these items put on the Agenda for the next meeting, please let me know. None

**Requests for Donations:** None

### Accounts for Payment:

Mrs F J Wallbank

Salary 1-28 February 2018	365.18		
Less Tax	<u>33.60</u>	331.58	Cheque No: 101458

Inland Revenue	32.60		
Underpayment for Nov, Dec & Jan	<u>1.00</u>	33.60	Cheque No: 101459

Parish Magazine Printing:

Printing The Villager – February	90.19		
Re-print of January edition due to Error	<u>71.10</u>	190.90	Cheque No: 104560

Minsterworth Village Hall – cost of meeting Held on 8.1.18		28.60	Cheque No: 101461
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Parish OnLine Annual Fee due

26 November 2017	28.00		
	<u>VAT 5.60</u>	33.60	Cheque No: 101462

**Total:** **£618.28**

### Receipts:

The Villager Funds	94.80
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Nigel Garbutt – refund overpayment of Flood resilience money	28.50
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Paula Ruffley – payment for reprinting of The Villager due to error	71.10
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**Total:** **£194.80**